

Minutes of the Parish Council meeting held on 7th November 2012

at 7.15pm in the Village Hall.

Present: Councillors A Ramwell (Chair), M Jones, P Chapman (Vice Chair) from 8.15pm, L Waterhouse, P Easter, J Wilson, V Wieteska, K Bevins and M Dean.

In Attendance: Clerk, Sally Fuller

Also present: Emma Downes, Buxton Advertiser, Shane Bates- National Trust Area Ranger, Simon Wright- National Trust Countryside Manager and 9 members of the public.

055. To Receive Apologies for Absence: County Councillor B Atkins, Councillors P Chapman (family commitment initially) and E Hodgson (family commitment).

056. Variation of Order of Business: None.

057. Declaration of Members Interests: None.

058. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded: As listed on the agenda and agenda item 10c, and parts of 10q and 10v.

059. Public Speaking.

Shane Bates and Simon Wright (National Trust) spoke about the National Trust's work around the Parish and answered questions.

Other issues raised included: the cultivation of Sett Valley Roundabout.

060. Council resolved to confirm that the non-confidential minutes of the Parish Council Meeting held on 3rd October 2012 are a true and accurate record with the following amendments: minute 49a: Council also resolved to hold an informal meeting to decide the Council's approach to the meeting on 22nd October, minute 49b: the sentence should end 'and help organise purchase of 18 strings of lights for the Christmas Committee' and minute 51f: The meeting date was 9th October and not 10th December.

Council **resolved** to confirm that the non-confidential minutes of the Recreation, Leisure and Tourism Committee Meeting held on 23rd October 2012 are a true and accurate record.

Council **resolved** to confirm that the non-confidential minutes of the Finance Committee Meetings held on 18th October 2012 are a true and accurate record.

Council **resolved** to confirm that non-confidential minutes of the Planning Committee Meeting held on 3rd October 2012 are a true and accurate record.

061. i) Planning Applications Received to 26th September 2012.

a. HPK/2012/0546: Mr and Mrs Darren and Naomi Greaves, 20, Highgate Road, Hayfield. Proposed single storey rear extension. Council **RESOLVED** to recommend the application for **APPROVAL**.

b. Appeal against refusal of Listed Building Consent – HPK/2012/0061: proposed two storey extension at 135, Bank End Farm, Kinder Road, Hayfield. SK22 2L. Council **RESOLVED** to recommend the application for **APPROVAL** (as before).

c. HPK/2012/0550: Mr and Mrs Martin and Elaine Parsons, 7, Meadows Road, Hayfield. Rear extension and front porch. Council **RESOLVED** to recommend the application for **REFUSAL** because the rear extension is out of scale and should be built to match with extensions on neighbouring buildings. The use of herringbone brickwork is also deemed out of character. Committee would like to point out that this development has already taken place and permission is sought retrospectively. Committee would like to emphasise that developers should not build before planning permission has been granted.

d. NP/HPK/0912/0970: Oak Bank, Kinder Road, Hayfield. New stable and feed store. Council **RESOLVED** to recommend the application for **APPROVAL**.

e. HPK/2012/0596: Mr and Mrs H Hallam, Westwood Cottage, New Mills Road, Birch Vale. Proposed single storey extension to form orangery and replace existing conservatory. Council **RESOLVED** to recommend the application for **APPROVAL**.

ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):

a) HPK/2012/0458: Mr and Mrs Wyatt, Lane between Ryecroft and Lantern Pike Moorland Road, Birch Vale. Proposed No.1 two storey, two bedroom house with separate garage / bike store. Create passing place within curtilage of garden. **APPROVED**.

b) HPK/2012/0489: Mr J and Mrs S McCall, Ashlar, Market Street, Hayfield. Proposed 1 and 2 storey rear extension. **APPROVED**.

