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Minutes of the Parish Council meeting held on 1st February 2012
at 7.15pm in St John's Church Hall

Present: Councillors Mrs E Hodgson (Chair), Mr A Ramwell, Mrs K Waterhouse, Mrs V Wieteska, Mr P Easter, Mrs B Betts and Mr P Chapman (until 8.00pm- family commitment).

In Attendance: Acting Clerk, Mrs S Fuller.

Also Present: 14 members of the public and Ms E Downes, Buxton Advertiser.

899. Apologies for Absence: Borough Councillors Mr T Ashton and Mr D Mellor (Borough Council meeting), Councillors Mr K Bevins and Mrs L Waterhouse (business)

900. Variations to the Order of Business: None

901. Declarations of Interest: Councillor P Chapman- agenda item 9a.

902. Matters for Part II: As listed on the agenda.

903. Public Speaking: Issues raised were: problem parking at the Top of the Town, a suggestion that red, white and blue flowers be planted for the Queen's Jubilee, that Hayfield should be designated a 'No Cold Caller Zone', the loss of Council Gardeners at the end of September 2011, the road surface / flooding problem at the bottom of Cote Lane and the fact that the Peak District National Park Authority / Sustainable Development Fund have granted £18000 to the Kinder Trespass Archive Project. Representatives from Little Hayfield Advisory Committee spoke about The Clough and their plans for work parties there.

904. To Confirm the Non-Confidential Minutes of the Parish Council Meeting held on 11th January 2012. **APPROVED**

To Confirm the Non-Confidential Minutes of the Little Hayfield Advisory Committee Meeting held on 16th January 2012. **APPROVED.**

905. i) Planning Applications Received to 25th January 2012. None

ii) Planning Application Decisions (by High Peak Borough Council or Peak District National Park Authority):

a) HPK/2011/0445: Mr G Hardy, Meadows Farm, Ridge Top Lane, Hayfield. Site entrance and external works. **PENDING**

b) NP/HPK/0511/0481: Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING**

c) NP/HPK/0911/0998: Mr H Speakman, 12, Clough Lane, Little Hayfield. Erection of front porch. **PENDING**

d) HPK/2011/0612: Mr Simon Woodall, The Pack Horse Hotel, Market Street, Hayfield: Retention of smoking shelter and timber decking floor to outdoor trading area. **REFUSED.**

e) HPK/2011/0691: Mrs S Deaville, 61, New Mills Road, Hayfield. Proposed single storey rear extension. **APPROVED.**

f) HPK/2011/0701: Mr Gareth hardy, 16, Meadows Farm, Ridge Top Lane, Hayfield. Application for a Lawful Development Certificate – The existing garage is being used as a garage and would like to continue the use as a garage. **PENDING**

g) HPK/2011/0703: Miss J Winstanley, Penlan, New Mills Road, Hayfield. Proposed extension to bungalow, detached garage, alterations to hardstanding area and new 2.45m x1.83m wide garden shed. **PENDING**

906. Chairman of Council's Announcements.

a) The Flagpole

The flagpole is situated too high to use safely (Heath and Safety rules). Councillor P Easter is qualified to use scaffolding and can therefore access the flagpole. Something should be done so that flags can be flown on all the appropriate days.

b) BMX

The Consultation Event has been delayed whilst more information / advice is sought.

c) Council tools

The Council tools need sorting, listing and labelling.

907. Committee & Other Reports

a) The Council Website (Councillors P Chapman and K Bevins)

Councillor P Chapman reported that the online diary was being continually updated and jobs were being advertised online too. Soon a job application form will be added that can be downloaded.

b) The Council's Finances. Councillor K Waterhouse.

Councillor K Waterhouse presented a report about the Council's financial situation.

908. Parish Clerk's Report

a) Orchard Project

Around 100 trees- initially designated for Bank Vale field, need planting within the next few months. Councillors are to think of sites where planting can take place for decision next meeting. There is still some confusion as to where trees have already been planted.

b) Bowden Bridge

The artwork for the initial interpretation board cannot be found.

909. Matters for Decision

a) Birch Vale / Rowarth letter – postage for outlying properties.

Councillors **APPROVED** postage for 11 outlying properties.

b) Dungeon Brow

Dungeon Brow is Common Land. There are problems regarding access to the chemist. More information needs to be found regarding this space and its ownership.

ACTION SF

c) Working Parties in The Clough

Council **APPROVED** working parties in The Clough on 4th, 11th, 18th February and 10th and 24th March to tidy paths, tidy along walls, clear rubble, general maintenance, cutting ash saplings, brambles and nettles and cutting back branches overhanging the wall and bridge. Individual's tools used to be checked each time by a Council representative (re: insurance).

ACTION SF BB SQ

d) Farlands bench

Council **APPROVED** replacement of the bench but wish to explore the possibility of sponsorship as a means of funding this.

ACTION SF

e) E-on payment of £16.30

Council **APPROVED** non payment of the £16.30 direct debit to Eon until they can verify what the payment is for.

ACTION SF

f) Talk with Alison Clamp, Peak District Rural Housing Association

Council **APPROVED** a talk from Alison Clamp about Affordable Housing before the next Parish Council meeting.

g) Grass Verge opposite the Cemetery.

The Parish Council have a Cultivation Licence for this area (from 1994). Previous Councils have tried to improve the verge through planting (deemed too expensive) and lay-bys (problems with sight lines). Council **AGREED** that Derbyshire County Council should be contacted about the problem.

