



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP  
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31<sup>st</sup> October 2013

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

**Wednesday 6<sup>th</sup> November 2013 in The Village Hall, Hayfield.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

***K. Bradshaw***

Keith Bradshaw  
Clerk to Hayfield Parish Council

## AGENDA

### PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

#### **Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

### **6 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 **To Confirm the Minutes** of the Parish Council Meetings held on 10th April, 5<sup>th</sup> June, 3<sup>rd</sup> July and 8<sup>th</sup> August 2013.

**To Confirm the Minutes** of the Parish Council Meeting held on 3<sup>rd</sup> October 2013

**To Confirm the Minutes** of the Finance Committee Meeting held on 24<sup>th</sup> October 2013.

8 **PLANNING**

- **HPK/2013/0538**  
Mr A Jones, Hazlehurst Farm, Valley Road  
Listed building consent for proposed chimney flue
- **NP/HPK/0813/0714**  
Upper House, Kinder Road  
Response by Emery Planning Partnership

Highways Act 1980 Section 25 – Proposed Public Footpath Creation Agreement  
on land to the east of Glossop Road

**Decision Notice**

Mr & Mrs London, 21 Glossop Road,- Single Storey extension to enclose existing open area. Replacement lean-to roof. **GRANTED**

9 **Chairman of Council's Announcements.**

10 **Committee & Other Reports**

- a) Little Hayfield Liaison Advisory Committee
- b) Recreation and Leisure Committee
- c) Allotments
- d) Dungeon Brow working group

11 **Clerks Report**

Items for decision are included elsewhere in the agenda

12 **Casual Vacancy – Hayfield West**

No applications for co-option have been received.

13 **External Auditor's Report 2013**

Council to consider the external Auditor' Report for the year ended 31<sup>st</sup> March 2013.

14 **Funding for Play Equipment and direction signs to play areas**

Council to consider the funding for new play equipment and the provision of direction signs to the play areas.

15 **Pump Park**

Council to consider the current situation with progress of this project

16 **Hanging Baskets**

Council to consider filling the hanging baskets with winter pansies as suggested by the contract gardener.

17 **Unofficial signs around the village**

Council to consider what action, if any, is necessary regarding unofficial signs around the village.

18 **Christmas Lights**

Council to consider a request from the Jubilee Committee for it to use the Christmas lights not needed by the Council.

19 **Trees**

Council to consider:-

- a) The Free Tree Scheme

- b) Removal of the tree in the Rose Garden
- c) Undertaking the works identified by the ACS Tree Survey – permission for which has been granted subject to conditions.

**20 DALC Circulars**

**Circular 19/2013** - Neighbourhood Plans, Derbyshire Sport, Update on Pensions, Sustainable Communities Act, DCLG Guide to Community Rights “YOU’VE GOT THE POWER”, National Minimum Wage, Clerk/RFO Vacancies  
**Circular 20/2013** - Revised Model Standing Orders, Revised Legal Topic Notes, NALC Policy Consultation, Vacancies

**21 Reports from Representatives on Outside Bodies:-**

- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
- c) Hayfield Community Sports Club
- d) The Village Hall
- e) Arden Quarry

**22 Items for Information: (All information on file in the Council Office)**

High Peak CVS Bulletin – circulated  
 Connecting Peak District Communities project – free digital inclusion workshops  
 High Peak Review Newspaper – Free publicity for Summer Festival  
 Peak District Parishes Bulletin 03  
 Rt Hon Don Foster MP – Our Place! Programme  
 Environment Agency – Arden Quarry feedback – circulated  
 High Peak Borough Council – Parish Liaison Meeting Agenda  
 Chesterfield Law Centre – AGM 2013  
 Derbyshire County Council – Snow wardens wanted  
 High Peak Borough Council – updated list of Tree Preservation Orders

**23 May Queen**

Council to consider the future of the May Queen Committee

**24 Finance**

a) To confirm Payments approved by the Finance Committee on 24<sup>th</sup> October 2013.

Cheque No	Payee	Description	Amount
3191	DALC	Good Councillor's Guide	£20.00
3192	Hayfield Village Hall	Room Hire	£15.00
3193	M Markovitz Ltd	Play Bark	£151.20
3194	Chris Wild	Contract Maintenance	£500.00
3195	Communicorp	Local Councils Update	£75.00
3196	Grant Thornton UK LLP	External Audit	£360.00
3197	St Johns Methodist Church	Room Hire – March 13	£20.00
3198	Carham Garden Maintenance	Contract Maintenance	£721.95
3199	Bagshaws LLP	Valuation Fee – Bank Vale	£209.04

b) To note payments Received up to 30th September 2013

Date	Details	Description	Amount
1 <sup>st</sup> Oct	Santander	Interest Deposit Account	£6.64
7 <sup>th</sup> Oct	HMRC	VAT refund	£1,724.78

b) To note the Council's Bank Balances on 31<sup>st</sup> October:-

Current Account	£35,672.46
Deposit Account	£80,793.52

Total

£116,465.98

- c) To confirm purchasing SAGE payroll program
- d) To confirm that the Council will pay for the scaffolding license for the Christmas Lights
- e) To confirm the purchase of a Christmas tree 20 to 30 feet in height
- f) To confirm the the Council will pay for the band this Remembrance Sunday

**25 PART II – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

There are no items which require the press and public to be excluded.

**26 Date of next meeting**

The next meeting is scheduled to be held on Wednesday 4<sup>th</sup> December 2013