

Hayfield Parish Council
Council Meeting
Minutes of the meeting held on 6th July 2011
at 7.15pm in the St John's Church Hall

Present: Councillors Mrs E Hodgson (Chair), Mr K Bevins (Vice Chair), Mrs B Betts, Mr P Easter, Mrs V Wieteska, Mr A Ramwell, Mrs L Waterhouse, Mr P Chapman, Mrs K Waterhouse, Mr M Crompton, County Councillor Mrs B Atkins and Borough Councillors Mr T Ashton and Mr D Mellor.

In Attendance: Acting Clerk, Mrs S Fuller. Miss E Downes, Buxton Advertiser.

Also Present: 40 members of the public.

778. Apologies for Absence: None.

779. Variations to the Order of Business: Agenda items 8b, 11g, 11h1 and 11h2 be moved after public speaking.

780. Declarations of Interest: Councillors L Waterhouse and K Bevins declared an interest in agenda items 8b, 11g, 11h1 and 11h2. (Kinder Trespass Heritage Project) and were absent from the meeting for these items.

781. Matters for Part II: 1. Appointment of Clerk.
2. Meeting with Standards Committee.
3. Council Conduct.

782. Public Speaking:

The following matters were raised during public speaking: The cost of a bench, suppliers of bedding plants, the lighting of the Christmas tree, bollards outside the butchers, Market Street, Hayfield West Co-option process, the Kinder Trespass Heritage Project and a complaint to the Standards Committee. Councillor B Atkins advised on progress made over bollards on Market Street so far and made the meeting aware of concerns over emergency services – fire and ambulance cover in the area.

783. Agenda Items 8b, 11g, 11h1 and 11h2 re: Kinder Trespass Heritage Project.

8b) Proposed Heritage Centre

11g) KTHP Steering Group.

11h) Other matters for decision regarding KTHP (Councillor M Crompton):

- 1) That since the Parish Council has received the first grant payment for the Heritage Project; it now proceeds without delay in converting the ground floor of the Parish Council Office into a suitable office from which Jo Kent, the project officer employed for the project, can work.**
- 2) That the Parish Council now takes all steps to achieve planning permission for the proposed toilets and landscaping of the Parish Council area, since grants have been awarded for this scheme, and proceeds when able to do so with the construction of the same.**

The Chair gave an outline of the history of the KTHP and Council discussed the need for the Council to be fully aware of the project's progress. The motions put forward by Councillor M Crompton were discussed and the impact of a Heritage Centre on the village (good and bad) was also discussed. Mr J Harvey (KTHP Steering Group) had submitted a letter suggesting a way forward for the project. Standing Orders were suspended (Proposed by Councillor M Crompton, seconded by Councillor P Chapman and all voted in favour) so that Mr J Harvey could explain the idea further. It is suggested that the project be transferred from the Council to the Steering Group thus allowing the project to progress and the Project Co-ordinator to continue her work but away from Dungeon Brow and Parish Council control. A vote was then taken.

Motion 11h1 – Proposed: Councillor M Crompton, seconded: Councillor A Ramwell. Those voting for the proposal: Councillors M Crompton, A Ramwell and V Wieteska. Those voting against the motion: Councillors B Betts, P Easter, P Chapman, K Waterhouse. The motion was **REJECTED**.

Motion 11h2 – Proposed: Councillor M Crompton, seconded: Councillor A Ramwell. Those voting for the proposal: Councillors M Crompton, A Ramwell and V Wieteska. Those voting against the motion: Councillors B Betts, P Easter, P Chapman and K

Waterhouse. The motion was **REJECTED**.

Councillor M Crompton stated that Councillors must be able to support Council decisions and since he felt unable to do so on this matter, he resigned as Councillor. He apologized to those who had voted for him in the recent election.

The Chair thanked Councillor M Crompton for his work as Councillor, and Councillor V Wieteska proposed a vote of thanks as the public attending the meeting and Councillors loudly applauded.