- c) **HPK/2012/0471:** Mr Andrew Mansfield, 43, New Mills Road, Birch Vale. Proposed dropping of the kerb at the front of the property to access driveway and relocation of small wall from the front of the property to the side to form a small barrier between the driveway and the front garden pathway. **REFUSED.**
- d) **HPK/2012/0491:** Mr Martin Aston, Bloor Homes Ltd. Land to the rear of The Orchard, Swallow House Lane, hayfield. Proposed new build construction of 21 units for sale and local affordable housing. **PENDING.**
- e) **NP/HPK/0712/0773:** Mr J McPherson, Heybarn Farm, Glossop Road, Little Hayfield. SK22 2NR. The proposed works entail the addition of a second storey to an existing single storey extension to create additional bedrooms and en suite bathroom unit. **PENDING.**
- f) **HPK/2012/0422:** Mr P and Mrs S Coverley, Meadows Farm, Ridge Top Lane, Hayfield. Proposed barn conversion (part retrospective). **PENDING.**
- g) **NP/HPK/0612/0638:** Monks Road, Glossop. Siting of temporary buildings and cultivation of private non-commercial vegetable growing plot, comprising: screen fencing and planting, tool shed / rest room and greenhouse. **PENDING.**
- h) **NP/HPK/0712/0714:** Mr K Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Restoration of barn and change of use to a camping barn. **PENDING.**
- i) **CW1/0512/15:** Casey Enviro Ltd. Birch Vale Quarry, Oven Hill Road, Birch Vale: Facility for the storage and treatment of green waste within the recycling area as previously approved in permission CW1/0110/190. The green waste will be imported via Arden Quarry stockpiled and processed by sorting, screening, shredding, mixing and composting. The resultant material will be used for the restoration of the adjacent Arden Quarry landfill. **PENDING.**
- j) **NP/HPK/0512/0476:** Bank Vale Paper Mill, Swallow House Lane, Hayfield. Resubmission of NP/HPK/0511/0400: change of use to convert vacant industrial units to form 9 open market dwellings. **PENDING.**

062. Chairperson of Council's Announcements. None.

063. Committee & Other Reports

a) **The Council Website (Councillors P Chapman and K Bevins)** Nothing to report.

b) **The Council's Finances. Acting Clerk Sally Fuller**

The Clerk provided a summary of spending so far this financial year.

064. Clerks Report on Matters for Decision

a) **Subscription to SLCC**

Council **RESOLVED** to subscribe to SLCC at £140.

b) **Subscription to 'Clerks and Councils Direct'.**

Council **RESOLVED** to subscribe for a year at £75 and review next year. Clerk to alert Councillors to particularly relevant articles.

c) **Contract for Grounds Maintenance**

Moved to Part2.

d) **Timberplay**

Nothing to decide. Council are awaiting communication from Timberplay.

e) **Digley Playground Inspection Report – actions to be taken**

Council **RESOLVED** to use the Inspection report as a 'to do' list to repair and maintain the recreational areas. Council still await second report from Digley re: cross scales.

f) **Parish Council's response to High Peak Local Plan Options Consultation**

Council **RESOLVED** to **OBJECT** to the proposed housing site option C1: Hayfield Bus Station because the bus station and Sett Valley car park and Trail are all either immovable assets that should be retained or necessary infrastructure which would have to be located elsewhere and there is nowhere else suitable for a bus station. The Parish Council also query the need for designated housing sites within Hayfield as planning permission has recently been granted for housing on The Orchard, Swallow House Lane which will provide adequate new housing for now.

g) **Hayfield Housing Needs Survey – the need for a meeting?**

Council **RESOLVED** to request a public meeting with High Peak Borough Council Housing Strategy Team and Mr P Wardle to update data presently being used to justify housing needs. Councillor J Wilson and Clerk to liaise.

h) **Sett Valley Roundabout**

Council **RESOLVED** to organise a meeting with Countryside Ranger Paul Finn who manages the site. The Parish Council had been misinformed about the management of the site so plans to plant the roundabout with 'jubilee' roses cannot progress presently as planned.

i) **National Trust High Peak Moors Vision and Plan Consultation**

Council **RESOLVED** to await more information from Simon Wright (National Trust) and **DEFER** a decision until 5th December. (S Wardle agreed that consultation responses would still be considered after this date)

j) **Peak District National Park Local Development Plan Consultation**

Council **RESOLVED** to **DEFER** a decision until their meeting on 5th December.

k) **Pump Park progress / Consultation**

Council **RESOLVED** to request the Pump Park Group to hold a consultation meeting on Saturday 24th November (or the nearest convenient date) in The Village Hall. This would consist of a presentation, question and answer session and feedback forms (asking whether people were for or against the proposal and allowing space for any comments). Council also **RESOLVED** to hold an Extraordinary Meeting on Monday 26th November (or the nearest convenient date after the consultation) to review the consultation and progress the project accordingly.

l) Purchase of 1 ton of 20 mm limestone chatter, to be used for allotment drainage

Council **RESOLVED** to purchase the limestone chatter.

m) Any actions required re: filming of 'The Village'.

