

**Hayfield Parish Council**  
**Council Meeting**  
**Minutes of the meeting held on 1<sup>st</sup> June 2011**  
at 7.15pm in the Village Hall

**Present:** Councillors Mrs E Hodgson (Chair), Mr K Bevins (Vice Chair), Mrs B Betts, Mr P Easter, Mrs V Wieteska, Mr A Ramwell, Mrs L Waterhouse, Mr M Crompton, County Councillor Mrs B Atkins and Borough Councillor Mr D Mellor.

**In Attendance:** Assistant Clerk, Mrs S Fuller.

**Also Present:** 29 members of the public.

**761. Apologies for Absence:** Borough Councillor Mr T Ashton (Another meeting).

**762. Variations to the Order of Business:** None.

**763. Declarations of Interest:** None.

**764. Matters for Part II:** None.

**765. Public Speaking:**

County Councillor B Atkins thanked those who had worked on this year's May Queen Festival and reminded the meeting of the New Mills Carnival on 11<sup>th</sup> June. Kinder Road will be closed on 30<sup>th</sup> June to 1<sup>st</sup> July to facilitate new water connection works. DCC is hoping to improve its website and encourage better standards of work.

Borough Councillor D Mellor said the application to register Dungeon Brow as a Village Green had been received by HPBC.

Eric Eaton outlined issues impacting on the Bank Vale Ground: The HFC includes the Junior FC (whose recent presentation ceremony saw over 200 people in attendance) and both require a durable playing surface and changing facilities. The Bank Vale field suffers from poor drainage but has the potential to be a Community Sports Centre but funding to develop the land is only available if the fundraisers have long term lease or ownership of the land. The dilemma has been that Parish ownership of such a project may lead to parishioner liability if any participating sports club or association walked away from the venture. Therefore, Hayfield Community Sports Club was set up, at the suggestion of the previous Parish Council, in partnership with the HFC, Parish Council and other local parties including the school, as a Limited Charitable Company in order to alleviate the liabilities of involved parties and gain maximum benefit from charitable donations. The suggestion at the previous meeting that the process and subsequent negotiations start again is seen as a backward step and the HFC wish the Parish Council, in its debates on this subject, to take into account the structure already in place and the sincere intentions of the Hayfield Community Sports Club before making any changes to the process already in hand.

John Harvey wished to correct 2 matters from the previous meeting. The £30,000 loan (agreed in principle to help purchase Bank Vale) would mean a repayment of £2300 per year over 20 years and this sum is included in the current year's budget (without increasing the parish's precept). With regards to The Heritage Project it was agreed at the 6<sup>th</sup> April PC Meeting that 'The Council accepts the terms of the LEADER Grant (Rural Development Programme, England) by agreeing to the required matched funding of £6000, are determined to complete the Kinder Trespass Heritage Centre and authorize the Parish Clerk (or Assistant Clerk) to sign the necessary contract of agreement with the grant provider.'

Valerie Richardson wished to know how amendments to minutes - dated up to a year ago and which have already been approved - could now be amended. She was also concerned to see that the Council now have 7 employees and therefore higher wages to pay.

John Pope felt that the candidates who collected the 9<sup>th</sup> and 10<sup>th</sup> most votes in the Hayfield Town Ward election should be co-opted onto the Council.

Jackie Wilson noted that these candidates were from Hayfield Town and Hayfield West voters did not vote for them.

Mike Dean (LHAC) stated that 2 people had tried to stand for election in Hayfield West although their nomination papers were not accepted.

Councillor V Wieteska felt that Bank Vale should stay under the Parish Council umbrella and asked for the matter to be put on next PC Meeting's agenda.

**766. To Confirm the Non-Confidential Minutes of the Meeting held on 18<sup>th</sup> May 2011.**

Minutes were **APPROVED**.

