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**Minutes of the Parish Council meeting held on 3rd October 2012
at 7.15pm in the Village Hall.**

Present: Councillors A Ramwell (Chair), M Jones, P Chapman (Vice Chair), L Waterhouse, E Hodgson, J Wilson and V Wieteska.

In Attendance: Acting Clerk, Sally Fuller

Also present: PCSO W Brockett, Borough Councillor L Dowson, Emma Downes – Buxton Advertiser and 9 members of the public.

040. To Receive Apologies for Absence: County Councillor B Attkins (unwell), Councillors P Easter, K Bevins (business), and M Dean (Holiday).

041. Variation of Order of Business: Council **resolved** to discuss agenda item 10j with 10b.

042. Declaration of Members Interests: None.

043. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded: As listed on the agenda.

044. Public Speaking.

Issues raised included: Bank Vale Football Field, parking at the top of Church Street, overgrown vegetation along various paths in the village and the planning application by Bloor Homes for The Orchard, Swallow House Lane. Borough Councillor L Dawson alerted Council to the consultation on proposed changes to East Midlands Ambulance Service. PCSO W Brockett told Council that instances of crime and antisocial behaviour had reduced in the area. He provided 'Sorry No Trick or Treat' signs for distribution. He advised that should vehicles cause an obstruction by parking on pavements, the police should be contacted immediately but Traffic Wardens deal with parking offences.

045. Council **resolved** to confirm that the non-confidential minutes of the Parish Council Meeting held on 5th September 2012 are a true and accurate record with the following amendment: minute 034d: Council **resolved** to form a working party rather than a committee.

Council **resolved** to confirm that the non-confidential minutes of the Little Hayfield Advisory Committee Meeting held on 24th September 2012 are a true and accurate record.

Council **resolved** to confirm that the non-confidential minutes of the Finance Committee Meetings held on 20th September 2012 are a true and accurate record.

Council **resolved** to confirm that non-confidential minutes of the Planning Committee Meeting held on 5th September 2012 are a true and accurate record.

046. i) Planning Applications Received to 26th September 2012.

a) HPK/2012/0458: Mr and Mrs Wyatt, Lane between Ryecroft and Lantern Pike Moorland Road, Birch Vale. Proposed No.1 two storey, two bedroom house with separate garage / bike store. Create passing place within curtilage of garden. Council **resolved** to recommend that the planning application be approved.

b) HPK/2012/0489: Mr J and Mrs S McCall, Ashlar, Market Street, Hayfield. Proposed 1 and 2 storey rear extension. Council **resolved** to recommend that the planning application be approved.

c) HPK/2012/0471: Mr Andrew Mansfield, 43, New Mills Road, Birch Vale. Proposed dropping of the kerb at the front of the property to access driveway and relocation of small wall from the front of the property to the side to form a small barrier between the driveway and the front garden pathway. Council **resolved** to recommend that the planning application be approved.

d) HPK/2012/0491: Mr Martin Aston, Bloor Homes Ltd. Land to the rear of The Orchard, Swallow House Lane, Hayfield. Proposed new build construction of 21 units for sale and local affordable housing. Council **resolved** to recommend that the planning application

be refused for the following reasons: Traffic concerns, lack of parking spaces and the affordable housing which should be allocated as agreed in the section 106 agreement for the previous permission – HPK/2012/0409.

ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):

- a) **NP/HPK/0712/0773:** Mr J McPherson, Heybarn Farm, Glossop Road, Little Hayfield. SK22 2NR. The proposed works entail the addition of a second storey to an existing single storey extension to create additional bedrooms and en suite bathroom unit. **PENDING.**
- b) **HPK/2012/0422:** Mr P and Mrs S Coverley, Meadows Farm, Ridge Top Lane, Hayfield. Proposed barn conversion (part retrospective). **PENDING.**
- c) **NP/HPK/0612/0638:** Monks Road, Glossop. Siting of temporary buildings and cultivation of private non-commercial vegetable growing plot, comprising: screen fencing and planting, tool shed / rest room and greenhouse. **PENDING.**
- d) **NP/HPK/0612/0573:** Tom Heys Farm, Glossop Road, Little Hayfield: Addition of flue to barn roof. **GRANTED.**
- e) **HPK/2012/0404:** Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale. Proposed detached building to provide double garage, gym, storeroom and additional bedroom. **REFUSED.**
- f) **NP/HPK/0712/0714:** Mr K Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Restoration of barn and change of use to a camping barn. **PENDING.**
- g) **HPK/2012/0372:** Mr Simon Woodall, The Pack Horse, 3-5, Market Street, Hayfield. Outdoor eating and drinking area with outdoor smoking area. **REFUSED.**
- h) **CW1/0512/15:** Casey Enviro Ltd. Birch Vale Quarry, Oven Hill Road, Birch Vale: Facility for the storage and treatment of green waste within the recycling area as previously approved in permission CW1/0110/190. The green waste will be imported via Arden Quarry stockpiled and processed by sorting, screening, shredding, mixing and composting. The resultant material will be used for the restoration of the adjacent Arden Quarry landfill. **PENDING.**
- i) **NP/HPK/0512/0476:** Bank Vale Paper Mill, Swallow House Lane, Hayfield. Resubmission of NP/HPK/0511/0400: change of use to convert vacant industrial units to form 9 open market dwellings. **PENDING.**