The Council **AGREED** to consult with J Harvey about the potential transfer of the project to the Steering Group. Proposed: Councillor K Waterhouse and seconded: Councillor B Betts. All Councillors voted in favour.

784. To Confirm the Non-Confidential Minutes of the Meeting held on 1st June 2011.

Minutes were **APPROVED**.

785. Planning Applications Received to 29th June 2011.

i) a) **NP/HPK/0511/0400:** Mr R Gee, Apartment 1, The Grain Store, The Old Coop Building, Church Street, Hayfield: Change of use to convert vacant industrial units to form 9 open market dwellings, Bank Vale Paper Mill, Swallow House Lane, Hayfield. Recommended for **REFUSAL** or the following reasons: It will increase traffic in an already narrow and busy lane, this is a Brownfield site and one of the last pieces of industrial land remaining in the village and should be retained for industry, there is a dispute over footpath 36 which allegedly goes through the mill yard and PDNPA should be aware of this and if built, the roof should be covered with slate and not profile sheeting to fit in with the local area.

b) **HPK/2011/0293:** Mr and Mrs Hallam, Westwood, New Mills Road, Birch Vale: Single Storey extension, demolition of garage at Westwood and build new external wall to remaining garage at West Close Cottage. Recommended for **APPROVAL**.

ii) **Planning Application Decisions.**

NP/HPK/0511/0481: Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. **REGISTERED** (Target date for decision 06.07.11)

NP/HPK/0311/0279: Mr J Higton, 8, Swallow House Crescent, Hayfield. SK22 2HD: Retain consent for extension to dwelling. **GRANTED**

786. Chairman of Council's Announcements.

a) **Councillor and Employee Training.**

The Gardeners attended a Training Day. The Chair told the meeting how 'health and safety' issues were affecting the role of the Gardeners.

b) **Pro Loco Prize Winning Picture.**

James Horton won this year's prize. The Council will frame the picture and hang it in the Village Hall as usual. A request was made to find the whereabouts of the winning picture from 2010.

c) **Proposed Meeting with Police and Traffic Wardens.**

It is proposed to organize a meeting with police and traffic wardens to discuss issues within the village.

ACTION SF

d) **BMX Proposal.** Deferred to the next meeting. Bmxers were reminded not to dig ramps in the recreational area.

787. Committee and Other Reports:

a) **Hayfield Conservation Area Character Appraisal.**

The Clerk requested feedback from Councillors by 7th July so the Council could respond to the Character Appraisal.

b) **The Use of Standing Orders. (Councillor A Ramwell)**

Councillor A Ramwell pointed out how important it is for all Councillors to read and understand Standing Orders.

788. Parish Clerk's Report

a) **Gardener's Training Day/ Safety Equipment/ Equipment/ CRB Checks.**

The Council needs to provide the Gardeners with safety equipment. They also need to be CRB checked and should have badges identifying who they are and who they work for.

These are being sorted.

They are advised not to use their own equipment for work as they are not insured to do so but this has implications for the Council who will either have to employ contractors for certain jobs or provide the equipment themselves. The Gardeners are compiling a list of equipment they feel is necessary.

b) Accounts.

At present, the Council's finances are done by Rural Action Derbyshire in Wirksworth. The present Council are seeking the best way to sort the accounts within the Parish Council Office. The Clerk been advised by RAD that it would be possible to do the accounts here, using an excel spreadsheet. The Council are also looking at a software package – Alpha Financial Director.

c) Clerk's Duties.

The Clerk reminded the Councillors to make sure they are aware of the differing roles of both Councillor and Clerk.

789. Matters for Decision.

a) Election of 4 members to the Finance Committee.

Council voted to continue with the Finance Committee. Proposed: Councillor K Bevins, seconded: Councillor K Waterhouse. All voted in favour.

