

Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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28th September 2011

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 5th October** in St John's Church Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

The Chairman will invite two councillors to meet at 6.30pm prior to the meeting to discuss the planning applications received. Members of the public are welcome to look at the planning applications.

Sally Fuller

Sally Fuller

Assistant Clerk to the Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

1 To Receive Apologies for Absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

5 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

6 To Confirm the Non-Confidential Minutes of the Parish Council Meeting held on 31st August 2011. (Document enclosed).

- To Confirm the Non-Confidential Minutes** of the Little Hayfield Advisory Committee Meeting held on 20th September 2011. (Document enclosed).
- To Confirm the Non-Confidential Minutes** of the Finance Committee Meeting held on 22nd September 2011. (Document enclosed)
- 7 i) Planning Applications Received to 28th September 2011.**
- a) **HPK/2011/0429:** Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale. Single storey side and rear extension and demolition of garage and build new external wall to remaining garage.
- ii) Planning Application Decisions.**
- a) **NP/HPK/0711/0693:** Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Conversion of barn to form self catering holiday accommodation. **PENDING.**
- c) **NP/HPK/0711/0673:** Mr Steve Powell, Long Lee Barn, Rowarth. Conversion of domestic garage to breakfast room and replacement of door with partial glazed timber doors with glazed panels. Opening up of nesting hole above barn door. **GRANTED CONDITIONALLY.**
- d) **NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **PENDING.**
- e) **NP/HPK/0511/0400:** Mr R Gee, Apartment 1, The Grain Store, The Old Coop Building, Church Street, Hayfield: Change of use to convert vacant industrial units to form 9 open market dwellings, Bank Vale Paper Mill, Swallow House Lane, Hayfield. **WITHDRAWN.**
- 8 Chairperson of Council's Announcements**
- a) Dustbins at Dungeon Brow
b) Pavements and roads
c) Police
d) Shirley Bentley Trust
e) Sally Hodgson: Stone walling
- 9 Committee & Other Reports**
- a) The Council's financial situation (Councillor K Waterhouse)
- 10 Parish Clerk's Report**
- a) Items for agenda.
b) Loss of employees
c) Newsletter
d) Bank Vale Football Field
e) Orchard Project / Sustainable Hayfield
- 11 Matters for Decision**
- a) Kinder Trespass Heritage Project Steering Group
b) Updating Standing Orders / Financial Regulations
c) Budget October – March 2011/2012
d) Funding Data Base / J Pincher
e) Dungeon Brow
f) Gritting / Derbyshire County Council Winter Service scheme
g) Little Hayfield Advisory Committee Remit
h) Hayfield Community Sports Club
i) Garden encroaching The Clough
j) Subscriptions to Rural Action Derbyshire and Local Councils Direct
k) Christmas tree
l) Dates and Venues for Council meetings.
m) To elect 1 Representative Trustee (due to a resignation) to the Non Ecclesiastical Charities.
n) St John's Basement
o) Payment of expenses claim form from Mr M Crompton
- 12. Letters Received:**
- a) Clerks and Council's Direct, September 2011, Issue 77.
b) SMP Playgrounds: Parish and Community News.
c) NHS: Review of Darley and Corbar Birth Centres.
d) Sustainable Hayfield: Request to take over Orchard Project.
e) Mrs N Love: Suggestion for residents to fund Christmas tree.
f) Santander: Current Account Statement up to 24th August 2011.
g) Mr M Crompton: Reply re: Contract of employment / grit bins.

- h) PDNPA: Withdrawal of planning application NP/HPK/0511/0400
- i) High Peak Borough Council: Notice of uncontested election in Hayfield Town Ward
- j) MR C Saunders: Acoustic implications of proposed BMX Pump Track
- k) Mrs J Kent: Kinder Trespass Heritage Project
- l) Mrs C Moss: Information regarding 'Sustainable Hayfield'.
- m) Meadowview Nursery Ltd: commercial planting advert
- n) Mrs C Draper: Thank you for the Bank Cottage grit bin.
- o) Local Councils Update Issue 143 September 2011
- p) Derbyshire County Council: Acknowledgement of correspondence received
- q) Boundary commission: Review of Parliamentary Constituencies.
- r) Concept Cleaning promotion
- s) LEADER: Withdrawal of grant funding for Kinder Trespass Heritage Project
- t) NALC: How to Respond to Planning Applications
- u) High Peak Borough Council: Walks for Health October – December 2011

