



Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
Tel. 01663 744550. Email: clerk@hayfield-pc.gov.uk
www.hayfield-pc.gov.uk

Minutes of the Parish Council meeting held on 7th March 2012
at 7.15pm in the Village Hall

Present: Councillors Mrs E Hodgson (Chair), Mr A Ramwell, Mrs K Waterhouse, Mrs V Wieteska, Mr P Easter, Mrs B Betts, Mr P Chapman, Mr K Bevins and Mrs L Waterhouse, Borough Councillor Mr T Ashton and County Councillor Mrs B Atkins.

In Attendance: Acting Clerk, Mrs S Fuller.

Also Present: 11 members of the public.

917. Apologies for Absence: Borough Councillor Mr D Mellor.

918. Variations to the Order of Business: None

919. Declarations of Interest: Councillor P Chapman- agenda item 7c and 9a and Councillor A Ramwell – agenda item 11aa.

920. Matters for Part II: As listed on the agenda.

921. Public Speaking: Issues raised were: Slack Lane wall repairs, repayment from Eon, Arden Quarry problems, the proposed Pump Park (reasons for and against) and the skatepark (noise and graffiti). Alison Clamp from Peak District Rural Housing Association spoke about the need for affordable housing and how this may be provided through a Community Land Trust. Councillor T Ashton reported that Council Tax has been frozen for next year, brown recycle bins will be delivered in Spring and the Arden Quarry Liaison Group are meeting at The Waltzing Weasel on Thursday 15th March at 8pm. Councillor B Atkins again spoke about Arden Quarry, traffic problems in Little Hayfield, the fact that bank statements pertaining to Hayfield Educational Charity have been found, the cuts to Youth Services (and how these may be avoided) and the success of the Sustainability Event at Hayfield Primary School.

922. Council RESOLVED to confirm the non-confidential minutes of the Parish Council Meeting held on 1st February 2012.

Council **RESOLVED** to confirm the non-confidential minutes of the Recreation, Leisure and Tourism Committee Meeting held on 7th February 2012.

Council **RESOLVED** to confirm the non-confidential minutes of the Extraordinary Parish Council Meeting held on 15th February 2012. (Document enclosed).

923. i) Planning Applications Received to 29th February 2012.

a) HPK/2012/0005: Ms H Young, 15a Kinder Road, Hayfield: Proposed new stone boundary wall and wooden access gate. Council **RESOLVED** to recommend approval.

b) NP/HPK/0112/0085: Farlands House, Kinder Road, Hayfield. Single storey side extension to form utility room and boiler room. Council **RESOLVED** to recommend approval.

c) HPK/2012/0060: Mrs Anna Fraser, 135, Bank End Farm, Kinder Road, Hayfield. Proposed to storey extension. Council **RESOLVED** to recommend approval.

ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):

a) HPK/2011/0445: Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works. **PENDING**

b) NP/HPK/0511/0481: Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING**

c) NP/HPK/0911/0998: Mr H Speakman, 12, Clough Lane, Little Hayfield. Erection of front porch.

APPROVED CONDITIONALLY

d) HPK/2011/0701: Mr Gareth Hardy, 16, Meadows Farm, Ridge Top Lane, Hayfield. Application for a Lawful Development Certificate – The existing garage is being used as a garage and would like to continue the use as a garage. **REFUSED**

e) HPK/2011/0703: Miss J Winstanley, Penlan, New Mills Road, Hayfield. Proposed extension to bungalow, detached garage, alterations to hardstanding area and new 2.45m x 1.83m wide garden shed.

APPROVED

924. Chairman of Council's Announcements.

a) Eon direct debit payment of £16.30

Council have received repayment of £211.85 from Eon.

b) Residents should contact Councillors

If residents wish to place an item on the agenda for a Parish Council meeting, they should approach a Councillor.

925. Committee & Other Reports

a) The Council Website (Councillors P Chapman and K Bevins)

The diary is up to date and ice warnings were posted when appropriate. Job applications are now downloadable.

b) The Council's Finances. Councillor K Waterhouse.

A summary of Council finances to date was read out.

926. Parish Clerk's Report

a) High Peak Borough Council Liaison Meeting

The Acting Clerk reported back from the meeting and invited Councillors to attend the next meeting on 22nd May at Chapel Golf Club at 7.30pm.

b) Councillors Initiative Fund

Councillors were given the relevant information / application forms for the Councillor's Initiative Fund.

c) Feedback from Derbyshire County Council

There has been an application to divert footpath 36 at Oaklands and the Council will be consulted in due course. A design brief for Church Street traffic calming has been issued to Derbyshire County Council Highways department. A bid has been made for capital funding next financial year by Derbyshire County Council for a scheme to improve New Mills Road verges. No one has applied for the job of Toilet Key Holder to open the toilets in Sett Valley car park – this will be done by Derbyshire County Council Rangers.