Councillors E Hodgson, K Bevins, A Ramwell, B Betts, K Waterhouse and P Chapman. (Chair and Vice Chair are non elected members of the committee)

b) Election of 4 members to the Recreation, Leisure and Tourism Committee.

Council voted to continue with the Recreation, Leisure and Tourism Committee. Proposed: Councillor V Wieteska, seconded: Councillor P Chapman. All voted in favour.

Councillors V Wieteska, A Ramwell, P Easter and L Waterhouse.

c) Election of 2 members to the Little Hayfield Advisory Committee.

Council voted to continue with the Little Hayfield Advisory Committee. Proposed: Councillor L Waterhouse, seconded: Councillor K Bevins. All voted in favour.

Councillors P Chapman and K Waterhouse.

d) Election of 2 members to the Built Environment Advisory Committee. Council voted to defer decision about the Built Environment Advisory Committee. Proposed: Councillor K Bevins, seconded: Councillor B Betts. All voted in favour.

e) Election of 2 members to the Youth Advisory Committee. (Will need CRB check)

Council voted to continue with the Youth Advisory Committee. Proposed: Councillor L Waterhouse, seconded: Councillor V Wieteska. All voted in favour.

Councillors P Easter and L Waterhouse.

f) Election to Outside Bodies:

1) Hayfield Community Sports Club. 2 members. Council voted to continue liaising with Hayfield Community Sports Club. . Proposed: Councillor B Betts, seconded: Councillor V Wieteska. All voted in favour.

Councillors P Easter and P Chapman.

2) Allotment Liaison Committee. 2 members. (Councillor P Easter and 1 other)

Council voted to continue liaising with Allotment Liaison Committee but decided only to elect 1 member. Proposed: Councillor K Bevins, seconded: Councillor K Waterhouse. All voted in favour.

3) Orchard Project. 1 lead member. Council voted to continue with the Orchard Project. Proposed: Councillor A Ramwell, seconded: Councillor V Wieteska. All voted in favour.

Councillor A Ramwell.

4) Heritage Project. 1 lead member. Council voted to continue liaising with the Heritage Project Steering Group . Proposed: Councillor V Wieteska, seconded: Councillor B Betts. All voted in favour.

Councillor P Chapman

g) Approval of Annual Returns for Audit Commission.

Proposed: Councillor K Bevins, seconded: Councillor B Betts. All voted in favour except Councillor P Chapman. **APPROVED.**

h) Bank Vale Playing Field (Councillor V Wieteska)

The meeting was brought up to date with progress so far – at present the Church are

seeking permission from the Diocese (as Trustees of the land in question) to sell. Due to a recent lack of clarity, the Council voted to **REAFFIRM THEIR SUPPORT** for the purchase of Bank Vale field. Proposed: Councillor A Ramwell, seconded: Councillor P Easter. All voted in favour.

i) Dates of Meetings.

The Clerk presented a proposed list of 'Dates of Meetings'. St Matthew's was deemed unsuitable for Wednesday meetings due to bell-ringing practice on the same night. It was felt that the Council should be flexible in its use of venues so as to accommodate all members of the public wishing to attend.

ACTION SF

j) Council's Response to the Application to Register Dungeon Brow as a Village Green.

As landowner, the Parish Council can object to the application if it so wishes. Councillors E Hodgson, M Crompton and B Betts met to discuss the application to register Dungeon Brow as a Village Green. It was accepted that such an application had very long term consequences but 2 of the 3 Councillors recommended that the Council support the application. However, after discussion, the Council voted to **OPPOSE** the application. Proposal to support the application: Councillor E Hodgson, seconded: Councillor B Betts. Those who voted against: Councillors A Ramwell, V Wieteska, P Easter, P Chapman and K Waterhouse. Those abstaining: Councillors E Hodgson, B Betts, K Bevins and L Waterhouse. Clerk to write a letter of opposition.