Council resolved to write to High Peak Borough Council re Tiig HPK/2012/0372 requesting they look more favourably on developments that support local businesses. (All Councillors voted in favour apart from Councillors E Hodgson and J Wilson who voted against)

047. Chairperson of Council's Announcements. None.

048. Committee & Other Reports

a) The Council Website (Councillors P Chapman and K Bevins)

The publishing of minutes re: Part 2 of Parish Council Meetings was questioned. The Acting Clerk confirmed that the minutes of Part 2 are open to public scrutiny.

b) The Council's Finances. Acting Clerk Sally Fuller

The Acting Clerk reported on the Council's finances and provided a summary of spending so far this financial year..

049. Clerks Report on Matters for Decision

a) Bank Vale Football Field

Council **resolved** to attend a meeting proposed by Rev H Edgerton between Council, Church and the Football Club representatives on 22nd October. Councillors P Chapman, J Wilson, P Easter, A Ramwell and V Wieteska to attend.

b) Christmas lights

Council **resolved** to purchase 7 strings of white lights at £29.99 + VAT for the cenotaph tree and some lights for the office tree.

j) The ownership of the Jubilee Arch

Council **resolved** to take ownership of the Jubilee arch. Council also resolved to make sure monies were budgeted for future years to cover the potential costs of scaffolding licences.

c) Amendment to Standing Orders re new Code of Conduct

Council **resolved** to delete Standing Orders 7.3 and 7.4 to take account of recent changes to the Code of Conduct.

d) Cultivation of Sett Valley roundabout

Council **resolved** to cultivate the roundabout using volunteer labour. Councillor A Ramwell has received a donation of £200 from Hayfield Gardening Club for the purchase of roses – diamond

jubilee variety. Council resolved to purchase daffodil bulbs for the site too.

e) 'Dogs must be on Leads' signs on Middlefields Path

Council voted against a resolution to not change their decision taken at the last meeting.

However no Councillor wished to action a rescission of the previous resolution.

Council therefore **resolved** to maintain their decision to keep 'Dogs must be on Leads' signs along Middlefields Path unless Little Hayfield Advisory Committee can come up with a workable alternative.

f) Appointment of Clerk

Council **resolved** to appoint Sally Fuller as Clerk and Responsible Financial Officer.

g) Office keys

Council **resolved** that the Clerk and Trevor Middleton should each hold a set of keys for the office.

h) Stone walling around The Clough

Council **resolved** to undertake work to repair the walls as soon as possible. 2 Councillors will attend any meeting with Sally Hodgson to identify sections useable for training in stone wall building.

i) Coppicing work within The Clough and further Work Parties.

Council **resolved** to hire a Tree Surgeon for a day's work to coppice trees in The Clough.

050. DALC Circulars:

Circular 40/12: Community right to Challenge, PAYE, Youth Action Grant etc

Circular 41/12: General: Auditor appointments, English Heritage Local Plan guidance

Circular 42/12: Standing Orders, Quality Council Status etc

051. Reports from Representatives on Outside Bodies:-

a) Non-Ecclesiastical Charities. None.

b) Hayfield Educational Charity. County Councillor B Atkins has been asked to convene a meeting.

c) Hayfield Allotment Society. Council were reminded by Councillor A Ramwell that allotment tenants are expected to cultivate half their plot by Summer under the terms of tenancy.

d) Hayfield Community Sports Club. None.

e) The Village Hall. A meeting is to be organised.

f) Arden Quarry. Councillor M Jones told Council that Casey Enviro Ltd will be in court on 10th December re: breaching their operating terms and conditions.

g) Dungeon Brow Committee. A meeting is to be organised.