Emails Received:

- 1) DALC: Peak District Bright Sparks programme until 2013.
- 2) Joff Pincher: Funding Information Data Base.
- 3) Tony Moss: Offer to do weed spraying.
- 4) Derbyshire County Council: Winter Service Leaflet
- 5) Hayfield Allotment Society: Meeting Minutes 28.08.11.
- 6) Rural Action Derbyshire: Data Protection Policy.
- 7) Rural Action Derbyshire: Termination of contract with Parish Council (Finances)
- 8) Bright Sparks Programme
- 9) S Wyatt: Re complaints
- 10) DALC: minutes of Annual Meeting of the Executive Committee
- 11) DALC: Minutes of the 65th Annual General Meeting
- 12) S Watt: BMX Pump Track considerations
- 13) Mr C Saunders: Noise from the Skatepark
- 14) G Roberts, May Queen Committee: Christmas tree arrangements
- 15) Rev H Edgerton: Christmas tree proposal
- 16) I Smith, St John's: Agreement re: Basement storage

13 DALC Circulars

- Circular 41/11: Derbyshire County Council Gritting/vacancies/training
- Circular 42/11: Localising support for Council Tax/Green Space workshop/Work Experience placements.
- Circular 43/11: The Bribery Act 2010
- Circular 44/11: Neighbourhood Planning – free training.
- Circular 45/11: Sport England's Ionic Facilities Fund / Village SOS Funding
- Circular 46/11: Parliamentary Constituencies Review/ Code of Conduct etc

14 Reports from Representatives on Outside Bodies:-

- a) Non-Ecclesiastical Charities
- b) Others

15 Items for Information

All information on file in the Council Office

16 Additional Items brought forward by permission of the Chairman

17 Finance Payments for approval at the Council Meeting 5th October 2011.

a) Invoices for Payment

Cheque No.	Payable To	Items	Amount
102723	Employee#1	August wages	318.07
102724	Employee#2	August wages	551.70
102725	Employee#3	August wages	798.27
102726	Employee#4	August wages	749.23
102727	Employee#5	August wages	515.59
102728	Employee#6	August wages	324.01
102729	Derbyshire County Council	Interactive road sign (LH)	2750.00
102730	Mr I Thompson	Expenses (August)	4.81
102731	Viking Direct	Ink/paper/files	93.76
102732	Mrs D parker	Cleaning 01.09.11	6.00
BAC	E-on	Street lighting	16.30
102733	Royal British Legion	Poppy Wreath	54.00

102734	Independent Security Solutions Limited	Replace front door locks and repair safe chamber and lock	240.00
102735	E-on	Electricity Bill	33.32
102736	BT	Telephone Bill	197.91
102737	T Middleton	Expenses	22.02
102738	A Mycock	Mileage	7.81
102739	S Fuller	Mileage and expenses	47.19
102719	National Heritage Memorial Fund	Repayment of grant funding	Deferred
Total:			6729.99

b) Payments Received:

Cheque no.	Payee	Items	amount
201220	PJ Roberts and Mrs PA Roberts	Allotment deposit for Plot 8c	12.00
100101	LJ Walsh, H Walsh	Allotment rent & deposit for Plot 8a	18.00
BAC	Santander	Interest on Deposit Account/July	1.29
BAC	Santander	Interest on Deposit Account/Aug	1.29
000849	Mr P M Crompton	Carriage of Broxap bench	108.00
BAC	High Peak Borough Council	Refund on Rate Demand 2011/12	197.02
TOTAL			337.60

18 PART II – CONFIDENTIAL INFORMATION

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

a) Employment of Cleaner

b) Future Gardener /Handyman Arrangements 2012 / 2013

c) Payroll

d) Handyman Winter 2011 / 2012

e) Audit