927. Matters for Decision

a) The Future of the Youth Advisory Committee

Council **RESOLVED** to disband the Youth Advisory Committee and Councillors L Waterhouse and P Easter will consider alternative workable ways of involving younger parishioners.

b) The Future of the Built Environment Advisory Committee

Council **RESOLVED** to disband the Built Environment Advisory Committee.

c) Valley Road goalposts See below

d) Valley Road Recreation Ground – space availability for various activities See below

e) Pump Park proposal

Council **RESOLVED** to allocate 23m x 13m land at the Cricket Club end of Valley Road Recreation Ground for the proposed Pump Park. The football area will move towards the trees and the goal posts will be reinstated once the pump park proposal is resolved.

f) May Queen request for funding and use of Old School Field for fundraising events

Council **RESOLVED** to defer a decision regarding the request for funding until Council activates its Grant Provision Policy and approved use of the hard standing area of the Old School field for car boot sales so long as dates were agreed with the Acting Clerk first.

g) Orchard Trees

Council **RESOLVED** to use the trees presently at Mr L Evans property to replace dead trees and donate 6 trees to the Cricket Club.

h) Little Hayfield Election and Advisory Committee

Council **RESOLVED** to suggest that the Little Hayfield Advisory Committee be disbanded and reformed as a Community Group thus freeing them from the constraints of working under Council rules and regulations.

i) First Aid Training

Council **RESOLVED** to defer this until a Clerk has been appointed. (the appointment of a Clerk is to be added to next month's agenda)

j) Jubilee Celebrations / The Big Lunch and monies available for celebrations

Council **RESOLVED** to investigate the building of a fire bucket for a beacon on Lantern Pike, plant 'Queen Elizabeth' roses around the cenotaph (if these roses are appropriate), apply for a licence for a street party on Church Street / Market Street, liaise with St Matthew's Church and allocate up to £1500 for the celebrations, £500 being available for the building of the archway proposed by The Civic Trust (for which a scaffolding licence will be applied for through Derbyshire County Council). Councillor E Hodgson was concerned that emergency access to the village would be compromised by the proposed road closure.

k) Sett Valley Bus Station

Council **RESOLVED** to ask Derbyshire County Council to tidy up and maintain the area properly.

l) SLCC Membership

Council **RESOLVED** to defer this until a Clerk has been appointed.

m) No Cold Calling Zone

Council **RESOLVED** that this was an issue that should be progressed by individual streets should they so wish.

n) Work to do on the playgrounds.

Council **RESOLVED** to undertake the work on the playgrounds as proposed by the Recreation, Leisure and Tourism Committee.

o) Frequency and dates of Parish Council Meetings

Council **RESOLVED** to maintain the present frequency of Council meetings but postpone the Finance Committee meeting on 15th March to 19th April.

p) Bowden Bridge Information Board

Council **RESOLVED** to use the artwork created by Mrs S McCall but gain other quotes for the work. The existing board, which can be cleaned, will remain in place until a replacement is ready.

q) Donation towards St Matthew's clock lighting

Council **RESOLVED** to donate £186 to St Matthew's for clock lighting as a one off payment.

r) Painted Arrows

Council **RESOLVED** to alert police to the problem.

s) Potential changing rooms and facilities for HCSC

Council **RESOLVED** that the Bank Vale field purchase needs to be completed before such issues can be considered. Council **RESOLVED** that a strongly worded letter be sent to the PCC requesting the sale take place as soon as possible.

t) Cooption of Councillor

Council **RESOLVED** to co-opt Mr Martin Jones as Councillor after a secret ballot where 6 Councillors voted for the cooption and 3 abstained.

u) Reintroduction of reports from Village Hall, and Hayfield

Educational Charity representatives (and Hayfield Allotment Society and Hayfield Community Sports Club).

Council **RESOLVED** to reintroduce reports from the Village Hall, Hayfield Allotment Society, Hayfield Community Sports Club and Hayfield Educational Charity to the agenda.

v) Memorial benches.

Council **RESOLVED** to place a seat at Farlands, in Valley Road Recreation Ground and outside Ashes Farm – all of which are being paid for by donation.

w) Sponsorship of hanging baskets

Council **RESOLVED** to include a request for sponsorship of hanging baskets (and benches) in the next Council newsletter.

x) New Mills and District Volunteer Centre: request for donation.

