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**Minutes of the Parish Council meeting held on 6th June 2012
at 7.15pm in The Village Hall.**

Present: Councillors A Ramwell (Chair), K Bevins, L Waterhouse, E Hodgson, V Wieteska and P Easter.

In Attendance: Acting Clerk, Sally Fuller

Also present: Nicola Kemp, High Peak Borough Council and 6 members of the public.

973. To Receive Apologies for Absence: Councillor P Chapman (family holiday), Councillor M Jones (unwell)

974. Variation of Order of Business: None.

975. Declaration of Members Interests: None.

976. To determine which items if any from Part 1 of the Agenda should be taken with the public excluded: As listed on the agenda.

977. Public Speaking. Issues raised included: whether Council were considering appointing a Clerk, the bill for the Broxap benches, jubilee rose varieties, whether the jubilee celebrations could be posted on the Council website and objections to the diversion of footpath 36.

Nicola Kemp: The New Waste Recycling Service. Brown bins should be delivered soon (smaller alternatives are available). Collection dates may change – residents will be made aware on delivery of the new bin. Communal Recycling sites will be monitored for 6 months to record any change of usage. All recycling will take place within this country.

978. Council **resolved to confirm** the Non-Confidential Minutes of the Parish Council Meeting held on 9th May 2012 as being a true and accurate record with the following amendment: agenda item 967g should read 'Council resolved to approve the revised budget 2012-2013 and...(as written) .

Council **resolved to defer confirmation** of the Non-Confidential Minutes of the Little Hayfield Advisory Committee Meeting held on 21st May 2012 as no attendees were present.

979. i) Planning Applications Received to 29th May 2012.

a) HPK/2012/0244: Mr Shaw, The Bungalow, Vicarage Lane, Hayfield. Proposed demolition of conservatory and construction of single storey lean to extension. Council **resolved to recommend for approval.**

b) NP/HPK/0512/0476: Bank Vale Paper Mill, Swallow House Lane, Hayfield. Resubmission of NP/HPK/0511/0400: change of use to convert vacant industrial units to form 9 open market dwellings. Council **resolved to recommend for approval.**

ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):

a) HPK/2011/0445: Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works. **PENDING**

b) NP/HPK/0511/0481: Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **REFUSED**

c) HPK/2012/0154 and HPK/2012/0155: The Brook Trust, 2, Church Street (The Bulls Head), Hayfield. Planning and Listed Building Consent for Proposed Change of use from commercial to single residential house.

APPROVED

d) HPK/2012/0134: Mr Dennis Wilkinson, 1, Highfield Road, Hayfield. Proposed new ground floor bedroom, new single storey extension with level access, WC/shower and lounge. New front door entrance and ramped access to existing garage. **APPROVED**

e)HPK/2012/0112: Mrs P Moore, 55a, New Mills Road, Hayfield. Proposed replacement of wooden frame windows with UPVC. **PENDING**

f)NP/HPK/0312/0344: Marl House Farm, Glossop Road, Little Hayfield. Erection of agricultural building. **PENDING**

g)HPK/2012/0173: Mr P Brennand, 5, Highfield Road, Hayfield. Proposed new dwelling. **APPROVED**

h)NP/HPK/0412/0377: Blackshaw Farm, Lane Head Road, Little Hayfield. Erection of orangery extension. **PENDING**

980. Chairperson of Council's Announcements.

a) The May Queen Festival and Jubilee Celebrations

The Chair thanked the May Queen Committee for this year's festival and all those who worked to provide the jubilee celebrations. Letters of thanks are to be sent to the May Queen Committee and Reverend H Edgerton.

981. Committee & Other Reports

a) The Council Website (Councillor K Bevins)

The website has updated election / co-option details and dates of meetings. Email addresses for all Councillors have been set up linked to the Council website.

b) The Council's Finances. Acting Clerk Sally Fuller

The Acting Clerk presented a budget summary sheet for May 2012.

