

HAYFIELD PARISH COUNCIL

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire,
SK22 2EP.

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DATE 28th March 2013.

To: The Chairman and Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at
7.15pm on Wednesday 10th April in the Village Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely

Lesley Bramwell
Acting Clerk to Hayfield Parish Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

Please Note:-

- a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)
- (b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:- “That in view of the confidential nature of item...to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations of comment were made by a Member is on the Agenda the Member must declare again and withdraw from the meeting during consideration of the item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct relating to Agenda items shall do so at this stage..

7 To Confirm the Non-Confidential Minutes of the Parish Council Meeting held on 6th March 2013. (Document enclosed)

To Confirm the Non-Confidential Minutes of the recreation, leisure, and Tourism Committee Meeting held 2013.

To Confirm the Non-Confidential Minutes of the Finance Committee Meeting held on 21st February 2013 (Document enclosed).

8. Planning Applications

**9. Chairman's Announcements.
Committee and other reports.**

- a) The Council Website (Councillors P Chapman and K Bevins)
- b) The Council's Finances.
- c) Appointment of temporary Clerk.

10. Clerk's report on matters for decision.
 - a) Internal Audit review.
 - b) Historical documents in the Parish Council office.
 - c) Yearly review of Standing Orders.
 - d) Yearly review of financial regulations.
 - e) Request for a donation from Hayfield Pavilion Club.
 - f) Request from Hayfield Scout group for the use of the May Queen field.
 - g) Request from Cllr Lawton to have proper notice of any parish Council meetings.

11. Reports from Representatives on Outside Bodies.

- a) Non-Ecclesiastical Charities.
- b) Hayfield Educational Charity.
- c) Hayfield Allotment Society.
- d) Hayfield Community Sports Club.
- e) The Village Hall.
- f) Arden Quarry.
- g) Dungeon Brow Working Party.

12 Items for Information.

13 Finance.

- a) To agree to a replacement cheque for the Wright Turner Party – the cheque Had been made out incorrectly.
- b) To agree to replacing draining rods, borrowed from Cllr Lawton, which have not been returned. They will need to be replaced at a cost of £25 each + VAT.
- c) Request for a cheque of £250- 1st prize in the village art competition.
- d) Invoices for payment to be approved at this meeting.

Cheque no	Payable to	Items	Amount
3092	A K Products	Printing	£200.00
3093	Carham Garden maintenance	Gardening	£223.92
3094	Wild about Gardens	Gardening	£285.00
3095	Peak Park Parishes Forum	Subscription	£12.00
3096	Hayfield Cricket Club	Rental	£15.00
3097	Hayfield Village Hall	Room hire	£15.00
3098	ACS Consulting	Tree & bat survey	£750.00
3099	M Markovitz Ltd.	Goods	£138.43
3100	Eon	Electricity supply	£65.04
3101	Severn Trent Water	Water supply	£65.04
3102	John Mellor	Dry stone walling	£1910.00
3103	BT	Office telephone	£211.58
3104	S L Bramwell	Acting Clerk	£160.00
3105	DALC	Subscription	

- e) Bank balances.
 - Deposit Account £80,746.16 on 23rd March 2013
 - Current Account £14,534.60 on 23rd March 2013

14 Part II – confidential information.

To move the following resolution – That in the view of the confidential nature of the Business about to be transacted(in respect of the personal situation of employees

and the details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.

a) Tall Poppies

10 Derbyshire Association of Local Councils

(a) Circular

11 Finance

(a) Accounts for Payment

Cheque No	Payee	£00.00
	Total	£00.00

(b) Income

Interest	Total	£0.00
		£0.00

(c) Budget Appraisal/Risk Assessment

12 To consider Planning Applications

(a)

13 Items for information only

PART II – CONFIDENTIAL INFORMATION

14 To move the following resolution - “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

15 Date of next meeting

ITEMS IN BOLD OPTIONAL