

**HAYFIELD PARISH COUNCIL**  
**MINUTES OF THE PARISH COUNCIL MEETING HELD ON**  
**Wednesday 1<sup>st</sup> March 2017 IN THE VILLAGE HALL, HAYFIELD**

**Present**

Cllrs: Derek Clarke (in the Chair), David Toft, Martin Jones, Jackie Wilson, Eva Lawson, Lisa Bevins

**In attendance**

Clerk: Julie Gough, Responsible Finance Officer: Keith Bevins; Cllr Tony Ashton; and 2 members of the public.

**1184. Apologies for absence**

Cllrs: Peter Easter, Mike Dean, David Gates

**1185. Declaration of members' interests**

Cllr Jones is an allotment tenant.

Cllr Lawson is on the PCC.

Cllr Bevins has a business on Market St, affected by the parking proposals.

Cllr Toft lives close to the planning application on Highgate Rd.

**1186. Dispensation from members on matters in which they have a Disclosable Pecuniary Interest**

None

**1187. Any items on the agenda to be taken with the public excluded**

None

**1188. Standing item**

Cllr Tony Ashton assured the meeting that there are no proposals to reduce the frequency of refuse collections. He also reported on the new HPBC website and the efforts to remove asbestos from Glossop Town Hall.

**1189. Public speaking. Members of the public raised the following points**

- Concern was raised over the lack of information relating to the recent extraordinary meeting on the website.
- Concern was raised over the cost of the council's subscription to DALC.
- It was requested that the minutes of finance meetings be published.

**1190. Confirmation of meeting minutes.**

The minutes of the full council meetings on 1<sup>st</sup> February and 7<sup>th</sup> February, and the meeting of the finance committee on 15<sup>th</sup> February 2017 were all approved as accurate records.

**1191. Planning.**

- **NP/HPK/1216/1272 – Higher Harthill Farm:** No objection
- **NP/HPK/0117/0085 – 1 Carr Meadow Cottages, Little Hayfield:** Concerns raised over the parking at the site.
- **HPK/2017/0004 – Nut Farm Cottage:** Objection on the grounds raised by the Conservation Office.
- **NP/HPK/0217/0164 – Heys Farm, Chapel Rd:** No objection.

**1192. Chair's Announcements.**

The Chair spoke regarding –

- Wood from the upcoming refencing work at the Old School Field is to be donated to Pete Webb who will use it at the Church and the allotment site.
- The “Village Clean Up” is scheduled for 1<sup>st</sup> April.

**1193. Clerks' report.**

- The application for funding for the pump park has been completed and submitted. No response as yet.
- An initial survey has indicated that the Valley Rd bridge is in good condition we have written to DCC confirming that HPC is willing to accept responsibility for it.
- A replacement zip-wire for Valley Rd has been ordered. Waiting for an installation date.
- A replacement sign for Dungeon Brow has been ordered and delivered and will be installed any day now.
- We have received a quote to complete the remaining work on Dungeon Brow. This will go to the next Finance meeting.
- Contact has been made with a company who appear willing to re-surface the Valley Rd Skate park to make it quieter. Waiting for a quote.
- Allotment rental payments for 2017 been coming in consistently, roughly 50% are now in.
- The broken fencing along one side of the kiddies play area at Valley Rd has been replaced. The work has gone really well so we have asked the contractor to quote for the other 2 sides. (the 4<sup>th</sup> side is a stone wall).
- We asked the contractors quoting for the Old School Field fencing and gates work for their opinions on how the job should be done. So we ended up with 3 quotes for 3 different specifications. We have picked the most appropriate spec and asked the other 2 to requote. These will be in later this week.
- Quotes have been requested for the outstanding maintenance work around Memorial Gardens and the Old School Field. We will be pressing on with this work asap.
- We had a tree down close to the tennis court this week. This has now been dealt with by our contractors.

**1194. Phone Box Defibrillator.**

No progress, Clerk to chase.

**1195. Parish Council newsletter.**

It was RESOLVED to delegate the approval and production of the newsletter to the next Rec & Leisure meeting.

