

**Hayfield Parish Council**  
**Annual Council Meeting**  
**Minutes of the Meeting held on 18<sup>th</sup> May 2011**  
at 7.15pm in St John's Methodist Church Hall

**Present:** Mr J Harvey (Vice Chair), Councillors Mrs E Hodgson, Mrs L Waterhouse, Mr K Bevins, Mrs V Wieteska, Mrs B Betts, Mr P Easter, Borough Councillor Mr D Mellor (late) and County Councillor Mrs B Atkins.

**In Attendance:** Clerk and Councillor Mr M Crompton and Assistant Clerk, Mrs S Fuller.

**Also present:** 25 members of the public.

**735 Election of Chairperson and Acceptance of Post.**

Councillor Eva Hodgson was proposed by Councillor Mrs B Betts and seconded by Councillor Mr K Bevins. **APPROVED**

**736 Previous Chairperson's Report.**

**Mr J Harvey (Previous Vice Chairperson)**

Mr Harvey said that the previous Council were not so much politicians but voluntary workers who had achieved a huge amount. Ann Seipp was remembered for her work regarding public participation on the proposed housing development on Swallow House Lane and supporting the YAC. Sue McCall (Chair in previous years) had produced the Council's newsletter and steered the Orchard Project. John McCall had chaired the BEAC for 4 years which involved proposals for Church Street, professional expertise regarding planning matters, Memorial Square and the Heritage Project. Kathleen Waterhouse was a long standing member of the Council and former Chair who had contributed to the revision of Standing Orders and procedures. Phil Gee – another long term member of the Council and former Chair was responsible for the Council's website, the pelican crossing across the bypass and Heritage issues. He hoped the remaining Councillors would carry on the good work – Councillors A Ramwell (Friends of Hayfield) and V Wieteska (LHAC). He also thanked Clerk M Crompton for his outstanding contribution, starting with a year's unpaid employment as Clerk, sorting a filing system, gaining Quality Status for the Council and obtaining grant funding for projects. He mentioned the Heritage Project (with which he is closely involved) and accepted there was a lot of opposition who may try to stop the project but he felt that there would be significant costs if it was stopped; the Council staff still need a toilet, Mrs J Kent was already being paid as Project Coordinator and it would severely prejudice Hayfield from getting grants in the future. Maybe further consultation with the public is needed.

Councillor V Wieteska wished to thank J Harvey for his work on the Council.

**737. Apologies for Absence:** Ann Seipp, Councillor Mr. A Ramwell, Borough Councillor Mr. T Ashton.

**738. Variations to the Order of Business:** None.

**739. Declarations of Interest:** None.

**740. Matters for Part II.** None.

**741. Public Speaking**

County Councillor Mrs B Atkins thanked the outgoing Councillors for their work and made the meeting aware of the opening of the Chapel Children's Centre and the gardening work being carried out at New Mills Station (HPHVCRP)

Judith Lanham spoke for the Hayfield Civic Trust about The proposed Heritage Centre and the need for debate and careful consideration. If the Council renege on the project and returns grant funding it is felt it could jeopardise all organisations in Hayfield seeking funding. Most of the money for the project is not from the village and cannot be used for anything else.

Valerie Richardson wished the Council to write to PC Antony Mckeown who is retiring to thank him for his work in the parish.

**ACTION SF**

She also stated that the deeds for the Bank Vale football field were not missing.

Catherine Harvey pointed out that Councillors need to declare any personal or prejudicial interest in Council matters and were this not done, she would complain to HPBC due to there being a breach in the Code of Conduct.

Susan Wyatt felt there misconceptions regarding the Heritage Centre, discussions and decisions having always been open to public scrutiny. She also pointed out that the Consultation Day saw most people in favour of the project along with many organisations such as the National

trust. She asked why should the Council revisit issues already decided and felt that if the project were to be abandoned now, there would be great loss and potential legal proceedings. Phil Chapman stated that the subject of the Heritage Centre was very divisive and asked that people put their differences aside to allow the Parish Council to move forward. He also asked that the Council look at the history of the project and learn from any mistakes made. Olivia Dudley congratulated the new Councillors on being elected and asked they take note of the Code of Conduct paragraph 10 (which states: If you have a personal interest in a matter arising at a local authority meeting, you should always disclose it, unless it is insignificant, or one which you share with other Members of the public generally as a ratepayer, a community charge payer or an inhabitant of the area.) Eric Eaton (Hayfield Junior Football Club) thanked outgoing Councillors for their work and hoped the new Council would continue their support for the Club. Jackie Wilson had heard that land at Dungeon Brow was registered as common land which would affect the Heritage Project with regard to planning permission. She asked that the Council ask HPBC why they have ill advised the Council on this matter. **ACTION MC SF** Nick Hallam (Hayfield Football Club) queried progress on the purchase of Bank Vale football field. This matter was dealt with later in the meeting under agenda item 751. Chairman of Council's Announcements.

