



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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26th March 2014

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 2nd April 2014 in The Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

K. Bradshaw

Keith Bradshaw
Clerk to Hayfield Parish Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 To Confirm the Minutes** of the Parish Council Meeting held on 5th March 2014
To Confirm the Minutes of the Finance Committee Meeting held on 20th March 2014.
- 8 PLANNING**
Council to consider the following Planning Applications received
HPK/2014/089 – Mr Paul O'Shea, Hayfield Chatsworth Stone Land adjacent to Hayfield Quarry, New Mills Road, Birch Vale
Proposed retention of run-off from Hayfield Quarry
- Council to note the following Decision Notices received
NP/HPK/1213/1105 – Listed Buildings & Conservation Areas Act
Mr & Mrs I M Roberts, Carr Meadow Cottages – Part retrospective approval for removal of stone plinths, relocation of existing cupboard and new opening in external masonry for flue - **GRANTED**
NP/HPK/0310/0194
Ms J M Potts, Farlands Lodge, Kinder Road, – Modifications to the external appearance of extensions, previously approved under planning applications NP/HPK/1206/, NP/HPK/038/0248 and NP/HPK/0609/0487 - **GRANTED**
NP/HPK/1213/1155
Lyn Samuel, Rowan Farm, Highgate Road – Listed Building Consent – Internal alterations to increase bedroom and create shower room - **GRANTED**
- 9 Chairman of Council's Announcements.**
- 10 Committee & Other Reports**
a) Little Hayfield Liaison Advisory Committee
b) Recreation and Leisure Committee
c) Allotments Society
d) Dungeon Brow Working Group
- 11 Clerks Report**
- 12 DALC Circulars**
To note the following circulars received from DALC which have been circulated to all members:-
Circular 06/2014 - Repeal of s.150(5) Local Government Act 1972 – Implementation (England): Ways to pay PAYE/NICs: HMRC Expectations: Accounting for Council Tax Support Grant in a Council's Annual Return: CIL Demystified: HMRC Employment Allowance: Local Audit and Accountability Act 2014
Circular 07/2014 - Spring Seminar reminder: Openness in Local Government: NALC welcomes cash grant fund to help more disabled people become local councillors: Time to conduct a review?: OUR BIG GIG: Nationwide music celebration returns to a community near you this summer: Annual Parish Meeting and the Annual Parish Council Meeting: How Local Councils Can Be More Effective Online – Training: Living Wage – can you help please? Denby Parish Council – Clerk and Responsible Financial Officer Vacancy.
- 13 Reports from Representatives on Outside Bodies:-**
a) Non-Ecclesiastical Charities
b) Hayfield Educational Charity
c) Hayfield Community Sports Club
d) The Village Hall
e) Arden Quarry
f) Hayfield Quarry Liaison Group
- 14 Items for Information:** (All information on file in the Council Office)
- 15 Community Woodland Proposal**
Council to consider the proposal from Caroline Holmes that a Community Woodland be created on land owned by her family

- 16 WW1 Commemorations**
Council to consider paying for the Band on WW1 Commemoration day in August and Remembrance Day in November.
Council to consider what, if any, cleaning works are needed for the war memorial.
- 17 Appointment of Internal Auditor**
Council to consider the appointment of an internal Auditor for the Accounts of the Council.
- 18 Training**
Council to consider a training session by DALC at a cost of £150.00 and Playground Training for the Clerk at a cost of £40.00
- 19 Wright Turner Party**
Council to consider progress of this event
- 20 Finance**
a) To confirm Payments approved by the Finance Committee on 20th March 2014

Cheque No	Payee	Description	Amount
3256	Eon	Electricity – Seasonal Illuminations	£8.14
3257	Hayfield Village Hall	Room Hire	£30.00
3258	Viking Direct	Toner & Stationery	£70.80
3259	Chris Wild	Contract Maintenance	£250.00
3260	Hayfield Cricket Club	S137 Donation - Bench	£250.00
3261	Broker Network	Increased Insurance Cover	£122.47
3262	Carham Garden Maintenance	Contract Maintenance	£294.06
3263	Eon	Electricity	£307.26
Payments made after the Finance Committee Meeting			
3264	K Bradshaw	Clerk's expenses	£51.46
3265	BT	Telephone	£239.19
3266	David G Ross	Compost	£44.46
3267	Viking Direct	Stationer and Stamps	£136.98
3268/9	Salaries	Salaries – March	£1,112.18
3270	HMRC	PAYE & NIC – March	£346.92

b) To note the Council's Bank Balances on 31st March:-

c) Council to consider the recommendation of the Finance Committee that a new Brother A3 colour printer be purchased

e) Council to consider the recommendation of the Finance Committee that the quotation for mowing of £1,274.49 from Derbyshire County Council be approved

20 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

21 Applications for Membership of the Council

Council to consider the applications received for membership of the Council