And approve the following amendments to previous minutes as listed:

**Minutes of Parish Council Meeting held on 5<sup>th</sup> May 2010:** agenda item 556. To be added to payments received: HMRC VAT repayment of £1825.24, A Morrison/ allotment rent £12.00 and another allotment rental payment of £12. **NOT APPROVED**

**Minutes of Parish Council Meeting held on 1<sup>st</sup> September 2010:** agenda item 510. To be added to payments received: HMRC VAT repayment of £1220.88. **NOT APPROVED**

**Minutes of Parish Council Meeting held on 6<sup>th</sup> October 2010:** agenda item 617 To be added to payments received: HMRC VAT repayment of £749.55 and a payment for fruit trees of £19. **NOT APPROVED**

**Minutes of Parish Council Meeting held on 12<sup>th</sup> January 2010:** agenda item 665 To be added to payments received: HMRC VAT repayment of £183.42. **NOT APPROVED**

**767. Planning Applications Received to 25th May 2011.**

**NP/HPK/0511/0481:** Mr R Hill and Mrs L Keller: Single Storey extension at Stet Barn Farm, Lane Head Road, Little Hayfield. Council recommended **APPROVAL**.

**ii) Planning Application Decisions.**

a) Mr Andy Jones, Hazelhurst Farm, Valley Road, Hayfield. Creation of paved walkway and gradate garden with terraced dry stone walls. **HPK/2011/0210 and HPK/2011/0227. PENDING**

b) Mr John McCarthy, Church View, Mill Street, Hayfield. Construction of a new two storey cottage. **HPK/2011/0168. WITHDRAWN**

**768. Chairman of Council's Announcements.**

**a) Teamwork**

The Chair would like the Council to work as a team, as all Councillors have been elected into office and all have good qualities to input into the Council. Mike Crompton has resigned as Clerk to the Council.

**b) Letter from Mrs J Kent**

This matter will be dealt with at an Extraordinary Meeting to be held on Tuesday 7<sup>th</sup> June at 8pm in the Parish Council Office. No public are to attend.

**c) Suppliers and Potential Savings.**

It was suggested that suppliers to the Parish Council could be approached and asked whether they would provide discount if the Parish Council bought all their supplies from that one supplier. It was felt this may conflict with the desire to obtain 3 quotes for work. The matter was deferred to agenda item 11.

**d) Removal of 'Additional Items'.**

Only items on the agenda will be considered at Council meetings. The agenda is sent out a week before meetings to allow Councillors time to consider matters. Additional Items may only be considered in exceptional circumstances.

**e) Proxy Voting.**

Proxy voting is not permissible.

**f) Any queries arising from agenda item 5: Public Speaking.**

HPBC have asked the Council to co-opt 2 Councillors to fill the vacancies in Hayfield West Ward. An advert has been placed in the Buxton Advertiser. Nominations have to be in by 10<sup>th</sup> June and will be considered by the Council on 22<sup>nd</sup> June. 10 residents of Hayfield West Ward have written requesting an election. The Council is awaiting a response from HPBC.

**769. Committee and Other Reports:**

**a) The Proposed Heritage Project (Councillor L Waterhouse)**

This item was deferred due to lack of information which has not been forthcoming.

**770. Parish Clerk's Report**

**a) The Clerk Magazine**

The May issue of SLCC's 'The Clerk' magazine has a picture of Hayfield on the cover and an article written by Councillor M Crompton and former Councillor, Mrs S McCall about the Orchard Project.

**b) 'Code of Conduct' Training.**

The Assistant Clerk reminded Councillors of the training. 7 Councillors to attend (Councillor A Ramwell is unable to attend).

**c) Office Opening Times.**

Although the Parish Council Office is generally open during office hours, it was decided to advertise key hours when the office would always be open; these being Tuesday and Thursday mornings from 10.00 to 12.00. It was stressed that members of the public are welcome to visit the office whenever they wish.

**d) Assistant Clerk's Holiday.**

The Assistant Clerk will be out of office from 11<sup>th</sup> June until 27<sup>th</sup> June.

**e) Blue Plaque Nomination.**

The nomination for a Blue Plaque for the Dungeon Brow building was withdrawn as there was no consensus of opinion about the matter. Sally Furness (DCC) felt it was important, were the nomination to be considered, that the whole Council back the idea.

**f) Grant Provision Policy.**

A Draft Grant Provision Policy has been drafted and given to Councillor E Hodgson. It will be discussed at a later meeting.

**g) Hayfield West Ward – Co-option/Election of 2 Councillors**

This matter was discussed earlier in the meeting. A meeting will be held on 22<sup>nd</sup> June for Councillors to consider the nominations for co-option.