**742. To Confirm the Non-Confidential Minutes of the Meeting held on 4<sup>th</sup> May 2011.**

-with the following amendment: agenda Item 722: 'Members of the public were' should read 'A member of the public was' and there should be a full stop after the word 'village'. **APPROVED**

**And approve the following amendments to previous minutes as listed:**

**1) Minutes of Parish Council Meeting held on 2<sup>nd</sup> June 2010:** agenda item 570: Payments Received: to be added - for £18, payee Mr P Richardson for orchard trees. **APPROVED**

**2) Minutes of Parish Council Meeting held on 3<sup>rd</sup> November 2010:** agenda item 634: should read - cheque number 1025500 payable to Redmoors Ltd and cheque number 102512 should read payable to Marchington Stone. **APPROVED**

**3) Minutes of the Parish Council Meeting held on 9th December 2010:** agenda item 649 Payments Received: to be added - Cheque number 001383 for £12 from Mr and Mrs Birch for Allotment Rent. **APPROVED**

**4) Minutes of Parish Council Meeting held on 12<sup>th</sup> January 2011:** agenda item 665: 14 Cheques from Allotment Holders should total £162 and not £174. **APPROVED**

**743. Election of Vice Chairperson and Acceptance of Office.**

Councillor Mr K Bevins was proposed by Councillor Mrs L Waterhouse and seconded by Councillor Mrs B Betts. **APPROVED**

**744. Election of 4 members to the Finance Committee, 1 elected as Chairperson.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections.

**745. Election of 4 members to the Recreation, Leisure and Tourism Committee, 1 elected as Chairperson.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections.

**746. Election of 2 members to the Little Hayfield Advisory Committee.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections.

**747. Election of 2 members to the Built Environment Advisory Committee.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections.

**748. Election of 2 members to the Youth Advisory Committee.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections. (These members will need a CRB check)

**749. Election to Outside Bodies:**

**a) Village Hall Committee –** Councillor Mrs L Waterhouse

**b) Hayfield Community Sports Club. 2 members.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections.

**c) Allotment Liaison Committee. 2 members.** Councillor Mr P Easter

**d) Orchard Project. 1 lead member.** Deferred until the Parish Council Meeting on 6<sup>th</sup> July, after the Little Hayfield elections.

**e) Heritage Project. 1 lead member.** Deferred until the Parish Council Meeting on 6<sup>th</sup>

July, after the Little Hayfield elections.

**f) Appointment of Wright Turner Party Organizer.** Councillor Mrs E Hodgson

**g) To put forward a member for election as Parish Representative for PDNPA**

Both Councillor Mrs B Betts and Councilor Mr M Crompton wished to stand for election.

A vote was taken in their absence. Councillor Mrs B Betts was **NOMINATED**

**h) (Not on the agenda)The Hayfield Educational Trust. 2 members.** Councillors Mr K Bevins and Mrs B Betts.

#### **750. Planning Applications Received to 18<sup>th</sup> May 2011.**

a) Mr Andy Jones, Hazelhurst Farm, Valley Road, Hayfield. Creation of paved walkway and gradate garden with terraced dry stone walls. **HPK/2011/0210 and HPK/2011/0227**

Recommended for **APPROVAL**

**ii) Planning Application Decisions:**

a) Mr John McCarthy, Church View, Mill Street, Hayfield. Construction of a new two storey cottage. **HPK/2011/0168. PENDING**

#### **751. Chairman of Council's Announcements.**

Hayfield Football Club/Bank Vale: The Chair said that although the Parish Council have proposed buying the field with a £30,000 loan, anyone could still buy the land. The Council would be liable for £3500 interest payments per year and the maintenance of the field and proposed that the Football Club buy it instead. The £25,000 grant the Hayfield Educational Trust has given to the Council for the purchase could be given back and reallocated.

Ian Wilde's daughter has requested a bench be placed, in memory of her mother, on the Old School Field.

**ACTION MC SF**

It was proposed that the Parish Council offices be open at specific times.

Copies of letters etc. can be seen at the office and the Clerk suggested people phone before visiting the office.

The Newsagents is happy for a contact list for Councillors to go in their noticeboard.

**ACTION SF**

#### **752. Committee and Other Reports:**

**1) Orchard Project.** Mrs L Crompton sent a report which was read out. Both she and Mrs S McCall had held an assembly at Hayfield Primary School about the Orchard Project. There is a list of trees still in stock. The Shropshire Prune trees are late flowering, they will be monitored and inquiries made if they need to be replaced.

#### **753. Parish Clerk's Report**

**a) Training** Councillors were urged to consider going to the HPBC Training Session on 'Code of Conduct' on 8<sup>th</sup> June. Details to be circulated.

