

26<sup>th</sup> September 2013

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

**Thursday 3<sup>rd</sup> October 2013 in The Cricket Pavilion, Hayfield.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

## K. Bradshaw

Keith Bradshaw  
Clerk to Hayfield Parish Council

### AGENDA

#### PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

**Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

#### **6 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

7 **To Confirm the Minutes** of the Parish Council Meetings held on 10th April, 5<sup>th</sup> June, 3<sup>rd</sup> July, 8<sup>th</sup> August and 4<sup>th</sup> September 2013.

**To Confirm the Minutes** of the Finance Committee Meeting held on 25<sup>th</sup> September 2013.

8 **PLANNING**

- **HPK/2013/0383** – The Brook House, 2 Church Street, Hayfield  
Proposed new Cast Iron soil pipe to rear elevation & alter position of roof windows to rear.
- **NP/HPK/0813/0714** – Upper House, Kinder Road Hayfield  
Change of use to hold 12 residential functions a year

9 **Chairman of Council's Announcements.**

10 **Committee & Other Reports**

- a) Little Hayfield Liaison Advisory Committee
  - b) Recreation and Leisure Committee
  - c) Allotments
  - d) Dungeon Brow working group
- Council to consider progressing maintenance works on the Council Offices as

11 **Clerks Report**

Report for 2<sup>nd</sup> October 2013 – circulated

Items for consideration:

- a) James Whiting wishes to purchase a bench with a plaque in memory of his parents who lived in Hayfield between 1976 and 1997
- b) Proposed dates for Christmas Lights
- c) Removal of Trees and vegetation – The Rose Garden on corner of Church Street and Fisher Bridge
- d) Placing of Poster for Friends of Hayfield Rec. on Council Noticeboards.

12 **Casual Vacancy – Hayfield West**

Council to consider filling this vacancy by co-option as 10 electors did not request an election for Hayfield West

13 **Walling at Little Hayfield**

Council to consider continuing the repair/refurbishment already identified of the wall at Little Hayfield

14 **Filling of Grit Bins**

Council to consider filling of grit bins for this winter.

DCC charges £98.69 per large bin and £89.59 per small bin. Alternately Barry Wood Plant Hire of Buxton have quoted £70.00 for first bin and £50.00 for each additional bin.

15 **Parking on St John's Road**

Council to consider the problem and recommendations to Derbyshire County Council

16 **DALC Circulars**

**Circular 18/2013** - DALC AGM; Planning Seminar Reminder; Localised council Tax Support Schemes and Capping; Your Derbyshire, Your Say: Derbyshire Dales CVS – Autumn Funding Fair; Growth and infrastructure Act 2013 – Village Greens: Ashbourne Community Transport; Clerk/RFO vacancies Morton PC & Litton PC.

17 **Reports from Representatives on Outside Bodies:-**

- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
- c) Hayfield Community Sports Club
- d) The Village Hall
- e) Arden Quarry

**18 Items for Information:** (All information on file in the Council Office)

National Trust – Rhododendron removal on Park Hall Moor  
 Friends of the Peak District – AGM 23<sup>rd</sup> October at 7pm, 37 Stafford Road, Sheffield  
 Derbyshire Districts Citizens Advice Bureau Joint AGM 15<sup>th</sup> October at 5.15pm, Town Hall, Matlock  
 Glossop Volunteer Centre – DBS News  
 HPBC Parish Liaison Meeting - 30<sup>th</sup> October time & place TBA  
 DCC Temporary Road Closure – Swallow House Lane, Hayfield - 1<sup>st</sup> December 2013  
 Hate Crime Awareness Training – County Hall, Matlock, 25<sup>th</sup> November 9 – 12.30  
 High Peak CVS Newsletter  
 High Peak CVS – AGM 12.15 to 15.15 on 23<sup>rd</sup> October at Spring Bank Arts, New

**Mills**

National Trust – High Peak Moors – The next 50 years and beyond.  
 Hayfield Remembrance Service – Meeting 7<sup>th</sup> October at 3pm in the Royal  
 PDNPA – Planning Services – Parishes Bulletin 02 – Neighbourhood Planning in the Peak District.

**19 Finance**

a) To confirm Payments approved by the Finance Committee on 26<sup>th</sup> September 2013.

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
3173	HMRC	PAYE/NIC months 1,3 & 5	£1,177.01
3174	Cancelled		
3175	Hi-Peak Internet	Domain Registration & Renewal	£48.00
3176	Hayfield Village Hall	Room Hire	£30.00
3177	SAGE (UK) Ltd	Instant Accounts inc. postage	£156.00
3178	SLCC	Subscription - KB	£157.00
3179	Viking Direct	Chair and Stationery	£168.50
3180	Christopher Wild	Maintenance contract	£320.00
3181	Cancelled		
3182	Leicestershire & Rutland ALC	Bidding for projects course, KB	£35.00
3183	D Parker	Office cleaning	£6.00
3184	Eon	Electricity	£42.84
3185	Severn Trent Water	Water	£65.04
3186	BT	Telephone & Broadband	228.34

b) To note payments Received up to 30th September 2013

<b>Date</b>	<b>Details</b>	<b>Description</b>	<b>Amount</b>
4 <sup>th</sup> Sept	Santander	Interest Deposit Account	£6.86
20 <sup>th</sup> Sept	High Peak Borough Council	Precept 2 <sup>nd</sup> Instalment	£22,119.75
25 <sup>th</sup> Sept	Tennis Courts	Income for 2013	£27.00

b) To note the Council's Bank Balances on 24<sup>th</sup> September:-

Current Account	£37,304.62
Deposit Account	£80,786.88
<b>Total</b>	<b>£118,091.50</b>

c) To consider appointing the Clerk, Keith Bradshaw, as the 151 Officer to administer the Santander Bank Accounts. This does not include the signing of warrants on behalf of

the Council

**19 PART II – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’