

**HAYFIELD PARISH COUNCIL**  
**MINUTES OF THE COUNCIL MEETING HELD ON**  
**Wednesday 7<sup>th</sup> September 2016 IN THE VILLAGE HALL, HAYFIELD**

**Present**

Cllrs: Derek Clarke (in the Chair), Lisa Bevins, Eva Lawson, Martin Jones (arrived at 19:20 during item 1053)

**In attendance**

Clerk: Julie Gough, Responsible Finance Officer: Keith Bevins; Councillor Beth Atkins and two members of the public

**1048. Apologies for absence**

Cllrs: Peter Easter, Mike Dean, Jackie Wilson, David Toft

**1049. Declaration of members' interests**

None

**1050. Dispensation from members on matters in which they have a Disclosable Pecuniary Interest**

None

**1051. Any items on the agenda to be taken with the public excluded**

None

**1052. Public speaking. Members of the public raised the following points**

- Bamford PC have installed a defibrillator on their old telephone box. The suggestion is that Hayfield PC do the same.
- The contract gardening bill is very high and should be reviewed.
- The rose garden at the top of Church St is in a poor state.
- The history of some planning applications is sometimes overlooked. The suggestion is that planning applications are viewed prior to the meeting so more time for discussion is available.
- Hedges are overhanging the pavement in various locations in the village. Householders need to be contacted and requested to cut them back.
- The hard-standing on the Old School Field is rough, with too many big stones on the surface. The suggestion is that the hard-standing be improved.

**1053. County Councillor**

Cllr Beth Atkins spoke about various issues and events relevant to the village.

- Funding application for the entrance to the village has been submitted
- Congratulations to all involved in the successful Allotments Summer Show
- The petition and objections to the changes at Stepping Hill are going well.
- The new culvert on the Sett Valley trail is now in place and should solve flooding problems there.
- Flooding problems on the road at Birch Vale are a result of faulty field drains and will be difficult to rectify.
- New Mills Youth Club is under threat in the latest round of budget cuts.

**1054. Minutes of meetings**

It was **RESOLVED** that the minutes of the meeting of the Parish Council held on 3 August 2016, and the Finance Committee held on 24 August 2016 should be signed and approved as a true and accurate record.

#### 1055. Planning

- New application HPK/2016/0444 at Bluebell Close. No objections.

#### 1056. Chair's announcements

- The results of the deliberations over the future of the Visitor Centre will be published on 18<sup>th</sup> September 2016.
- The Hayfield Allotment Society Summer show took place in the Village Hall. It was a big success. Congratulations to all involved or participating.
- Rosie's Café and the Pack Horse both have new owners this week. Best wishes to them.
- There has been a positive meeting between the football club and representatives of the Church. There should be more information available at the next HPC meeting.

#### 1057. Clerk's announcements

- The pavement on Kinder Rd has been reported to HPBC. Their job number is F188172. Progress can be checked on-line.
- Local police have been invited to future meetings.
- The Clerk has been in discussions with Community Payback. Nothing agreed so far.
- The Neighbourhood Plan meeting will be at The Royal on 1<sup>st</sup> November. Details to be agreed with Joe Dugdale and circulated shortly.
- Little Hayfield:
  - DCC are to improve quality and frequency of cuts.
  - Cllr Tony Ashton has been asked for help regarding Bus Stop cleaning.
  - The National Trust have been asked for an update on repairs to the wall and bridge.
- Request for councillors to update their outstanding declarations of interest
- Clerk & RFO received excellent finance training from Jo Taylor and DALC.
- Internet banking and BACS payments are now running.
- Zip Wire on the Valley Road playground is in need of repair. The contractor has made it safe. Next Finance Committee to consider further repairs.
- Contracts for the Clerk and RFO are currently being put together based on what was agreed at interview and the model contract from DALC. These will be circulated and ratified at the next Finance Meeting. **ACTION** Clerk/RFO
- Our tree, close to the boundary with 29 Swallow House Lane needs cutting back. Mark Appleby has given a quote of £260 to fix it. It was decided to accept this quote conditional on proof of insurance and a satisfactory risk assessment. **ACTION** Clerk/RFO.
- Need to set up regular weekly play-park inspections with proper records kept. **ACTION** Clerk/RFO
- Standing Orders and Financial Regulations need to be reviewed and brought up to current standards. Drafts of the new versions to be circulated. **ACTION** Clerk/RFO.
- Parishioner Adrian Lee has offered 20 3-4foot evergreen shrubs to the council. Council decided to accept. **ACTION** Clerk/RFO.

#### 1058. Committee and other reports

##### a. Little Hayfield – Next meeting 20 September 2016

**b. Allotment Society**

- Cllr Lawson requested the circulation of the Allotment Society accounts.  
**ACTION** Clerk/RFO

**c. Traffic management sub committee**

- Cllr Toft is producing and report.

**d. Pump Park sub committee**

- Footpath 44 issue needs to be resolved. **ACTION** Clerk/RFO to follow up.

**e. Events sub committee**

- Not met. Nothing to report

**1059. DALC circulars and consultations**

- Circular 14-2016 distributed.

**1060. Reports from representatives on outside bodies**

- a. Hayfield Educational Charity  
Not met
- b. Hayfield Community Sports Club  
No update
- c. Village Hall  
No update
- d. Arden Quarry  
No update
- e. Hayfield Quarry Liaison Group  
Next meeting is in October.

**1061. Correspondence**

Noted

**1062. Dungeon Brow Telephone Box.**

After some discussion it was agreed that an item be added to the upcoming newsletter to gauge opinion in the village regarding the future of the box.

**1063. Finance Expenditure**

August expenditure was approved as follows:-

• Hayfield News Ltd – Laptop & Software	chq 3572	£243.99
• LDW Tool Hire Ltd – Saw Blade	chq 3573	£12.00
• John Mellor – Allotments ground works	chq 3574	£2685.00
• Markovitz Ltd – Woodstain	chq 3575	£25.42
• Markovitz Ltd – Sandpaper etc	chq 3576	£23.26
• Royal British Legion – Wreath	chq 3578	£56.00
• Wild about Gardens – contract gardening	chq 3580	£510
• Yorkshire LCA -job advert	chq 3581	£15.00
• Trevor Middleton – wages & expenses	chq 3582	£310.72
• Carham Garden Maintenance – gardening etc	chq 3583	£691.34
• Julie Gough – salary	bacs90	£427.20
• Framed – Pro loco winner framing	bacs91	£43.00
Total		£5042.93

Financial Summary as at 01/09/2016

a)	Income to 01/09/16	£48,385
	Expenditure to 01/09/16	£19,938
b)	Bank reconciliation at 01/09/16	
	Current Account	£0
	Deposit Account	£115,303
c)	Forecast year-end reserve	£31,905

**1064. Finance meeting information**

Approved as follows:-

d) Internet access to the Santander accounts has been re-established and the committee **RESOLVED** that future payments will be made by BACS where appropriate.

e) The committee **RESOLVED** to accept the quotes from the contract gardeners to repair the Memorial Square paving and paint bollards and railings on Narrow Ginnell and Bank St.

f) The committee **RESOLVED** to accept the £185 budget overrun on the recent ground works at the allotments site.

**Next meeting:** Wednesday 5 October 2016