

The logo for Hayfield Parish Council features a stylized green castle icon to the left of the text. The word "Hayfield" is in a large, bold, green font, and "Parish Council" is in a smaller, bold, green font below it.

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP  
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk

29<sup>th</sup> August 2013

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 4<sup>th</sup> September 2013** in The Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Keith Bradshaw  
Clerk to Hayfield Parish Council

## AGENDA

### PART I – NON CONFIDENTIAL INFORMATION

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

**Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

### **6 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**7 To Confirm the Minutes** of the Parish Council Meeting held on 5<sup>th</sup> August 2013.

**To Confirm the Minutes** of the Finance Committee Meeting held on 22<sup>nd</sup> August 2013.

**8 PLANNING**

- **NP/HPK/0713/0614** – Carr Meadow Cottages, Glossop Road, Hayfield Alterations to property and installation of woodpellet boiler and associated flue
- **English Woodland Grant Scheme** – Swallow Bank Farm

**9 Chairman of Council's Announcements.**

**10 Committee & Other Reports**

- a) Little Hayfield Liaison Advisory Committee
- b) Recreation and Leisure Committee
- c) Allotments
- d) Dungeon Brow working group

**11 Clerks Report on Matters for Decision**

- a) Cutting back trees – Recreation Ground
- b) SLCC Membership £157.00
- c) Training -
  - i) People Responsible for a Children's Play Area - 24<sup>th</sup> September – £40.00
  - ii) Snow Warden Training – Matlock - 16<sup>th</sup> October
  - iii) Finding & Bidding for Project Funding – Leicester 30<sup>th</sup> September - £35.00
  - iv) Free Suicide Awareness Training – Glossop - 11<sup>th</sup> September
  - v) HR Workshop, Keeping your Council Compliant - 25<sup>th</sup> September £20.00
  - vi) Planning Seminar - 8<sup>th</sup> October, Bakewell £25.00
- d) Good Councillor's Guide 4<sup>th</sup> Edition - £2.00 + p&p per copy from DALC

**12 DALC Circulars**

**Circular 16/2013** - Local Government Pension Scheme: GH Speed 2 (HS2): 2013/2014 Pay award: HR Workshop – Keeping Your Council compliant: Planning Seminar: Good Councillor's Guide 4<sup>th</sup> edition.

**Circular 17/2013** – Proposed combined authority for Barnsley, Doncaster, Rotherham, Sheffield and 5 Derbyshire Districts: New Code of practice for CCTV: Seasonal Decorations: NALC legal topic notes 19 & 31 updated: Local Councils explained: Playground Inspection training: Finding and bidding for project funding: Sport England's Small Grant Fund: Vacancy Hope with Aston PC.

**13 Reports from Representatives on Outside Bodies:-**

- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
- c) Hayfield Community Sports Club
- d) The Village Hall
- e) Arden Quarry

**14 To consider** the establishment of a working party to address the concerns over Hayfield Quarry

**15 To consider** arranging a meeting with the Environment Agency to discuss Flood Risk and the Parish plan

**16 Items for Information: (All information on file in the Council Office)**

PDNPA – Quinquennial Review of listed buildings and Grade-ii heritage sites  
Peak District Green Lanes Alliance  
DCC- Seasonal Decorations – a permit is required for any attachments to street lighting such as hanging baskets or Seasonal decorations  
HPBC – Tree Protection Orders

**17 Finance****a) To confirm Payments approved by the Finance Committee on 22<sup>nd</sup> August 2013.**

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
3157	L Bramwell	Locum Clerk	£395.20
3158	Royal British Legion	Remembrance Wreath	£16.00
3159	R Cox Electrics Ltd	PAT testing	£68.40
3160	Johnston Publishing	Advert for Clerk	£590.21
3161	K Bradshaw	Accountancy/assisting Audit	£530.25
3162	D Parker	Cleaning Office	£6.00
3163	Christopher Wild	Contract Maintenance	£510.00
3164	Car ham Garden Maintenance	Contract Maintenance	£874.07
3165	Timberplay Ltd	Cross Scales equipment	£5,638.80
3166	HMRC	PAYE & NIC 5 <sup>th</sup> April 2013	£431.00
3167	J S Marriott & Co	Internal Audit	£357.85
3168	Salary	Parks & Open Spaces	£298.54
3169	Shopfittings Manchester	Black Sacks	£20.40
BACS - July	Tall Poppies	HR Consultancy	£3,000.00

**b) To note payments Received up to 31<sup>st</sup> August 2013**

<b>Date</b>	<b>Details</b>	<b>Description</b>	<b>Amount</b>
01/08/13	Santander	Deposit Account Interest	£6.86
14/08/13	M Markovitz	Refund of Overpayment	£314.38
20/08/13	HMRC	VAT Refund – Jan to Mar	£310.60
20/08/13	HMRC	VAT Refund – Apr to Jun	£229.42

**c) To note the Council's Bank Balances on 31<sup>st</sup> August:-**

Current Account	£18,705.88
Deposit Account	£80,780.02
Total	£99,485.90

**d) To confirm the purchase of SAGE Instant Accounts £125.00****18 PART II – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

**19 To consider correspondence from Tall Poppies consultancy**