**1196. Changes to Standing Orders.**

It was RESOLVED to set the quorum number to 4 councillors for full Council meetings.  
It was RESOLVED to set the quorum number to 3 councillors for committee meetings.

**1197. Bank Vale Field.**

It was RESOLVED to accept Bagshaws updated valuation report dated 2017 and the Heads of Terms (dated 16/08/2016) which have been negotiated, on condition that they are approved by our solicitor. It was also RESOLVED to forward the offer letter from Paul Richardson (dated 27-2-17) to our solicitors together with attachments and request confirmation that they have received the draft lease referred to in the letter.

**1198. Memorial Bike Rack.**

The proposal for a memorial bike rack In the Royal Hotel car park was noted.

**1199. Footpath 44.**

It was noted that Council have been in contact with DCC to accept responsibility for maintaining a bridge at the Valley Road play park to DCC requirements for footpaths. The current bridge is suitable for vehicular access but Hayfield Parish Council is not agreeing to maintain it as such in perpetuity. No further progress as yet.

**1200. Proposed village parking restrictions**

Council welcomed and endorsed the parking restriction proposals recently received from DCC.

**1201. Plans for the Annual Meeting and Parish Meeting.**

The clerk is to arrange these meetings for an appropriate date in May.

**1202. Committee and other reports**

- a. Little Hayfield Advisory Committee – no meeting.
- b. Allotments Society – meeting 2<sup>nd</sup> March 2017
- c. Traffic Management – no meeting
- d. Pump Park – no meeting.
- e. Events sub committee – it was RESOLVED to affiliate to the PNFS.
- f. RBL WW1 – no meeting.

**1203. Reports from representatives on outside bodies.**

- a. Hayfield Educational Charity – no report.
- b. Hayfield Community Sports – no report.
- c. The Village Hall – no report.
- d. Arden Quarry – Villagers are asked to report smells to the helpline.
- e. Hayfield Quarry Liaison – meeting postponed to June 7<sup>th</sup>
- f. Community Orchard Project – no report.

**1204. Finance Committee report.**

It was RESOLVED to accept the February expenditure as shown below:

| Supplier   | Goods supplied       | Amount  | VAT    | Total   | Chq / BACS |
|------------|----------------------|---------|--------|---------|------------|
| GB Joinery | Dungeon Brow windows | 1557.43 | 311.49 | 1868.92 | BACS145    |
| HMRC       | Tax & nics period 10 | 106.80  |        | 106.80  | BACS146    |
| Clerk      | Salary               | 427.20  |        | 427.20  | BACS147    |

|              |                  |                |               |                |         |
|--------------|------------------|----------------|---------------|----------------|---------|
| Viking       | Printer supplies | 23.26          | 4.65          | 27.91          | BACS148 |
| Markovitz    | Rock salt        | 135.66         | 27.13         | 162.79         | BACS149 |
| DALC         | Subscription     | 809.18         |               | 809.18         | BACS150 |
| Caretaker    | Wages            | 216.00         |               | 216.00         | BACS151 |
| <b>TOTAL</b> |                  | <b>3275.53</b> | <b>343.27</b> | <b>3618.80</b> |         |

## 1205. Finance Information.

### Dungeon Brow

It was AGREED that the project should be completed as originally planned. Cllr Easter to draw up and circulate a specification of outstanding work for approval.

### Skate Park

The Clerk reported on the difficulties in finding anyone to sound-proof the skate park. It was AGREED to contact a local resident who may be able to help.

### Further work

It was AGREED to ask the Clerk to investigate and action the following work.

- Maintenance of the hard-standing on the Old School Field
- Maintenance of the path across the Old School Field
- Renovation of the bench in Memorial Gardens
- Renovation of the stones in Memorial Gardens
- General tree-cutting in Memorial Gardens
- Order a full survey of the Valley Road Bridge
- Order a replacement sign for the front of Dungeon Brow.
- Get a quote for a replacement fence around the kiddie's playground on Valley Rd.

## 1206. Short notice expenditure.

- Andy Thompson tree works £380
- PB Skips hire £90
- Village Hall room hire £22

All approved.

**Next meeting: Wednesday 5<sup>th</sup> April 2017**