

Hayfield Parish Council
Council Meeting
Minutes of the meeting held on 31st August 2011
at 7.15pm in the Village Hall

Present: Councillors Mrs E Hodgson (Chair), Mr K Bevins (Vice Chair), Mrs B Betts, Mr P Easter, Mrs V Wieteska, Mr A Ramwell, Mrs L Waterhouse, Mrs K Waterhouse, and Borough Councillor Mr D Mellor.

In Attendance: Acting Clerk, Mrs S Fuller. Miss E Downes, Buxton Advertiser.

Also Present: 17 members of the public.

808. Apologies for Absence: Councillor Mr P Chapman (holiday) County Councillor Mrs B Atkins and Borough Councillor Mr T Ashton (holiday).

809. Variations to the Order of Business: Agenda item 18b be moved to 17- Finance and 11a be moved before 5 - Public Speaking. Proposed Councillor K Bevins, seconded Councillor A Ramwell. All voted in favour.

810. Declarations of Interest: None.

811. Matters for Part II:

- a) Declarations of Interest
- b) Change of Bank Accounts
- c) Heritage Project Administrator's Post
- d) Gardener/Handymen Posts
- e) Future Arrangements for Gardening/Handymen
- f) Financial Accounting and Payroll Arrangements & Procedures
- g) Clerk's Contract of Employment

812. Public Speaking: (agenda item 11a)

The following resolutions were put to Council:

- That public speaking at Parish Council Meetings is continued as now, for 10 minutes every meeting; this time being split between all those wishing to speak.
- That speakers are not named.
- That discussion does not take place. If a query can be answered quickly then it would be sensible to do so, if this is not possible then acknowledgement of the issue would suffice – this should be done through the Chair.
- That speakers should be made aware of how to approach the Council should they wish to receive a formal response to their query.
- That issues raised are noted/minuted by the Clerk.

Proposed by Councillor K Waterhouse and seconded by Councillor B Betts. All voted in favour. **APPROVED**

813. Public Speaking

The following matters were raised during public speaking: Notices posted on the bypass and bollards/lampposts in the village and the BMX Pump Track proposal.

814. To Confirm the Non-Confidential Minutes of the Little Hayfield Advisory Committee Meeting held on 19th July 2011. Proposed by Councillor K Waterhouse, seconded by Councillor B Betts. 4 votes in favour, 4 abstentions. **APPROVED**

To Confirm the Non-Confidential Minutes of the Finance Committee Meeting held on 1st August 2011. Proposed by Councillor B Betts, seconded by Councillor K Bevins. 7 votes in favour, 1 abstention. **APPROVED**

To Confirm the Non-Confidential Minutes of the Parish Council Meeting held on 4th August 2011. Proposed by Councillor P Easter, seconded by Councillor B Betts. All voted in favour. **APPROVED**

815. i) Planning Applications Received to 24th August 2011. None.

ii) Planning Application Decisions.

a) HPK/2011/0190: Prof A Young, Tan Dyke, Chapel Road, Hayfield. Retention of window. **APPROVED.**

b) NP/HPK/0711/0693: Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield.

Conversion of barn to form self catering holiday accommodation. **REGISTERED.**

c) NP/HPK/0711/0673: Mr Steve Powell, Long Lee Barn, Rowarth. Conversion of domestic garage to breakfast room and replacement of door with partial glazed timber doors with glazed panels. Opening up of nesting hole above barn door. **REGISTERED.**

d) NP/HPK/0511/0481: Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **REGISTERED.**

e) NP/HPK/0511/0400: Mr R Gee, Apartment 1, The Grain Store, The Old Coop Building, Church Street, Hayfield: Change of use to convert vacant industrial units to form 9 open market dwellings, Bank Vale Paper Mill, Swallow House Lane, Hayfield. **REGISTERED.**

f) HPK/2011/0293: Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale: Single Storey extension, demolition of garage at Westwood and build new external wall to remaining garage at West Close Cottage. **APPROVED.**

816. Chairman of Council's Announcements.

a) Recreation Ground

The slide in the sand pit has been repaired by High Peak Borough Council although GW Lomas had been asked to carry out the work. High Peak Borough Council have been contacted concerning GW Lomas's costs incurred by this and to make sure they do not undertake work in future without gaining the Council's consent first.