Council **RESOLVED** to defer a decision regarding the request for funding until Council activates its Grant Provision Policy.

y) Christmas tree

Council **RESOLVED** to include this issue in its next newsletter requesting feedback on the proposal to light the tree at St Matthews. Those who volunteered skills and donations previously when this was suggested should be contacted to see whether their offers still remain.

z) Environmental Enhancement Scheme in The Clough

Council **RESOLVED** to defer a decision until further information was forthcoming.

aa) Allotment sheds

Council **RESOLVED** to contact High Peak Borough Council to see whether the condition attached to the initial planning application for the allotments which prevents the building of sheds could be removed.

928. Letters received (including emails). Various letters and emails were commented on

929. DALC Circulars.

- Circular 05/12: General Circular: DALC subscription rates 2012-2013
- Circular 06/12: General / PAYE guidance
- Circular 07/12: Derbyshire County Council Items
- Circular 08/12: Section 137, Field Challenge, Community Commissioning
- Circular 09/12: Neighbourhood Planning
- Circular 10/12: Meetings of Local Councils
- Circular 11/12: Prayers at Council meetings

930. Reports from Representatives of Outside Bodies.

a) Non-Ecclesiastical Charities. None.

b) Hayfield Educational Charity.

Missing bank statements have been found but paperwork is still missing. Councillors B Betts and K Bevins are not willing to act as Trustees until the history of the charity and its finances are clearly sorted. Councillor B Betts would like the Charity Commission to investigate how the charity has been run.

931. Items for Information. None

932. Additional Items brought forward by permission of the Chairman:

933. Finance Payments for approval at the Council Meeting 7th March 2012.

a) Invoices for Payment

Cheque No.	Payable To	Items	Budget	Amount
102789	Employee#1	February Wages	Gardener 1	246.62
n/a	Employee#2	February Wages	Gardener 2	0
102790	Employee#3	February Wages	Assistant Clerk	879.85
102791	Employee#4	February Wages	Grounds Assistant	332.40
102792	SLCC-CiLCA Management	Registration Fee	Training	150.00
102778	Aon Limited	Allotment Liability Insurance	Insurance (budget overspend)	174.00

102793	Cleaner	Cleaning on 02.02.12	Cleaning	6.00
102794	Employee#4	Mileage expenses	Salt and Grit	2.40
BAC	E-on	Street Lighting?	Electricity	*16.30 Not paid
102795	Viking	Paper and stamps	Office Expenses (budget overspend)	58.60
102796	Employee#3	Mileage and other Expenses	Assistant Clerk Expenses (budget overspend)	43.28
102797	Hayfield Cricket Club	Pavilion room hire 15.02.12	Room Hire	15.00
102798	HMRC	Tax and NI Tax month 11	Salaries NI Contribution	174.99
Total:				2083.14

* Direct debit payment to E-on cancelled on 07.02.12. (Council decision – minute 909e, 1st February 2012) This payment has now been cancelled altogether as no one knows what the payment is for and Eon are refunding 14 months worth of payments to the Parish Council.

b) Payments Received:

Cheque no.	Payee	Items	Amount
001062	D&C Hallam NO 1 Account	Allotment rent for plot 9a	6.00
000167	Ms Y Dent Mr R Boyd	Allotment rent for plot 17a	6.00
100872	Mr N & Mrs T Critchlow	Allotment rent for plot 18	12.00
100732	R Womack & Mrs BA Womack	Allotment rent for plot 5a	6.00
BAC	Santander	Interest on account 3009300 06.01.12 – 04.02.12	2.66
100872	Mr N & Mrs T Critchlow	Allotment rent for plot 18 – returned by bank unpaid	-12.00
000834	Mrs Barbara Tier	Allotment rent for plot 2c	6.00
009390	Aon Limited	Adjustment re Insurance Policy	*7.98
BAC	Eon	Repayment of £16.30 Direct Debit payment x 14 months	211.85
TOTAL			246.49

* Removal of 2 photocopiers from the Council's Insurance policy which the Council does not own.

Minute amendment: December 2011, 879b Payment received: BT Annual Reward Credit of £27.25 – This was not a BAC payment but will be taken into account on the following BT bill.

Bank Balances on 29th February 2012:

Deposit Account: £15716.23

Current Account: £71726.54 – of which £52,948 is allocated.

934. PART II – CONFIDENTIAL INFORMATION

To move the following resolution – "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

a) Internal Audit

Council **RESOLVED** to employ Mr B Woodcock to do the Council's internal audit for 2011-2012.

b) Replacement of Memorial Square Lights

Deferred (still awaiting quotes).

c) Grounds Maintenance Assistant

Council **RESOLVED** that Councillors B Betts and K Bevins would shortlist candidates and Councillors E Hodgson and K Waterhouse would interview candidates. Other matters were deferred due to lack of time.

The meeting concluded at 10.00 pm.