**ACTION SF**

**b) Dates of Public Meetings 2011 – 2012** All meetings have been suspended until the Parish Council Meeting on 6<sup>th</sup> July when decisions regarding committees will be taken.

**c) Legality of being a Clerk and a Councillor at the same time.**

Concerns were raised as to whether Councillor Mr M Crompton should also remain as unpaid Clerk to the Council. It was suggested that there may be a perceived conflict of interest. Legal advice had been sought through DALC and NALC and there is no reason why he cannot undertake both roles legally.

**d) Problem Parking outside Chemist.** Cars persistently parking across the dropped kerb outside the Chemist is causing problems for those crossing the road with mobility problems. If residents see this happening, they should report it to the police.

**e) Hayfield May Queen.**

Parish Councillors and officers are invited each year to take part in the parade. This year the parade will start from primrose Court at 1.15pm. Councillor Mr M Crompton absented himself from the parade on the grounds of ill health. There is also a Church service at St Matthews on the Sunday at 6.00pm.

#### **754. Matters for Decision.**

**a1) Standing Order 11.1: Revocation of a Previous Resolution.** Motion by Councillor K Bevins to seek a special resolution to reverse a resolution taken by Council in the past six months. Deferred.

**a2) Standing Order 11.1: Revocation of a Previous Resolution.** Motion by Councillor K Bevins: Under Financial Matters 30.1 works with an estimated value in excess

of (£60,000). That this amount be changed to £5000. Deferred.

**b) School Parking on Old School Field.**

The Headteacher of Hayfield Primary School, Mrs Claire Fisher, wondered if the Parish Council would consider letting the parents from school use the Old School Field for parking their vehicles at the beginning and end of each day. (They could arrange their own supervision). An undertaking in the past to Wood Gardens residents not to allow regular parking on this site was felt to be still relevant and could also cause conflict with other uses of the field and antisocial consequences.

**ACTION SF**

**c) Blue Plaque Nomination for Parish Council Office building.**

The Clerk explained a nomination had been made before Council was able to discuss the matter due to the deadline for applications. However, if Council so wished, the nomination could be withdrawn. Councillors wished to seek the public's views before taking a decision. Deferred.

**d) SJ Designs Continuation of Works.** Deferred

**e) KTHP Cessation of Work.** Work is to be stopped until further clarification has been sought regarding the need or otherwise of planning permission.

**755. Letters received (including emails).**

Email 3: Health and Safety Executive re: Complaints about Workplace Health and Safety – Councillor Mrs E Hodgson said that Council staff could be given keys to the Village Hall allowing them access to toilets, water and facilities for making refreshments.

Email 5: NALC: Revised Model Standing Orders – Standing Orders to be revised.

**ACTION MC SF**

Letter R: Viltalise: Request for financial support – Grant Provision Policy to be discussed at next meeting.

**ACTION SF**

Letter T: M Bagshaw: Quote for groundworks – All works are to require 3 quotes from now on.

**ACTION MC SF**

Letter U: Hayfield Civic Trust: Commitments and Communications – this was read out to the meeting.

**756. DALC Circulars.** Circulars 25/2011 to 28/2011 were noted.

**757. Reports from Representatives of Outside Bodies.**

**a) Non-Ecclesiastical Charities.** Nothing reported.

**b) Others.** Councillor Mr M Crompton informed the meeting that HPCVS, RAD and DDCVS were hoping to merge in September.

**758. Items for Information.** None

**759. Finance a) Payments for Approval:**

Cheque No.	Payable To	Items	Amount
102637	Mrs M Taylor	Allotment Deposit Repayment	12.00
102638	Stafford Concrete	Concrete Flags	34.86
BAC	Eon	Street Lighting	16.30
102639	Kinder Construction	Works to Hayfield Memorial	5616.00
102640	M Markovitz	Sand, decking and nails	285.38
102641	Viking Direct	Paper	29.06
102642	CommuniCorp	Clerks and Councils Direct subscription	11.00
102643	LDW Tool and Equipment Hire LTD	Gardening supplies	183.68
102644	Mrs D Parker	Cleaning 10.05.11	6.00
102645	Viking Direct	Folders and Stamps	99.74
102646	HPBC	Trade Waste	353.96
<b>Total:</b>			<b>6647.98</b>

**b) Payments Received:**

<b>Cheque no.</b>	<b>Payee</b>	<b>Items</b>	<b>Amount</b>
	Santander	Interest	1.29
102703	Mr R O Davies	Allotment 3a Half Year Rent and Deposit	9.00
102701	Mr R O Davies	Allotment 3a Half Year Rent and Deposit	9.00
<b>TOTAL</b>			<b>19.29</b>

**760) Part II.** Nothing to report.

Meeting finished at 9.15 pm.