ACTION SF

h) Jubilee Celebrations

DEFERRED to the next meeting.

i) Standing Orders

Council **APPROVED** adoption of the amended Standing Orders.

j) Financial Regulations

Council **APPROVED** adoption of the amended Financial regulations with the following amendment:

Budgetary Controls: 3.5 'The Parish Clerk may purchase necessary items for the daily running of the office and any other items (- these other items being subject to a £25 limit) with details of expenditure being reported to Council at the next available meeting.

k) Co-option

Council **AGREED** to place a deadline on applications of 21st February 2012 for co-option.

l) Compost bin

Council **APPROVED** construction of a compost bin at the far corner of the Old School Field made out of wood (to be supplied by Councillor E Hodgson).

ACTION EH SF

m) Memorial Square – replacement of lights

Council **APPROVED** gaining quotes for the replacement of lights.

ACTION SF

n) Bank Vale banner

A request to hang a banner on Bank Vale Field was redirected to the owners of the field.

o) Use of Old School Field for fell races and football.

Council **APPROVED** use of the Old School Field for fell race 'parking and race organisation'

(at no charge) on 22nd April, 12th May, 24th June but not 18th May as the field will be used for the May Queen Fun Fair. Council also **APPROVED** use of the Old School Field for Junior Football matches on 4th and 25th February and 10th and 24th March on condition that Council may decide otherwise should the field's condition deteriorate. The field will be inspected after each match.

p) Purchase of Christmas tree lights for Little Hayfield

Council **APPROVED** purchase of 2 sets of battery operated lights for the Little Hayfield Christmas tree at an approximate cost of £50.

ACTION SF MD

q) Footpath 36

Council **APPROVED** contacting Derbyshire County Council regarding concerns about footpath 36.

ACTION SF

910. Letters received (including emails). Various letters and emails were commented on.

911. DALC Circulars.

Circular 01/12: Index of most Important 2011 DALC Circulars.

Circular 02/12: General Circular

Circular 03/12: Local Council Review Subscriber Form

Circular 04/12: General & response to Neighbourhood Planning Regulations Consultation

912. Reports from Representatives of Outside Bodies.

a) Non-Ecclesiastical Charities. None.

b) Others. None.

913. Items for Information. None

914. Additional Items brought forward by permission of the Chairman:

The Chair told Council that she had received letters from local school children regarding the state of the underpass and had visited school and advised the class to write a single letter together to send to the appropriate authority – High Peak Borough Council.

915. Finance Payments for approval at the Council Meeting 1st February 2012.

a) Invoices for Payment

| Cheque No. | Payable To | Items | Budget | Amount |
|---------------|-----------------------|---|----------------------------|----------------|
| 102779 | Employee#1 | January Wages | Gardener 1 | 281.23 |
| 102780 | Employee#2 | January Wages | Gardener 2 | 386.19 |
| 102781 | Employee#3 | January Wages | Assistant Clerk | 858.53 |
| 102782 | Employee#4 | January Wages | Grounds Assistant | 353.16 |
| BAC | E-on | Street lighting? | Electricity | 16.30 |
| 102778 | Aon | Allotment Insurance | Insurance | Deferred |
| 102783 | Viking | Drum unit for printer | Office Expenses | 104.71 |
| 102784 | Dark Peak Light | Christmas tree lights – erection, removal and PAT testing | Xmas Tree Lights | 85.00 |
| 102785 | Natalie Glithero | Repayment of Allotment deposit for plot 10a | Allotment Deposits | 6.00 |
| 102786 | Hayfield Cricket Club | Pavilion Hire 05/01/12 | Room Hire | 15.00 |
| 102787 | Hayfield Village Hall | Room Hire on 11//01/12 | Room Hire | 15.00 |
| 102788 | Employee#1 | Expenses | Parks and Spaces, Expenses | 6.00 |
| Total: | | | | 2127.12 |

b) Payments Received:

| Cheque no. | Payee | Items | Amount |
|------------|--|---|--------|
| 101893 | D K Ross | Allotment rent for plot 1a | 12.00 |
| 006597 | Mr P F Rope & Mrs M Rope | Allotment rent for plot 13c | 12.00 |
| 744665 | Mr DC & Mrs JR Hanney | Allotment rent for plot 11a | 12.00 |
| 001160 | Mr P Dunkerley Mrs EJ Dunkerley | Allotment rent for plot 5c | 6.00 |
| 000222 | Miss N J Taylor | Allotment rent for plots 9b & 10b | 24.00 |
| 773499 | Mrs K J Askew Gillott | Allotment rent for plot 14c | 6.00 |
| 000031 | Carham Garden Maintenance (Mr Graham Hewitt) | Allotment rent for plot 12a | 12.00 |
| BAC | Santander | Interest on account 3009300/ Nov 2012 | 1.28 |
| 003486 | Prof F Creed & Mrs R Alison Creed | Allotment rent and deposit for plot 10a | 12.00 |

| | | | |
|--------------|--------------------------------|---|---------------|
| 003185 | Mrs J Eastwood | Allotment rent and deposit for plot 14b | 12.00 |
| 100953 | Ben NE Mills & Natalie A Mills | Allotment rent and deposit for plot 4a | 12.00 |
| TOTAL | | | 121.28 |

Bank Balances on 25th January 2012:

Deposit Account: £15714.90

Current Account: £73,533.11

(minus £63 uncleared cheques plus £36 allotment rents = £73506.11. This includes allocated funds of £52954 which cannot be spent)

916. PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”

a) Grounds Maintenance Assistant

Council **APPROVED** advertising immediately for a Grounds Maintenance Assistant from 1st April 2012 for 10 hours a week and putting two tenders out for mowing.

ACTION SF

The meeting concluded at 9.15pm.