982. Clerks Report on Matters for Decision

a) Audit

Council **resolved to approve** the accounting statement and annual governance statement – page 2 and 3 of the Council's Annual Return.

b) Cooption of Councillors

Council **voted to co-opt** Mike Dean as Councillor for Hayfield West ward.

c) Standards / Code of Conduct Training, 28th June 2012

Council resolved that the Acting Clerk and Councillor E Hodgson and anyone else who would like to go, will attend.

d) Interactive sign at Little Hayfield

Council **resolved to write** to Derbyshire County Council querying the temporary loss of the sign.

e) Use of Mobile Speed Cameras within Little Hayfield

Council **resolved to write** to ask that speed cameras be placed with Little Hayfield- perhaps when the interactive sign is missing?

f) The National Trust work at Park Hall Moor

Council **resolved** that a meeting with Jon Stewart be arranged and Little Hayfield residents be invited too.

g) The Clough Management Plan

Council **resolved to adopt** The Clough Management Plan.

h) The reinstatement of goalposts in Valley Road Recreation Ground.

Council **resolved to defer** this until further information has been collected.

i) Proposed diversion of Footpath 36

Council **resolved to recommend refusal**; the footpath should not be diverted from its present location.

j) Mobility Scooter access onto Middlefields Path (Councillor V Wieteska)

Council **resolved to write** to Derbyshire County Council requesting whether anything could be done to improve access for mobility scooters whilst acknowledging improvements to the path already undertaken.

k) Siting of the 4th bench

Council **resolved** to place the bench at Bowden Bridge.

l) Missing Planters

Council **resolved** not to replace the 4 baskets presently but will review the issue when considering next year's budget.

m) Jubilee

Council are still waiting for the £300 jubilee grant from High Peak Borough Council. Council **resolved** (apart from Councillor E Hodgson) to spend the money despite not having received it yet. The £1500 put aside for the jubilee was found from monies left over from the previous year's budget and was part of the revised budget approved by Council on 7th March (minute 927j).

n) Sett Valley Roundabout

Councillors L Waterhouse, V Wieteska and P Easter **resolved to rescind** Council's previous resolution (minute 927k, 7th March) and Council **resolved** to request a cultivation licence for the Sett Valley roundabout.

o) Hayfield Educational Charity

Council **resolved** to request a meeting as soon as possible to ascertain what progress has been made.

p) Finance Meeting dates – 3rd Thursday every month?

Council **resolved** to hold a Finance Committee Meeting on the third Thursday of every month thus facilitating the delegated approval of payments on a regular basis.

983. DALC Circulars

Circular 20/12: Early Day Motion on Planning Appeals

Circular 21/12: Derbyshire 2012 Event Fund / Neighbourhood Planning

Circular 22/12: Allotment Regeneration Initiative / vacancies

Circular 23/12: Neighbourhood Planning Training

Circular 24/12: Freedom of Information Requests – Braille, Audio / Council Tax

984. Reports from Representatives on Outside Bodies:-

a) Non-Ecclesiastical Charities. None.

b) Hayfield Educational Charity. None.

c) Hayfield Allotment Society. HAS have decided that they do not wish to pursue the idea of permitting sheds to be built on the allotments.

d) Hayfield Community Sports Club. None.

e) The Village Hall. None.

985. Items for Information: (All information on file in the Council Office)

a) Grounds Maintenance

The Acting Clerk reported that Graham Hewitt is now contracted to undertake garden maintenance for the Parish Council and has worked hard to improve the appearance of the village in time for the May Queen and Jubilee events. The chestnut tree in Valley Road was felled after it was discovered to be diseased and dangerous.

b) Playgrounds

'Timberplay' should start work on repairing the playground equipment in the next few weeks. Unauthorised digging is again happening in Valley Road Recreation Ground which must be stopped.