ACTION SF

k) Accounts. This agenda item was not discussed.

l) Appointment of Clerk. This was moved to Part 2 of the meeting.

m) Parish Council's Website. Councillors P Chapman (professional IT service provider) and K Bevins will set up and maintain a website for the Council. It will cost around £70 to register a domain name. Proposed Councillor B Betts, seconded: Councillor K Waterhouse. All voted in favour except Councillor A Ramwell who abstained. Councillors P Chapman and K Bevins were advised by the Clerk to liaise with Mr P Gee who ran the website previously. A letter of thanks will be sent to Mr P Gee.

ACTION SF

790. Letters received (including emails). The Clerk commented on letters 12m (PDNPA Appointment of Parish Members Ballot Paper) and 12n (HPBC Planning Appeal).

791. DALC Circulars.

Circular 31/11: Cutting Red tape/Consultation re: Sustainable Communities Act 2007

Circular 32/11: Council Liaison Forum/ Vacancy/ Training

Circular 33/11: DCC Street Lighting/Planning Changes/NALC Conference/Training

792. Reports from Representatives of Outside Bodies.

a) Non-Ecclesiastical Charities. There will be a meeting in July/August. The present treasurer wishes to resign.

b) Others. None.

793. Items for Information. None

794. Finance

a) Payments for Approval:

Cheque No.	Payable To	Items	Amount
102658	Employee#1	Wages for June	302.92
102659	Employee#2	Wages for June	567.84
102660	Employee#3	Wages for June	907.52
102661	Employee#4	Wages for June	763.82
102662	Employee#5	Wages for June	480.28
102663	Employee#6	Wages for June	490.65
102664	Trevor Middleton	Expenses for May	68.63
102665	Andrew Mycock	Expenses for May	18.63
102666	Iain Thompson	Expenses for May	16.23
102667	Mrs D Parker	Payment for Cleaning/June	6.00
102668	Hayfield Civic Trust	Pro Loco Competition Prize	250.00
102669	S Derbyshires	Compost	29.94
102670	St John's Methodist Church	Room Hire – 18.05.11	18.50

102671	David G Ross	Plants for Baskets	*CANCELLED
102672	Rural Action Derbyshire	Accounting	695.10
102673	Rural Action Derbyshire	Accounting	390.00
102674	Johnston Publishing Ltd	Advert re:Co-option	56.45
102675	Viking Direct	Stationery	73.40
102676	HPBC	Playground Inspections (Half)	130.54
102677	B Wood	Internal Audit of Accounts	100.00
BAC	Eon	Street Lighting	16.30
102678	Viking Direct	Toner Cartridge	60.32
102679	Mrs S E Stockdale	Locum Clerk	80.40
102680	LDW Tool & Equipment Hire LTD	Clutch Cable	20.50
102681	Broxap Limited	Cast Iron 'Blackburn' Seat	730.80
102682	David G Ross Ltd	Plants for Baskets	426.48
102683	E.ON	Electricity	178.41
102684	BT Payment Services Ltd	BT Services	216.52
102685	Mr A Mycock	Travel Expenses	63.71
102686	Mr I Thompson	Travel Expenses	11.42
102687	Mr T Middleton	Expenses	150.14
Total:			7321.45

(HMRC payment for May was: - £431.08. HMRC payment for June was: - £86.64.)

* Cheque 102671 Cancelled. Surcharge removed and cheque reissued for payment
- number 102682.

b) Payments Received:

Cheque no.	Payee	Items	amount
BAC	Santander (Acc number: 300 9300)	Interest	1.29
BAC	Santander (Acc number: 300 9300)	Interest	1.25
BAC	HMRC	VAT Repayment (18.05.11)	411.33
TOTAL			413.87

795) Part II.

The Council decided to increase the Acting Clerk's hours to 25 hours a week and to increase her pay to that of Clerk rather than Assistant Clerk. Proposed Councillor B Betts, seconded Councillor K Waterhouse, all voted in favour. The Council discussed meeting with the Standards Committee and general Council conduct.

Meeting finished at 10.00 pm.