A local resident has been strimming in the recreation ground and although this was meant well, the Council cannot allow members of the public to carry out work on their land due to insurance considerations.

b) Heritage Centre

The Council has been asked to repay £25,000 grant to the National Heritage Memorial Fund but hope the monies already spent on the Heritage Project (through employment of the Project Coordinator) can be deducted. **ACTION SF**

c) Council Finance

The Chair warned that due to apparent overspending and payment out of this financial year's budget for items budgeted for last year, the Council may run out of money around February 2012 if action isn't taken. Drastic cuts will have to be made for the rest of this financial year. (It was noted that a decision taken by the Finance Committee to approach the previous Clerk for help in these matters had not been acted on. It was agreed that decisions, for whatever reason, should not be overturned unless members of the Committee involved are asked first and approval given.)

d) BMX

The BMX Pump Track proposal was discussed and the Council approved the provision of a Pump Track in principle and resolved to call a public meeting to allow members of the public to air their views before taking any further action. Proposed by Councillor A Ramwell, seconded by Councillor B Betts. All voted in favour. **APPROVED** **ACTION SF**

817. Committee and Other Reports:

a) Little Hayfield Advisory Committee: Response to Co-option

Little Hayfield Advisory Committee asked for some explanation from the Council as to why they felt 2 candidates whom they co-opted could better represent Little Hayfield than the 2 candidates nominated by Little Hayfield Advisory Committee. It had already been pointed out to them that since a secret ballot had been held, such a query could not be answered.

Several issues regarding the election process were raised by Councillors but it was pointed out that Little Hayfield Advisory Committee have sent their grievances to S Baker, Returning Officer at High Peak Borough Council who will, therefore, be able to advise on any such issues if necessary.

b) Little Hayfield Advisory Committee: Proposed Stone Planters

The Council was told that Peak District National Park Authority had requested further information before determining whether planning permission was necessary. **ACTION SF**

818. Parish Clerk's Report

a) Loop System

Several residents have asked whether the Council would consider providing a loop system to help those wearing hearing aids to hear more clearly at meetings. Since a cost is involved, the matter was deferred until Council have sorted their finances.

b) Bank Vale Football Field

The Chair had spoken to Vicar Hilary Edgerton who had confirmed that no further progress had been made regarding the proposed sale of Bank Vale Football Field.

c) Notice of Election

The Acting Clerk made the meeting aware of the forthcoming election for 1 Councillor for Hayfield Town ward.

819. Matters for Decision.

a) DCC Winter Service

Council wished to find out more information regarding liability issues should they grit footpaths in wintry weather before deciding to sign up for the Winter Scheme. **ACTION SF**

b) D and W Events / Use of Old School Field

Council agreed to allow 'D and W Events' to rent the field for £200.

c) Salt and Grit Bins

A list of Council grit bins is being produced and prices for grit are being sought. **ACTION SF**

d) Hayfield Community Sports Club. Deferred.

e) Parishes Day

Councillors E Hodgson, B Betts and K Waterhouse to attend Parishes Day on 1st October.

f) Little Hayfield Advisory Committee. Deferred.

g) Purchase of Poppy Wreath and donation to Hayfield Royal British Legion.

Council agreed to purchase a poppy wreath for £54.

h) Christmas Tree

Councillor L Waterhouse had investigated costs for lighting the tree at St Matthews on a permanent basis but found them prohibitive at present (around £2000). Quotes to be sought for a Christmas tree similar to last years. **ACTION SF**

820. Letters received (including emails). Various letters and emails were commented on.

821. DALC Circulars.

Circular 34/11: Additional Training Courses

Circular 35/11: Training Circular

Circular 36/11: Includes 'Quick Employment Tips'

Circular 37/11: The Localism Bill so far.

Circular 38/11: DALC President 2011-2012

Circular 39/11: Membership of East Midlands Councils – Introductory Offer

Circular 40/11: DALC AGM and Recruitment Workshop

822. Reports from Representatives of Outside Bodies.

a) Non-Ecclesiastical Charities. There will be a meeting on 26th September at 7.30pm.

b) Others. None.

823. Items for Information. None

824. Finance

Agenda Item 18b- Bank Balances

Council **APPROVED** showing the Council's bank balances on future agendas and minutes. Proposed by Councillor B Betts and seconded by Councillor K Bevins. All voted in favour.