No action necessary.

n) Christmas – any actions necessary

Council **RESOLVED** to make sure trees and lights are in place in time for lighting on 7th December.

o) St Matthew's Church; Invitation to take part in their Christmas Tree Festival.

Council **RESOLVED** to take part in the festival, donating £10 to the Church. Councillor A Ramwell volunteered to oversee the decorating and setting up of the tree.

p) To appoint Parish Council Trustees for the Hayfield Educational Charity.

Council **RESOLVED** to appoint Councillor Chapman as Representative Trustee.

q) Any other action to be taken re: Hayfield Educational Charity

Councillor B Atkins requested that it be minuted that 2 cheque books and a paying-in book pertaining to a Lloyds Bank Account number 1575226 for the Hayfield Educational Charity is held at the Parish Council office presently. No one is at present appointed as Treasurer for the charity. The rest of the agenda item is moved to Part 2.

r) The proposed Heritage Centre/working with the Heritage Group

Council **RESOLVED** to write to the Heritage Group expressing a wish to work more closely on their plans for a Heritage Centre and asking whether Councillor Chapman as Parish Council representative could be invited to their meetings..

s) Promoting tourism in Hayfield re: the filming of 'The Village'.

Council **RESOLVED** to progress the idea of producing tourist leaflets for the village and adding monies to next year's budget for that purpose. Clerk to liaise with Councillor B Atkins who is also trying to promote a similar idea. Clerk to ask Company productions whether Council are able to use 'The Village' in promotional leaflets. Clerk is to progress the replacement of the interpretation board at Bowden Bridge.

t) Dog Enforcement – proposal to fund an Enforcement Officer

Council **RESOLVED** to budget £1500 next year for potentially half a day's enforcement per week within the parish. High Peak Borough Council and Councils in Chinley, Whaley, Chapel, New Mills and Hayfield are trying to work together to pay for an Enforcement Officer for our areas only. This would be agreed on a yearly basis.

u) The storage of grit / Winter plan

Council **RESOLVED** to fill the grit bins as soon as possible, store as much as is practical in the storeroom and approach St John's Methodist Church to ask whether the Parish Council could use their cellar for the storage of grit again.

v) Bank Vale field – progression of purchase

Council **RESOLVED** to await the 'Heads of Agreement' from the church's solicitors before the proposal of a 50 year lease for £50,000 can be discussed reasonably. Council wish to progress this issue as quickly as possible.

w) Donation to the Christmas Committee

Council **RESOLVED** to donate £120 to the Christmas Committee towards tree lighting.

x) Dungeon Brow

Council **RESOLVED** that the working party should become a proper committee and meet with members of the Civic Trust to discuss their ideas for improving the Dungeon Brow area. Money should be budgeted for the project for next year and a drawing of proposals and a schedule of work should be produced. Clerk to ascertain who owns what land. Councillor V Wieteska to liaise with the Chemist about the proposals.

y) Interim Decisions

Council **RESOLVED** to **DEFER** any decision until 5th December.

065. DALC Circulars:

Circular 40/12: Community right to Challenge, PAYE, Youth Action Grant etc

Circular 41/12: General: Auditor appointments, English Heritage Local Plan guidance

Circular 42/12: Standing Orders, Quality Council Status etc

066. Reports from Representatives on Outside Bodies:-

a) Non-Ecclesiastical Charities. Nothing reported due to lack of time.

b) Hayfield Educational Charity. Nothing reported due to lack of time.

c) Hayfield Allotment Society. Nothing reported due to lack of time.

d) Hayfield Community Sports Club. Nothing reported due to lack of time.

e) The Village Hall. Nothing reported due to lack of time.

f) Arden Quarry. Nothing reported due to lack of time.

g) **Dungeon Brow Committee.** Nothing reported due to lack of time.

067. Items for Information:

a) **Weeding.** Nothing reported due to lack of time.

b) **Remembrance Sunday.** Councillors were reminded that they were expected to attend Remembrance Sunday starting at Primrose Court at 10.30am on Sunday 11th November. Councillors L Waterhouse and K Bevins apologise for their absence (family commitment).

