

**Hayfield Parish Council**  
**Council Meeting**  
**Minutes of the meeting held on 5<sup>th</sup> October 2011**  
at 7.15pm in St John's Church Hall

**Present:** Councillors Mrs E Hodgson (Chair), Mr K Bevins (Vice Chair), Mrs B Betts, Mr P Easter, Mrs V Wieteska, Mr A Ramwell, Mrs L Waterhouse, Mrs K Waterhouse, and Mr P Chapman.

**In Attendance:** Acting Clerk, Mrs S Fuller.

**Also Present:** 14 members of the public.

**826. Apologies for Absence:** Councillor O Dudley (resigned from the Council due to unforeseen health issues), County Councillor Mrs B Atkins (attending another meeting) and Borough Councillors Mr T Ashton and Mr D Mellor (both attending a Borough Council meeting).

**827. Variations to the Order of Business:** None.

**828. Declarations of Interest:** None.

**829. Matters for Part II:** Item 11, o Matters for Decision: Payment of expenses claim form from Mr M Crompton and as listed on the agenda.

**830. Public Speaking:**

The following matters were raised during public speaking: A resident requested the Parish Council suggest to Derbyshire County Council (DCC) that they install low energy lighting on Wood Lane and elsewhere in the village to reduce energy consumption.

**831. To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 31st August 2011.

**APPROVED** with the following amendment: Part 2, minute 825c Councillor K Waterhouse voted in favour of the motion to terminate the Project Coordinators contract of employment as well as seconding the motion.

**To Confirm the Non-Confidential Minutes** of the Little Hayfield Advisory Committee Meeting held on 20<sup>th</sup> September 2011. **APPROVED.**

**To Confirm the Non-Confidential Minutes** of the Finance Committee Meeting held on 22<sup>nd</sup> September 2011. **APPROVED.**

**832. i) Planning Applications Received to 28<sup>th</sup> September 2011.**

**a) HPK/2011/0429:** Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale. Single storey side and rear extension and demolition of garage and build new external wall to remaining garage. **APPROVED.**

**b) Planning Application NP/HPK/0911/0920.** Installation of solar panels to an outbuilding at Tunstead Barn, Edale Road, Hayfield. **APPROVED.** The Council also resolved to ask both the Peak District National Park Authority (PDNPA) and High Peak Borough Council (HPBC) for their views on solar panel installation and whether planning permission is necessary.

**c) Planning application HPK/2011/0500.** Mr P Kane, 93, New Mills Road, Birch Vale. Proposed development of a 2 story side extension and single storey porch extension. **APPROVED.**

**ii) Planning Application Decisions.**

**a) NP/HPK/0711/0693:** Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Conversion of barn to form self catering holiday accommodation. **PENDING.**

**c) NP/HPK/0711/0673:** Mr Steve Powell, Long Lee Barn, Rowarth. Conversion of domestic garage to breakfast room and replacement of door with partial glazed timber doors with glazed panels. Opening up of nesting hole above barn door. **GRANTED CONDITIONALLY.**

**d) NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING.**

**e) NP/HPK/0511/0400:** Mr R Gee, Apartment 1, The Grain Store, The Old Coop Building, Church Street, Hayfield: Change of use to convert vacant industrial units to form 9 open market dwellings, Bank Vale Paper Mill, Swallow House Lane, Hayfield. **WITHDRAWN.**

**833. Chairman of Council's Announcements.**

**a) Dustbins at Dungeon Brow**

Paul Lewis (HPBC) is looking into relocating the dustbins presently on Dungeon Brow. One Parish Council bin has been removed as we only pay for one bin.

**b) Pavements and roads**

DCC are to realign the footpath outside St Matthew's Church and the area outside the Post office will be inspected for inclusion in the slurry sealing works programme next financial year.

**c) Police**

Police Surgeries are held in the Parish Council office and will be, space allowing, advertised in the Council noticeboard in future.

**d) Shirley Bentley Trust**

Monies from this account have been found in an 'Allotment Account'. The account is to be shut and monies returned to Shirley Bentley.

**e) Sally Hodgson: Stone walling.**

Sally Hodgson is to meet with Council representatives to discuss the possibility of dry stone walling classes funded by grants within the parish.

**834. Committee and Other Reports:**

**a) The Council's financial situation (Councillor K Waterhouse)**

Councillor K Waterhouse gave a report summarizing the poor financial situation this present Council inherited and the reasons for this. Investigations are still under way.

