



Hayfield

Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

30th December 2015

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 6th January 2016 in The Village Hall, Hayfield.

B Smyth

Clerk to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1 To Receive Apologies for Absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

5 To determine which items if any from the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 **To Confirm the Minutes** of the Meeting of the Parish Council held on 2nd December 2015 and the Finance Committee Meeting on 17th December 2015 and the Rec and Leisure Meeting on the 8th of December.

8 **PLANNING**

NEW APPLICATION	NP/HPK/1115/1123
APPLICANT'S NAME	Mr James Mellor
LOCATION	Egra Bungalow, Little Hayfield
PROPOSED DEVELOPMENT	Erection of agricultural building.

To consider any recent applications.

9 **Chairman of Council's Announcements.**

10 **Clerk's Announcements.**

11 **Committee & Other Reports**

- a) Little Hayfield Liaison Advisory Committee
- b) Allotments Society
- c) Traffic Management Sub Committee

12 **DALC Circulars**

To note the following circulars received from DALC which have been circulated to all members:-

Circular no 26, 27 - 2015

13 **Reports from Representatives on Outside Bodies:-**

- a) Hayfield Educational Charity
- b) Hayfield Community Sports Club
- c) The Village Hall
- d) Arden Quarry
- e) Hayfield Quarry Liaison Group

14 **Correspondence**

Police Alert X1
High Peaks CVS Newsletter 4 December
PDNPA, Stick Up For Stange
HPBC, Northern Rails Franchise, Removal of Recycling Sites, Local Plan
NDVA Newsletter 102
Friends of Peak District Dec15

15 **Football Field**

Council to consider any updates.

16 **Finance**

Council to consider the recommendations of the Finance Committee and approve the December expenditure.(listed over)

17 Finance, Full council to note and approve the following information from the finance committee,

- a) Income to 17/12/2015 £80,546
 Expenditure to 17/12/2015 £90,937
- b) Balance Sheet, showing a year end forecasted general reserve of £26,351
- c) Bank Reconciliation showing at;
 02/12/2015 Current Account £0
 02/12/2015 Deposit Account £108,302.10

d) To consider proposed works and costs at Valley Road.

The Clerk and Councillor Wilson had met with the contractors at Valley Road and discussed some additional land drains. The contractors have experience of this type of work and have previously installed 2 drains next to the swing area. The Parish Council **resolved** to go ahead with the land drains as proposed by the contractors with a maximum expenditure of £1500. Councillor Lawson has offered the use of her tractor and family member as a driver for these works and she was thanked for her generous offer. The “honeycomb” concrete blocks to the sides of the slide on Valley Road and Little Hayfield were discussed and the council **resolved** to leave them in place and to monitor. The steps to the slide at Little Hayfield were also discussed as they are quite high and difficult for children to climb. The Council **resolved** to proceed with the work to lower them as proposed by the contractors.

e) To consider the budget, precept and possible expenditure in 2016/17.

The clerk presented an initial budget to the Parish Council showing a possible deficit of £3108 next year. The Clerk also presented a list of possible expenditure projects that are not in the budget. The Clerk presented some options for next years budget to be considered at Full Council.

- a) Reduce expenditure to have a neutral budget where income matches expenditure.
b) Increase the precept so that Income matches expenditure.
c) Agree to transfer funds from “General Reserves” so that income matches expenditure.
d) Have a mixture of c and d where there is both an increase on the precept and a transfer from general reserves so that income matches expenditure.

f) Expenditure, To consider any short notice funding requests.

A Section 137 Grant request was presented from The Hayfield May Queen for refreshments at the Christmas Festival. The council **resolved** to ask for a copy of the receipts and to request an up to date set of accounts from this group.

18 Recreation and Leisure, Full council to note and approve the following information from the Rec and Leisure committee.

Trees at Valley Road

It was **resolved** to recommend that an oak tree be planted to commemorate the Diamond Jubilee of Queen Elizabeth II and that advice be sought from HPBC Arboricultural Officer Monica Gillespie as to a suitable planting site, and what age/size of tree would be best.

The following information was also noted:

- the missing Great War memorial trees cannot immediately be identified... collating information from parish council minutes of 1924 with the trees recorded at the 2013 tree survey suggests that many trees are missing...
- it is hoped that a local historian with a keen interest in War Memorials will be able to suggest further sources of information.
- it is unlikely that trees will be purchased or information boards manufactured in the next financial year, thus no budget will be needed for this.

To consider a Bon-fire Night Celebration.

It was **resolved** to allow Councillors Toft and Clarke to investigate Health and Safety, licences, insurances etc in conjunction with the Clerk.

19 Play Parks

Council to consider any updates.

20 To consider Dungeon Brow and remedial works.

21 To consider next years budget and to set a precept request.

22 To consider staffing arrangements.

23 Exclusion of the Press and the Public

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

Date Paid	Payee Name	Reference	Amount Paid	Transaction Detail
01/12/2015	EOn	DD	18	electricity Office
17/12/2015	Wild About Gardens	3473	435	contracted gardening
17/12/2015	Carham Garden Maintenance	3474	718.75	contracted gardening
17/12/2015	LDW Tool and Equipment	3474	37.2	Wacker plate hire Lea Rd
17/12/2015	Employees	3475,6	1292.8	wages and expenses
17/12/2015	HMRC	3477	1052.76	Tax and NI Q3 2015/16
17/12/2015	Broxap Ltd	3478	215.94	Litter bin
17/12/2015	Thornsett Brass Band	3479	70	Christmas performance Sec 137
17/12/2015	Rialtas Business Solutions	3480	133.2	Annual accounts software
17/12/2015	Senior Building Supplies	3481	288.24	Play park and other repairs
17/12/2015	Hayfield Village Hall	3482	44	Room hire 2 months
17/12/2016	LHAG	3483	<u>181.18</u>	Sect 137 Christmas Event
		Total	4487.07	