



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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27th October 2016

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 2 November 2016 at 7.15pm in The Village Hall, Hayfield

Keith Bevins

Clerk/RFO to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1. To receive apologies for absence

2. Declaration of members' interests

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

3. To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

4. To determine which items if any from the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: "That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

5. Standing item – (10 minutes max)

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward

6. Public Speaking – (10 minutes max)

- a. A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).
- b. Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7. Confirm the Minutes of the Meetings of the Parish Council held on 5 October 2016 and the Finance Committee held on 21 September 2016 and the Finance Committee held on 19 October 2016.

8. Planning – to consider the Council's response to the following planning consultations:

- a. **HPK/2016/0562 – 1 New Mills Rd, Birch Vale.** Retrospective application to regularise unauthorised engineering and landscaping work.
- b. **NP/HPK/0916/0967 – 10 Lea Rd, Hayfield.** New outbuilding comprising office and shed to replace existing shed.
- c. **NP/HPK/1016/1011 – The Coach House, Bank Vale rd.** Internal alterations, new velux windows, raised patio area.
- d. **NP/HPK/1016/0977 – Lane Head Road, Little Hayfield.** Erection of all-purpose agricultural building.

9. Chair of Council's Announcements

10. Clerk's Report

11. Correspondence. For info

- a. High Peak CVS newsletter 21 October 2016.
- b. DALC training in November 2016
- c. Peak district photography competition
- d. Notice of Parish Forum
- e. Peak District Press release.

- 12. Revised Standing orders**
To consider adoption of the revised standing orders.
- 13. Co-option procedure**
To consider a procedure for the outstanding co-options.
- 14. “Grot-spot” Update**
- 15. Committee and other reports**
- a. Little Hayfield Liaison Advisory Committee
 - b. Allotments Society
 - c. Traffic Management Sub Committee
 - d. Pump Park Sub Committee
 - e. Events Sub Committee
- 16. Reports from Representatives on Outside Bodies**
- f. Hayfield Educational Charity
 - g. Hayfield Community Sports Club
 - h. The Village Hall
 - i. Arden Quarry
 - j. Hayfield Quarry Liaison Group
- 18. Finance Report.**
To consider a year-to-date report on the Council’s Finance.

19. Finance

Council to consider and approve October expenditure

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| • BT – phone and broadband | £183.88 |
| • HMRC – period 4 tax & nics | £356.58 |
| • Framed – picture framing | £49.90 |
| • Grant Thornton – external audit | £480.00 |
| • Peartree Print – newsletter printing | £185.00 |
| • HMRC period 5 tax & nics | £106.80 |
| • HMRC period 6 tax & nics | £106.80 |
| • Wild about Gardens – contract gardening | £510.00 |
| • David G Ross Ltd – winter planting | £680.00 |
| • David G Ross Ltd – compost | £17.55 |
| • Clerk – salary | £427.20 |
| • HMRC – period 1 tax & nics | £361.12 |
| • HMRC – period 7 tax & nics | £106.80 |
| • A Thompson – tree cutting at Old School Field | £260.00 |
| • DCC – Christmas arch license | £93.00 |
| • DCC – Christmas arch license | £55.00 |
| • DCC – Christmas arch license | £55.00 |
| • Caretaker – wages | £288.00 |

Direct Debit

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| • EON – electricity bill | £27.00 |
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Income during October.

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| • HMRC VAT refund | £96.67 |
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- Bank interest £5.00

17. Finance

Council to consider and approve the following information from the RFO.

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| a. | Income to 27/10/16 | £73799.52 |
| | Expenditure to 27/10/16 | £25648.16 |
| | Bank Balance at 27/10/16 | £131697.34 |
| | Forecast year-end reserve | £29954.83 |

Date of next meeting: Wednesday 7th December 2016