068. Finance:

a) **Invoices for Payment approved by the Finance Committee on 18th October 2012.**

Cheque No.	Payable To	Items	Budget	Amount (£)
102915	E.on	Electricity between 13.07.12 and 13.09.12	Electricity	33.84
102916	BT Payment Services Ltd	Telephone and broadband 18.06.12 to 17.09.12	ICT Communications	211.14
102917	Severn Trent Water Ltd	Water 2 of 2 payments for 2012 - 2013	Water	62.87
102918	Viking	Printer drum unit, paper, usb stick, wipes, hand gel and replacement ink pad for date stamp (returned)	Office expenses / consumables	137.36
102919	Turf 'n' Stuff Ltd	3 bags x 2.5 m3 play grade wood chip for Lea Road	Playground equipment	570.09
102920	Alken Engineering Ltd	4 x goal sockets and lids	Restricted Funds: Valley Road goalposts	240.00
102921	Mr T Middleton	Delivery of 'The Village' newsletters (Payment from Company Pictures)	Transitory items	39.90
102922	Hayfield Village Hall	Room rental on 05.09.12 and 19.09.12	Room rental	30.00
102923	Maintenance Contractor	Work during September / October	Parks and Spaces / Contracted / Tendered work	552.00
102924	Turf 'n' Stuff Ltd	1 bag x 2.5 m3 play grade wood chip for Lea Road	Playground equipment	190.03
102925	Employee # 2	Wages for September	Parks and Spaces, Gardener 1 wages	285.56
102926	Employee # 1	Wages for September	Clerks wages	831.53
102927	Cleaner	Office cleaning on 08.10.12	Cleaning	6.00
102928	P Dunkerley and EJ Dunkerley	Return of deposit for allotment plot 5a	Allotment deposits	6.00
102929	Mr I J Platt	Return of deposit for allotment plot 17b	Allotment deposits	6.00
102930	Urban Recreation Ltd	Repairs to skatepark and painting	Restricted / Contingency	1224.00
102931	Carham Garden Maintenance	Grounds maintenance in September	Parks and Spaces / Contracted / Tendered work	314.50
102932 **	Festive Lights Ltd	White lights for Christmas trees	Village Amenities / Christmas tree lights	912.15
TOTAL				£5652.9

** Ink pad - incorrect item and returned. £13.79 will be deducted from next Viking bill.*

*** The Christmas Committee are buying so18 strings of lights covered by this invoice so it will be within budget.*

c) Payments Received up to 26th September 2012:

Cheque no.	Payee	Items	Amount
500059	Company Pictures	Payment for Mr T Middleton for the delivery of 'The Village' newsletters	39.90
BACS	Santander	03003900 Bank account interest	1.29
200605	R Womack and Mrs BA Womack	Deposit for allotment plot 5c (now amalgamated with plot 5a)	6.00
TOTAL			£47.19

Our present total funding is £103,785.47, comprising £88,058.81 current account balance and £15,726.66 deposit account balance. The total remaining budget is £104,862.92, comprising of £47,144.23 allocated funds, £16,928.61 reserves, £40,790.08 restricted funds and £00 unallocated funds. The difference between these two totals is £1,077.45 formed by the addition of excess income of £857.52 and the deduction of VAT paid this year (recoverable) of £1,934.97

Bank Balances on 31st October 2012: Deposit Account: £15,726.66

Current Account: £90,201.93

069. PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a. Garden maintenance contract – extend hours?

Council **RESOLVED** to extend the contracted hours worked by the Gardening Contractor so he will work throughout the year rather than just 10 months a year.

b. Clerks Holiday

Council **RESOLVED** to agree to holidays requested by the Clerk.

c. Tree Work in The Clough – choice of contractor

Council **RESOLVED** to contract '[S'N'S](#) Trees' to carry out work in The Clough

d. Arboricultural Survey – choice of contractor

Council **RESOLVED** to contract 'acsconsulting' to undertake a tree survey in Valley Road.

e. Stone walling in The Clough – choice of contractor

Council **RESOLVED** to contract a qualified stone waller to rebuild the wall on Slack Lane from A624 end to the playground gate. Maximum spend £35 per meter of wall repaired.

It was agreed that although agenda items 10q and 10v had been removed to Part 2 that there was nothing to discuss within this part of the meeting.

The meeting finished at 10 pm.