052. Items for Information: None.

053. Finance:

a) Invoices for Payment approved by the Finance Committee on 20th September 2012.

Cheque No.	Payable To	Items	Budget	Amount (£)
102895 *	LWD Tool and Equipment Hire Ltd	Bolts for the broxap benches	Village Amenities, Public seats and benches	16.20
102896	Viking	Printer toner, 2 x files. Elastic bands	Office costs / expenses consumables	72.90
102897 **	<i>Timberplay Ltd</i>	<i>Repairs to playground equipment in Valley Road</i>	<i>Parks and Spaces, Playground equipment</i>	<i>4746.00 NOT PAID</i>
102898	SLCC – CiLCA Management	CiLCA training section 7 Power of General Competence	Training	20.00
102899	LWD Tool and Equipment Hire Ltd	Hire of cordless drill to fit broxap bench	Village Amenities, Public seats and benches	14.52
102900	Audit Commission	Audit 2011 - 2012	Contractors and Professional Fees / Audit Commission	480.00
102901	Mrs D Parker	Cleaning	Office Salaries / Cleaning	6.00
102902	Employee #1	Wages for August	Parks and Spaces / Gardener 1	298.54
102903	Employee #2	Wages for August	Office Salaries / Clerk	917.84
102904	Carham Garden Maintenance	Contracted gardening in August	Parks and Spaces / Contracted or Tendered Work	395.82
102905	Maintenance Contractor	Payment for work in August	Parks and Spaces / Contracted or Tendered	324.00

			Work	
102906	Employee #2 expenses	Travel expenses 17/07/12 – 07/09/12	Office and Running costs / Travel	16.83
		Cleaning products and postage	Office Expenses and Consumables	7.24
102907	Hayfield Village Hall	Room Hire on 07.08.12	Allowances and expenses /Room Hire	15.00
102908	Senior Building Supplies Ltd (Redmoor)	Cement for broxap bench	Village amenities/ public seats and bins	26.08
102909	High Peak Borough Council	Planning application / allotment sheds	Allotment rents	85.00
102910	The Royal British Legion	Poppy wreath and donation	Section 137	50.00
102911	Hayfield Cemetery Appeal	Donation towards the upkeep of the cemetery	Section 137	150.00
102912	HMRC	PAYE Month 5	HMRC	262.22
102913	Senior Building Supplies Ltd (Redmoor)	Wood and screws for bench repair	Village amenities/ public seats and bins	4.14
102914***	Hayfield Village Hall	Donation for Christmas Committee re Christmas lights	Section 137	150.00
TOTAL				£3307.33

* Payment for bolts to secure broxap bench despite bolts being provided by broxap.

** Cross swings repair still to be concluded (£1607.20). Wetpour quoted at £828.00 and charged at £1195.20.

The Finance Committee resolved not to pay cheque number 102897 to Timberplay for repairs to playground equipment in Valley Road until the cross scales repairs are resolved.

*** The Jubilee/Christmas fund is now being held by the Village Hall Trustees.

c) Payments Received up to 26th September 2012:

Cheque no.	Payee	Items	Amount
BACS	Santander	Interest on account 03003900	1.34
500031	Company Productions Ltd	Goodwill payment for filming in Hayfield	5000.00
BACS	High Peak Borough Council	2 nd of 2 precept payments 2012-2013	21,762.50
TOTAL			£26,763.84

Our total funding is £104,088.99, comprising £88,363.62 current account balance and £15,725.37 deposit account balance.

To this total must be added further expected income for the year of -£298.63, making a grand total of £103,790.36. Of this total, £46,987.90 is Allocated Funds for the current financial year, £17,948.61 is Reserves (NALC recommendations being between 3 months expenditure and half the amount of the Precept) and £35,996.08 is Restricted Funds. The remainder, amounting to £.00, is Unallocated Funds (excluding Transitory items).

Bank Balances on 26th September 2012: Deposit Account: £15,725.37

Current Account: £98,334.26

054. PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a) Timberplay repairs

Council **resolved** to write to Timberplay outlining their dissatisfaction with the initial survey undertaken and subsequent advice. Council **resolved** to pay the invoice received from Timberplay once the problems with the cross scales are sorted.

b) Maintenance work

Council **resolved** to terminate the present contract for Maintenance work and re-advertise for another contractor.

The meeting finished at 8.40 pm.