

# Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP  
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28<sup>th</sup> July 2011

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the extraordinary meeting of Hayfield Parish Council to be held at **7.15pm on Thursday 4<sup>th</sup> August** in St Matthew's Church Hall, Hayfield.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

The chairman will invite two councillors to meet at 6.30pm prior to the meeting to discuss the planning applications received. Members of the public are welcome to look at the planning applications.

*Sally Fuller*

Sally Fuller  
Assistant Clerk to the Council

## AGENDA

### PART I – NON CONFIDENTIAL INFORMATION

#### **1 To Receive Apologies for Absence.**

#### **2 Variation of Order of Business**

#### **3 Declaration of Members Interests.**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

**4 To determine** which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -  
"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

#### **Please Note:-**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

#### **5 Public Speaking – (10 Minutes)**

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

**6 To Confirm the Non-Confidential Minutes** of the Parish Council Meeting held on 6<sup>th</sup> July 2011. (Document enclosed).

**7 i) Planning Applications Received to 28<sup>th</sup> July 2011**

**a) HPK/2011/0190:** Prof A Young, Tan Dyke, Chapel Road, Hayfield. Retention of window.

**b) NP/HPK/0711/0693:** Mr Scowcroft, Chinley Moor House, Chapel Road, Hayfield. Conversion of barn to form self catering holiday accommodation.

**c) NP/HPK/0711/0673:** Mr Steve Powell, Long Lee Barn, Rowarth. Conversion of domestic garage to breakfast room and replacement of door with partial glazed timber doors with glazed panels. Opening up of nesting hole above barn door.

**ii) Planning Application Decisions.**

**a) NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **REGISTERED (date for decision 06.07.11)**

**b) NP/HPK/0511/0400:** Mr R Gee, Apartment 1, The Grain Store, The Old Coop Building, Church Street, Hayfield: Change of use to convert vacant industrial units to form 9 open market dwellings, Bank Vale Paper Mill, Swallow House Lane, Hayfield. **REGISTERED (date for decision 03.08.11)**

**c) HPK/2011/0293:** Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale: Single Storey extension, demolition of garage at Westwood and build new external wall to remaining garage at West Close Cottage. **PENDING**

**8 Chairman of Council's Announcements**

**a) Heritage Centre**

**9 Committee and Other Reports**

**a) Negotiations about the Future of the Heritage Centre.**

**10 Matters for Decision**

**a) Heritage Centre**

**It is proposed that the Council agree to the strategy outlined in the 'Negotiations about the future of the Heritage Centre' report.**

**If the Council votes YES:**

(This is still dependent on the grant funding bodies agreeing to such a change)

- Council to agree to continue employing the Project Coordinator for a few more months and supporting her properly as a Council employee.
- Council to discuss and agree terms of working relationship with the Steering Group.
- Council give delegated authority to the Assistant Clerk and to Councillor Chapman to enable progress to be made on these matters quickly and effectively, on the basis that progress is reported at each Council meeting, but only major policy issues or disputes need to be referred to the Council for decision.
- Adopting this option would require the Council to turn down the Leader Grant, and that should be done without further delay.
- This option needs a special resolution under Standing Order 11.1.

**If the Council votes NO:**

Council needs to decide, once and for all, whether to accept the core Heritage Project at Dungeon Brow as approved by the previous Council prior to the addition of the LEADER grant works – converting the ground floor of the Parish Council Office into a Heritage Centre where the Project Coordinator will be based. The Council cannot delay or defer any longer.

**If the Council votes YES:**

- Council to agree to continue employing the Project Coordinator and supporting her properly as a Council employee.
- Council to discuss and agree terms of working relationship with the Steering Group in the short term, and in the longer term set up a management structure along the lines detailed in the grant application documents.
- Council needs to decide, once and for all, whether to also pursue or turn down the LEADER grant for landscaping and a toilet – again, the Council cannot delay or defer any longer.

**If the Council votes NO:**

- The Heritage Project ceases.
- Council returns all grant funding (which may include money already spent) cancelling the grants approved by HLF and SDF and the proposed donation from the National Trust.
- Council cease to employ the Project Coordinator
- Council confirms cancellation of the LEADER grant.
- This option needs a special resolution under Standing Order 11.1.

**b) Appointment of Locum Clerk to cover Sally Fuller's holiday.**

**11 Finance** Payments for approval at the Council Meeting 5<sup>th</sup> August 2011.

**a) Invoices for Payment**

<b>Cheque No.</b>	<b>Payable To</b>	<b>Items</b>	<b>Amount</b>
102688	Employee#1	Wages for July	285.61
102689	Employee#2	Wages for July	570.09
102690	Employee#3	Wages for July	768.99
102691	Employee#4	Wages for July	734.64
102692	Employee#5	Wages for July	437.90
102693	Employee#6	Wages for July	612.39
102694	Mrs J Kent	Expenses	76.61
102695	Mrs D Parker	Cleaning	6.00
BAC	E-on	Street lighting	16.30
102696	LDW Tool & Equipment Hire Ltd	Gardening equipment	148.90
102697	Rural Action Derbyshire	Play Area Training	60.00
102698	St John's Methodist Church	Room Hire 16/6,30/6,6/7	55.50
102699	Borough Elections Account	Election costs	125.00
102700	Rural Action Derbyshire	Accounting July to Sept	390.00
102701	Hayfield Parochial Church Council	Room Hire 1/8, 4/8	60.00
102702	Mr I Thompson	Mileage expenses	12.02
102703	Viking Direct	Stationary items	84.59
102704	G and R Leigh	Netting for sand pit	52.74
102705	Mr A Mycock	Travel expenses	6.01
102706	Mrs S Fuller	Expenses	24.49
102707	Mr T Middleton	Expenses	75.48
<b>Total:</b>			<b>4603.26</b>

**b) Payments Received:**

<b>Cheque no.</b>	<b>Payee</b>	<b>Items</b>	<b>Amount</b>
000160	Mrs V Denton Mr R Boyd	Allotment Rent plot 17a	9.00
149688	Derbyshire Building Society	Mrs J Myers payment for Broxap bench	501.00
149838	Derbyshire County Council	Rights of Way Maintenance	490.00
BAC	Santander	Interest	1.25
BAC	Santander	Interest	1.29
003438	Prof F Creed & Mrs RA Creed	Allotment rent plot 10c	9.00
<b>TOTAL</b>			<b>1011.54</b>

**12 PART II – CONFIDENTIAL INFORMATION**

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.”