**ACTION KW PC SF**

**835. Parish Clerk's Report**

**a) Items for agenda.**

Councillors were requested to put proposed agenda items to the Clerk in writing with a reason for doing so.

**b) Loss of employees**

Due to the Council's lack of money, Mr Andy Mycock and Mr Iain Thompson are no longer employed by the Council. We thank them for all their work whilst they were with us and wish them well for the future. We also say 'goodbye' to the Kinder Trespass Heritage Project (KTHP), Project Coordinator Mrs Jo Kent and again thank her for her work and wish her well for the future.

**c) Newsletter**

The autumn edition of the Council's newsletter can be obtained from the Parish Council Office, local shops, the Library and pubs. Thanks to Councillor Bevins and Councillor Lisa Waterhouse for inserting the newsletters into all papers delivered and sold on 29<sup>th</sup> September from their newsagents and for doing so free of charge.

**d) Bank Vale Football Field**

There was no progress to report on this issue but the Council will continue to liaise with Church representatives.

**e) Orchard Project / Sustainable Hayfield. DEFERRED (Awaiting further information.)**

**836. Matters for Decision.**

**a) Kinder Trespass Heritage Project Steering Group**

Council resolved to cut all links with the KTHP Steering Group. **APPROVED**

All material collected by the Project Coordinator whilst in the employ of the Parish Council is to be returned to the Parish Council.

**b) Updating Standing Orders / Financial Regulations**

Councillors K Bevins and K Waterhouse are to review Standing Orders and Councillors B Betts and P Chapman are to review the Financial Regulations.

**c) Budget October – March 2011/2012**

The Clerk presented a budget for October 2011 – March 2012. £500 was added for the BMX Consultation Day. **APPROVED**

Unallocated funds £3221.62 to be moved to the Deposit Account. **APPROVED. ACTION SF**

The Clerk should present a summary of payments made against the budget and show monies left and this should be checked against any payment bought before Council for payment.

**ACTION SF**

**d) Funding Data Base / J Pincher**

Council **REJECTED** payment of £210 to access a database of grant funding.

**e) Dungeon Brow**

The Clerk is to contact BT to request the telephone box be repaired. Weeding and pruning needs to be organized. Councillors K Bevins and L Waterhouse have offered to replace the

cherry tree. The PDNPA Tree Officer to be contacted re virus that killed the previous tree and the removal of the stump. **ACTION SF**

**f) Gritting / Derbyshire County Council Winter Service scheme**

The Council **APPROVED** the filling of the Council's grit bins within the budget set of £1500. The Council **REJECTED** signing up to the DCC Winter Service Scheme due a lack of manpower and concerns over liability. Residents are to be informed. **ACTION SF**

**g) Little Hayfield Advisory Committee Remit**

Councillor K Waterhouse and P Chapman presented an updated remit for Little Hayfield Advisory Committee. This was **APPROVED**.

**h) Hayfield Community Sports Club (HCSC)**

Councillor P Chapman reported that the HCSC would like more formal communication with the Parish Council. Councillors P Chapman and P Easter to liaise and advise, Councillor P Chapman also offering to take minutes of the HCSC meetings initially.

**i) Garden encroaching The Clough**

The Clerk is to find out whether appropriate action to reinstate the 'garden' to its original condition has occurred, following a complaint from a local resident. **ACTION SF**

**j) Subscriptions to Rural Action Derbyshire and Local Councils Direct**

Council **REJECTED** resubscribing to Rural Action Derbyshire (RAD) and Local Council's Direct this year. Subscriptions are to be reviewed for the next financial year. **ACTION SF**

**k) Christmas tree**

This was **DEFERRED** until the next meeting to allow more information to be gathered. A named vote was requested. Councillors voting in favour of deferment: Councillors K Waterhouse, B Betts, V Wieteska, A Ramwell and E Hodgson. Those voting against deferment: Councillors K Bevins, L Waterhouse, P Chapman and P Easter.

**l) Dates and Venues for Council meetings.**

Council **APPROVED** the updated version with no meetings being held at St Matthew's Church Hall due to a rise in room hire fees and a change in dates for the LHAC from the 3<sup>rd</sup> Tuesday to the 3<sup>rd</sup> Monday, every other month.

**m) To elect 1 Representative Trustee (due to a resignation) to the Non Ecclesiastical Charities.** Councillor B Betts was nominated.