Current Account balance - £71,456.00 (31.08.11)

Deposit Account balance - £15,246.83 (31.08.11)

a) Payments for Approval:

Cheque No.	Payable To	Items	Amount
102708	Employee#1	Wages for August	259.65
102709	Employee#2	Wages for August	570.09
102710	Employee#3	Wages for August	886.59
102711	Employee#4	Wages for August	706.15
102712	Employee#5	Wages for August	423.77
102713	Employee#6	Wages for August	522.83
102714	Severn Trent Water	2 of 2 Water Services Bill 2010/11	59.19
102715	Mrs D Parker	Cleaning	6.00

102716	High Peak Borough Council	Replacement parts for Cross Swing	197.94
102717	LDW Tool & Equipment Hire Ltd	Strimmer hire / gloves	24.96
BAC	E-on	Street lighting	16.30
102718	Borough Elections Account	Election costs	2152.90
102719	National Heritage Memorial Fund	Repayment of Heritage Lottery Fund re: Heritage Project	25,000.00 DEFERRED
102720	Hayfield Village Hall	Room rental x 3	45.00
102721	Mr A Mycock	Mileage Expenses	15.03
102722	Mr T Middleton	Expenses	82.03
Total:			31024.43

Cheque 102719 was not approved for payment and will be presented to Council at the next Parish Council Meeting. Proposed by Councillor B Betts, seconded by Councillor K Bevins. All voted in favour. **APPROVED**

b) Payments Received:

Cheque no.	Payee	Items	amount
BAC	Santander	Credit Interest Account No: 300 9300	1.29
BAC	Santander	Credit Interest Account No: 300 9300	1.25
TOTAL			2.54

825) Part II.

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

Proposed by Councillor K Waterhouse, seconded by Councillor B Betts. All voted in favour. **APPROVED.**

a) Declarations of Interest

Councillors were asked to fill out new ‘Declaration of Interest’ forms as provided by High Peak Borough Council.

b) Change of Bank Accounts

Council resolved to change their bank accounts from Santander to a more local bank based in New Mills (with internet access). Proposed by Councillor B Betts and seconded by Councillor K Bevins. All voted in Favour. **APPROVED.** **ACTION SF**

c) Heritage Project Administrator's Post

Since the Heritage Project has been terminated, there is no need for a Project Coordinator and no money to pay the wages, Council resolved to terminate the contract of employment. Proposed by Councillor B Betts, seconded by Councillor K Waterhouse. Those voting in favour: Councillors E Hodgson, B Betts, P Easter, L Waterhouse and K Bevins. Those abstaining: Councillors A Ramwell and V Wieteska. **APPROVED** **ACTION SF**

d) Gardener/Handymen Posts

The Council does not have enough money to pay the Gardeners wages. Council resolved to continue to employ Mr T Middleton for 10 hours and to terminate the contract of employment with Mr I Thompson and Mr A Mycock at the end of September. A new post of ‘Handyman’ for 10 hours a week will be created to cover the rest of Mrs G Pope’s maternity cover. Proposed by Councillor P Easter, seconded by Councillor L Waterhouse. All voted in favour. **APPROVED.** **ACTION SF**

e) Future Arrangements for Gardening/Handymen

Council to consider and collect information on alternative ways of providing these services next financial year and report back at the next meeting. **ACTION SF KW**

f) Financial Accounting and Payroll Arrangements & Procedures

Council resolved to do their finances in house rather than using the services of Rural Action Derbyshire in Wirksworth, although would continue with this system until financial systems are in place and working in the Council Office. Proposed by Councillor K Bevins, seconded by Councillor L Waterhouse. All voted in favour. **APPROVED.** **ACTION SF**

KB

g) Clerk's Contract of Employment

The previous Clerk's contract of employment is missing from the office and needs to be recovered. Previous Clerk to be contacted regarding his contract (and the location of a list of Parish Council grit bins). Proposed by Councillor K Bevins, seconded by Councillor B Betts. Voting in favour: Councillors K Bevins, B Betts, K Waterhouse, P Easter, E Hodgson and L Waterhouse. Those abstaining: Councillors A Ramwell and V Wieteska. **APPROVED.** **ACTION SF**

The meeting finished at 9.45 pm.