

The logo for Hayfield Parish Council features a stylized green castle icon to the left of the text. The word "Hayfield" is in a large, bold, green sans-serif font, and "Parish Council" is in a smaller, green sans-serif font below it.

# Hayfield Parish Council

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27<sup>th</sup> April

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Hayfield Parish Council to be held at on

**Wednesday 3<sup>rd</sup> May 2017 at 7.15pm in The Village Hall, Hayfield**

**Julie Gough**

Clerk/RFO to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting. The Chair of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

## **AGENDA**

- 1. To receive apologies for absence**
- 2. Declaration of members' interests**

### **Please Note**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**

- 4. To determine which items if any from the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."
- 5. Standing item – (10 minutes max)**

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward
- 6. Public Speaking – (10 minutes max)**
  - a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (b) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
  - b. Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 7. Confirm the Minutes of the Meeting of the Parish Council held on 5<sup>th</sup> April and the Finance Committee held on 19<sup>th</sup> April 2017.**
- 8. Planning**

To consider the Council's response to the following planning consultations:

  - HPK/2017/0106 – Highgate Hall, Highgate Road
- 9. Chair of Council's announcements**
- 10. Clerk's report**
- 11. Co-option Policy**
- 12. Annual audit**
- 13. Little Hayfield children's play area**
- 14. Hayfield Allotment Society report**
- 15. Plans for the Annual Parish Meeting and the Annual Council Meeting**
- 16. Correspondence requiring action**
- 17. Pump Park**
- 18. Committee and other reports**
  - a. Little Hayfield Liaison Advisory Committee
  - b. Allotments Society
  - c. Traffic Management Sub Committee
  - d. Events Sub Committee

- e. RBL WW1 event

**19. Reports from Representatives on Outside Bodies**

- a. Hayfield Educational Charity
- b. Hayfield Community Sports Club
- c. The Village Hall
- d. Arden Quarry
- e. Hayfield Quarry Liaison Group
- f. Community Orchard Project

**20. Finance Committee report**

Council to consider and approve the expenditure from the April Finance Committee meeting.

Supplier	Goods supplied	Amount	VAT	Total	Chq / BACS
HPBC	Trade waste	398.18		398.18	BACS166
Village Hall	Room hire	25.00		25.00	BACS167
Peartree Print	Newsletters	195.00		195.00	BACS168
Peartree Print	Clean up banner	45.00	9.00	54.00	BACS169
HMRC	Tax & NICs	106.80		106.80	BACS170
Shopfittings Mcr	Black sacks	36.00	7.20	43.20	BACS171
St Matthew's	Room hire	35.00		35.00	BACS172
Trevor Middleton	Wages	225.00		225.00	BACS173
Julie Gough	Salary	427.20		427.20	BACS174
Senior Building Supplies	Stone, cement	178.49	35.70	214.19	BACS175
GB Joinery	Paint	30.00	6.00	36.00	BACS176
<b>TOTAL</b>		<b>1701.67</b>	<b>57.90</b>	<b>1759.57</b>	

Bank Balance at 20<sup>th</sup> April 2017 - £122,296.80  
 Bank interest income - £5.15

**21. Finance Information**

**Dungeon Brow**

It was AGREED that the Clerk/RFO should request two more quotes, ideally before the next full council meeting. (Contact has now been made with the Chemist about the provision of a ramp up to the shop door.)

**Allotments**

It was AGREED that the Clerk/RFO should contact HAS to enquire about various aspects of the way the Society is structured.

**Pump Park**

It was AGREED that the Clerk/RFO should chase the necessary 3 quotes and the report on the state of the Valley Rd bridge.

**Finance and short notice expenditure**

It was agreed that the Clerk/RFO should chase the quotes for options for the future of the skate park.

It was agreed that the Clerk/RFO should get quotes for the installation of a wildflower meadow on the Little Hayfield Clough.

It was agreed that the Clerk/RFO should chase progress on the purchase of the phone boxes.

It was agreed that the Clerk/RFO should chase progress on the purchase of Bank Vale Field from Bagshaws.

**Date of next meeting: Wednesday 7<sup>th</sup> June 2017**