**771. Matters for Decision.**

**a) Gardener's Training Day: Inspecting Children's Play Areas.**

The Council **APPROVED** sending 2 gardeners on the RAD Training Day re: Inspecting Children's Play Areas.

**b) Council's Accounts**

It was **APPROVED** that the Council would seek a more local and cheaper alternative Accountant to manage the Council's finances which are presently done by Mrs S Salisbury at RAD, Wirksworth.

**c) Council's Wages**

Concerns were raised at the mounting wages paid by the Council which has 7 employees. 1 employee is on maternity leave and their pay can be reimbursed.

Assistant Clerk to confirm this. Gardeners hours/work to be monitored. **ACTION SF**

**d) Training for Assistant Clerk re: managing Council Finances and the cost of training.** Assistant Clerk to investigate options and costs. **ACTION SF**

**e) Appointment of a local 'Responsible Finance Officer' (RFO).**

Council **APPROVED** that Sally Fuller should be Acting Clerk and RFO for now.

**f) Christmas Tree.**

It is proposed that the Christmas tree at St Matthew's be lit with LED lights which can be permanently fixed and will use less electricity than conventional lights. St Matthew's have been approached and are happy for lights to be powered via window access. Purchase of LED lights to be decided. **ACTION LW**

**g) To change the limit of money The Clerk can spend without Council approval from £1000 to £250. APPROVED.**

**h) To agree that 3 quotes should be collected for all works to be undertaken by the Council. APPROVED** for work over £250. (Financial regulations to be reviewed at which point the matter of 'sealed bids' will be decided).

**i) The Application to Register Dungeon Brow, Hayfield as a Village Green.**

Council **APPROVED** that Councillors E Hodgson, M Crompton, B Betts and Acting Clerk S Fuller to produce a response to the application to bring to Council for approval at the next meeting. **ACTION SF EH MC BB**

**j) Separate Accounts for Projects.**

Council **APPROVED** setting up a separate account for KTHP. This was agreed by the previous Council but has not yet been actioned. **ACTION SF**

**k) Council Approval of 2011 Annual Return.**

Not discussed.

**772. Letters received (including emails).** The Chair commented on the letters and the Clerk will reply accordingly. Particular points:

Email b) Mrs S Wyatt: Complaint re: Parish Council Meeting 18<sup>th</sup> May 2011. Councillor E Hodgson is seeking advice before responding.

Acting Clerk to write to Geoff Roberts to thank Committee for their work regarding Hayfield May Queen Festival.

**ACTION SF**

**773. DALC Circulars.**

Circular 29/11: General Information, Sport England, and vacancies.

Circular 30/11: Election for Executive Committee 2011-2015.

Councillor M Crompton is to be nominated for the DALC Executive Committee.

**774. Reports from Representatives of Outside Bodies.**

a) **Non-Ecclesiastical Charities.** None.

b) **Others.** None.

**775. Items for Information.** None

**776. Finance a) Payments for Approval:**

Cheque No.	Payable To	Items	Amount
102647	Employee#1	Wages for May	514.48
102648	Employee#2	Wages for May	354.85
102649	Employee#3	Wages for May	683.83
102650	Employee#4	Wages for May	718.78
102651	Employee#5	Wages for May	830.75
102652	Employee#6	Wages for May	579.14
102653	Employee#7	Wages for May	503.53
102654	Mrs S Fuller	Expenses	33.43
102655	Aon Limited	Insurance Renewal	780.94
102656	Stafford Concrete	Paving stones etc	28.92
102657	S Derbyshires	Compost	19.96
<b>Total:</b>			<b>5048.63</b>

It was noted that Councillor Mike Crompton cannot be paid for his work as Clerk between 18<sup>th</sup> May when he became a Councillor and 1<sup>st</sup> June when he resigned.

**b) Payments Received:**

Cheque no.	Payee	Items	amount
<b>TOTAL</b>			<b>0.00</b>

Councillor M Crompton commented on his resignation as Parish Clerk and was spontaneously applauded for his work as Clerk.

**777) Part II.**

Meeting finished at 8.30 pm.