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6th March 2013

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm on Wednesday 13th March 2013** in St. John's Church Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheets for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

## Andrew Ramwell

Cllr Andrew Ramwell  
Chair of the Council

### AGENDA

#### **PART I – NON CONFIDENTIAL INFORMATION**

- 1 To Receive Apologies for Absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

#### **Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

- 4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.**
- 5 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.**

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

#### **6 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 To Confirm the Non-Confidential Minutes of the Parish Council Meeting held on 6th February . (Document enclosed)**  
**To Confirm the Non-Confidential Minutes of the Recreation Leisure and Tourism Committee Meeting held on 12th February . (Document enclosed)**

**8 i) Planning Applications Received to 28th February 2013.**

- a) **HPK/2013/0037** Sett Valley Medical practice: disabled access to surgery
- b) **HPK/2013/0040** Mr & Mrs Paul & Sheridan Coverley 16 Meadows Farm Ridge Top Lane.  
Proposed demolition and Rebuilding of Existing Stone Store.
- c) **NP/HPK/0712/0773** Mr James McPherson . Heybarn Farm: Propose first floor extension.  
Response to Peak Park Planning Board's request for clarification.

**ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):**

none received

**9 Chairperson of Council's Announcements.**

- a) clerk's absence

**10 Committee & Other Reports**

- a) Dungeon Brow Committee

**11 Clerks Report on Matters for Decision**

- a) Tree work in Valley Road as recommended by Recreation, Leisure & Tourism Committee:  
(Fell tree 602 and ensure sight of insurance)
- b) Removal of cross scale (schedule of works and date)
- c) Coronation tree on Valley Road recreation ground
- d) Hanging basket competition
- e) Clough sandpit to be added to works
- f) installation of new cross-scale (delivery arrangements)
- g) Little Hayfield Clough Stone wall works (arrangements for starting work)
- h) Information Board (delivery arrangements)
- i) "Days Out in Hayfield" leaflet
- j) Street Lighting - DCC consultation re switch-off.
- k) Request for donation from Hayfield Pavilion Club
- l) Internal Audit Review

**DALC Circulars**

**Circular 04/13:**

**Circular 05/13:**

**Circular 06/13:**

**13 Reports from Representatives on Outside Bodies:-**

- a) Non-Ecclesiastical Charities
- b) Hayfield Educational Charity
  - c) Hayfield Allotment Society
  - d) Hayfield Community Sports Club
  - e) The Village Hall
  - f) Arden Quarry

**14 Items for Information: (All information on file in the Council Office) None**

## a) Invoices for clearance on 13th March 2013.

Cheque No.	Payable To	Items	Budget	Amount (£)
102990	Mr A Ramwell	Chair's Allowance 2012-2013	Chair's Allowance	250.00
102991	Derbyshire County Council	2 tonnes Grit (19.11.12)	Salt and Grit	210.66
102992	Mrs D Parker	Cleaning on 01.02.13	Cleaning	6.00
102993	CANCELLED			
102994	Hayfield Village Hall	Room rental on 09.01.13	Room Hire	15.00
102995	ACS Consulting	Valley Road Tree and Bat Survey	Tree works / surveys	750.00
102996	New Mills and District Volunteer Centre	Donation	Section 137	100.00
102997	M Markovitz Ltd	Timber, paint, preserver	Parks and Spaces / Materials and running costs	138.43
102998	CANCELLED			
102999	Chris Wild	Maintenance Contracted Work	Parks and Spaces / contracted work	430.00
103000	Mrs E Lawson	Wright Turner Party donation	Section 137	150.00
103001	Employee #1	Wages for January 2013	Gardener 1	298.54
103002	Employee # 2	Wages for January 2013	Clerk's wages	1136.42
103003	HMRC PAYE	Payment for tax month 10	HMRC / PAYE	427.31
103004	Carham Garden Maintenance	Gardening contracted work	Parks and Spaces / contracted work	586.64
103005	Viking	Office laptop	ICT equipment	358.8
103006	Employee # 2	Travel	Clerk Travel	21.36
103006	Employee # 2	Postage and parcel tape	Office Expenses	2.49
<b>TOTAL</b>				<b>£4,881.65</b>

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## PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a) Employee sick pay

b) Response to clerk’s letter

c) Clerk’s absence

d) Football field options