986. Finance Payments for approval at the Council Meeting 6th June 2012.

a) Invoices for Payment

| Cheque No. | Payable To | Items | Budget | Amount |
|--------------|---------------------------|---|---|-----------------------------------|
| 102825 | HMRC | April Payment (Brought forward from 09.05.12 meeting) | HMRC | 290.10 |
| 102838 | Rural Action Derbyshire | Playground Inspection Training (Cllr V Wieteska- payment approved at meeting on 09.05.12) | Training | 30.00 (cheque dated 14.05.12) |
| 102839 | J Kemp | Hogroast / jubilee (Payment approved by Councillors PC, KB, PE, AR, VW, MJ 16/17.05.12) | S137 | 400.00 (Cheque dated 15.05.12) |
| 102840 | Broker Network Ltd | Council Insurance 1 st June 2012 – 31 st May 2013 (payment approved on 09.05.12) | PL Insurance Parish Council | 581.35 (Cheque dated 21.05.12) |
| 102841 | Cleaner | Cleaning on 15.05.12 | Cleaning | 6.00 |
| 102842 | High Peak Tree Services | Dismantle large Chestnut tree in Valley Road | Unallocated funds | 650.00 |
| 102843 | Chafes Solicitors | Interim Bill for legal work re: purchase of Bank Vale field | Bank Vale solicitors fees | 876.00 |
| 102844 | High Peak Borough Council | Trade waste weekly collection | Trade refuse (budget overspend of £19.25) | 319.25 |
| 102845 | Broxap limited | Purchase of 3 'Blackburn' seats | Transitory Items | 2026.80 |
| 102846 | LDW Tool Hire | Hazard tape and road pins | Materials, Running Costs, Parks and Spaces | 14.40 |
| 102847 | Viking | Paper, laminator, pouches, felt pens, toner | Office expenses and consumables | 132.00 |
| 102848 | Les Halman Nurseries Ltd | Plants for the Flowering baskets | Materials, Running Costs, Parks and Spaces | 257.64 |
| 102849 | Employee#1 | Expenses (Travel – Materials -) | Travel / Materials & running Costs, Parks and Spaces | 51.74 |
| 102850 | Employee#2 | Expenses (Travel – Materials -) | Travel , Clerk/ Materials & running Costs, Parks and Spaces | 106.13 |
| 102851 | St John Ambulance | First Aid cover for 4 th and 5 th June Jubilee events(payment approved by Councillors AR, VW, PC, PE EH on 24 / 28.05.12) | S137 | 259.20 (Cheque dated 24.05.12) |
| 102852 | M Bagshaw | Repair of steps on Old School Field | Materials, Running Costs, Parks and Spaces | 50.00 |
| Total | | | | £ 6050.61 |

b) Payments Received:

| Cheque no. | Payee | Items | Amount |
|--------------|---------------------------|---|--------------------|
| BACS | High Peak Borough Council | 1 of 2 precept payments (paid 20.04.12) | 21,762.50 |
| BACS | High Peak Borough Council | Parks grant 2012-2013 (paid 20.04.12) | 20,929.00 |
| TOTAL | | | £ 42,691.50 |

Our total funding is £98,932.34, comprising £83,212.28 current account balance and £15,720.06 deposit account balance.

To this total must be added the second half of our Precept, amounting to £21,762.50 and further expected income for the year of £1,405.60, making a grand total of £122,100.44.

Of this total, £56,197.40 is Allocated Funds for the current financial year, £16,500.00 is Reserves (NALC recommendations being between 3 months expenditure and half the amount of the Precept) and £36,966.08 is Restricted Funds. The remainder, amounting to £11,361.61, is Unallocated Funds (excluding Transitory items).

987. PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a. Memorial Square queries

Council **resolved** to reply to Mrs Wilson regarding her queries as drafted and continue to seek further guidance regarding the issues raised.

b. Maintenance Assistant

Council **resolved** to seek additional contracted support.

The meeting finished at 9.10pm.