**n) St John's Basement**

The Council **APPROVED** the cancellation of the agreements between the Council and St John's Church regarding the use of the church's basement to store salt and grit and the future storage of gardening equipment. Salt and grit will be removed into the grit bins and any further consignments of salt and grit will be immediately distributed or kept at Dungeon Brow. All gardening equipment will be kept at Dungeon Brow. The future of the shelving in the basement, paid for by the Council, is still to be decided. The Council **REJECTED** adding the cost of the shelving (£640) to the proposed repayments from the Heritage Lottery Fund (despite their construction being a direct consequence of the proposed Kinder Trespass Heritage Project).

**837. Letters received (including emails).** Various letters and emails were commented on.

**838. DALC Circulars.**

Circular 41/11: Derbyshire County Council Gritting/vacancies/training

Circular 42/11: Localising support for Council Tax/Green Space workshop/Work Experience placements.

Circular 43/11: The Bribery Act 2010

Circular 44/11: Neighbourhood Planning – free training.

Circular 45/11: Sport England's Ionic Facilities Fund / Village SOS Funding

Circular 46/11: Parliamentary Constituencies Review/ Code of Conduct etc

**839. Reports from Representatives of Outside Bodies.**

**a) Non-Ecclesiastical Charities.** None.

**b) Others.** None.

**840. Items for Information.** None

**841. Additional Items brought forward by permission of the Chairman:** Minuted items 832, i b) and c).

Councillor K Waterhouse also wished for the cost of playground equipment to be discussed at the Recreation, Leisure and Tourism Meeting in November in preparation for making a bid for next year's precept.

*Standing Orders were suspended at 9.45pm. Guy Martin (Standards Board) gave the Councillors and Clerk feedback about the meeting regarding procedures and conduct and provided further advice for future meetings.*

*Standing Orders were also suspended at 10.00pm to allow the meeting to continue.*

#### **842. Finance:**

Bank Reconciliation as at 05.10.2011

Bank Balance main account (less unrepresented cheques) £ 87,808.08

Deposit Account £ 15,248.12

#### **a) Invoices for Payment:**

Cheque No.	Payable To	Items	Amount
102723	Employee#1	September wages	318.07
102724	Employee#2	September wages	551.70
102725	Employee#3	September wages	798.27
102726	Employee#4	September wages	749.23
102727	Employee#5	September wages	515.59
102728	Employee#6	September wages	324.01
102729	Derbyshire County Council	Interactive road sign (LH)	2750.00
102730	Mr I Thompson	Expenses (August)	4.81
102731	Viking Direct	Ink/paper/files	93.76
102732	Mrs D parker	Cleaning 01.09.11	6.00
BAC	E-on	Street lighting	16.30
102733	Royal British Legion	Poppy Wreath	54.00
102734	Independent Security Solutions Limited	Replace front door locks and repair safe chamber and lock	240.00
102735	E-on	Electricity Bill	33.32
102736	BT	Telephone Bill	197.91
102737	T Middleton	Expenses	22.02
102738	A Mycock	Mileage	7.81
102739	S Fuller	Mileage and expenses	47.19
102719	National Heritage Memorial Fund	Repayment of grant funding	Deferred
<b>Total:</b>			<b>6729.99</b>

#### **b) Payments Received:**

Cheque no.	Payee	Items	amount
201220	PJ Roberts and Mrs PA Roberts	Allotment deposit for Plot 8c	12.00
100101	LJ Walsh, H Walsh	Allotment rent & deposit for Plot 8a	18.00
BAC	Santander	Interest on Deposit Account/July	1.29
BAC	Santander	Interest on Deposit Account/Aug	1.29
000849	Mr P M Crompton	Carriage of Broxap bench	108.00
BAC	High Peak Borough Council	Refund on Rate Demand 2011/12	197.02
<b>TOTAL</b>			<b>337.60</b>

#### **843) Part II.**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for

the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.'

**a) Employment of Cleaner**

Council **APPROVED** the continued employment of the cleaner for 1 hour per month at £6ph.

**b) Future Gardener /Handyman Arrangements 2012 / 2013. DEFERRED**

**c) Payroll**

Council **APPROVED** using CCMA to do the Council's payroll from 1<sup>st</sup> November 2011.

**d) Handyman Winter 2011 / 2012. DEFERRED**

**e) Audit. DEFERRED**

**f) Matters for Decision 11,o: Payment of expenses claim form from MR M Crompton.**

Council **APPROVED** payment only for £11.73, rejecting other claims as invalid. Postage claims will be paid if proof of what the claims are for is forthcoming.

Payment of expenses to be clarified in the review of the Financial Regulations. **ACTION PC KW**

The meeting finished at 10.30 pm.