

Hayfield Parish Council



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1st April 2011

To: The Members of Hayfield Parish Council

Dear Councillor

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on **Wednesday 6th April** in St John's Church Hall, Chapel Street, Hayfield

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet (if appropriate). These will be available at the meeting.

The chairman will invite two councillors to meet at 6.30pm prior to the meeting to discuss the planning applications received. Members of the public are welcome to look at the planning applications.

Mike Crompton

Mike Crompton
Clerk to the Council

AGENDA

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence.**
- 2 Variation of Order of Business**
- 3 Declaration of Members Interests.**

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
"That in view of the confidential nature of the business about to be transacted it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting and must indicate the action to be taken (ie to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

5 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c)

below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring a prejudicial interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 6 **To confirm the Non-Confidential Minutes** of the meeting held on 2nd march 2011.
(Document enclosed)
- 7 **i) Planning Applications received to 30th March 2011**
 - a) Lantern Pike Inn, Little Hayfield: Creation of new car park and vehicular access. Amended plans. **NP/HPK/0801/0844**
 - b) Mr Neil Goldsmith, Highpoint Cote Lane, Hayfield. New windows, glazed doors and balcony. **HPK/2011/0095**
 - c) Mr Michael Fleet, 111, The Birches, New Mills Road, Hayfield. Proposed single storey rear extension. **HPK/2011/0102****ii) Planning Application Decisions.**
 - a) **HPK/2010/0677:** Hillcrest Homes: resubmission of HPK/2010/0434 for proposed scheme of 22 residential units on land rear of Swallow House Lane. **REFUSED.**
 - b) **HPK/2010/0663:** Mr Paul Chesworth, 31, Church Street, Hayfield. Conversion of existing loft room into two bedrooms. **APPROVED.**
 - c) **HPK/2011/0047:** Mr Gareth Hardy, 16, Meadows Farm, Ridge Top Lane, Hayfield. A proposed link between existing garage and house and new porch. **INVALID.**
 - d) **HPK/2011/0044:** Mr Cameron Hammond/Dow Hyperlast, Hyperlast Ltd, Birch Vale Industrial Estate. Installation of LGV stack to existing building and installation of steam boiler and associated chimney. **APPROVED.**
- 8 **Chairman of Council's Announcements**
- 9 **Committee & Other Reports**
 - a) Heritage Centre. (Cllr J Harvey).
 - b) Little Hayfield Advisory Committee.
 - c) Built Environment Advisory Committee.
- 10 **Parish Clerk's Report**
 - a) Sustainable Hayfield.
 - b) Orchard Project.
 - c) Appointment.
 - d) Football Club.
 - e) Fishers Bridge.
 - f) Bollard Lighting on A6015
 - g) Bowden Bridge Information Board.
 - h) Benches.
 - i) Review of Financial Regulations.
 - j) Football Posts.
 - k) Royal Wedding.
 - l) Elections.
- 11 **Matters for Decision**
 - a) Assistant Clerk's Contract
 - b) Purchase of Bench.
 - c) Report on the Council's Financial Contribution to the Heritage Project. (Attached).
12. **Letters Received:**
 - a) D Soles re: Kinder Downfall Fell Race 10.04.11. Request to use Old School Field.
 - b) DALC: Information and display materials for Elections.
 - c) Santander: Current Account Statement for 4.02.11 – 4.03.11.
 - d) HMRC: Important Information for Employers.
 - e) Bill Higginbottom re: Village Meeting, Royal Hotel, 25.04.11, re: Heritage Centre.
 - f) DCC: Rights of Way Minor Maintenance Scheme.
 - g) Hayfield Civic Trust Newsletter.
 - h) HPBC: Notice of Election/Referendum.
 - i) DCC: Children Missing from Education.
 - j) A Ramwell/Hayfield Allotments: Request for materials for repair/construction.
 - k) John Howell: Closure of footpath 36.

- l) PDNPA: Planning Surgery.
- m) HPBC: Service Level Agreement – Children’s Playground Inspections.
- n) P Lomas, A Mycock, S Ramwell: Quotes for repairs to benches.
- o) 1st Hayfield Scout Group: Kinder Trog Fell Race, 19.06.11, Use of Old School Field
- p) E-on: Account Statement.
- q) Audit Commission: Annual Audit for year ending 31.03.11.
- r) E-on: Energy price increases.
- s) PDNPA: Green Communities Conference.
- t) Vernon Building Society: AGM and 2010 Annual Review.
- u) DCC: Derbyshire News for Parish and Town Councils.
- v) High Peak CVS: Training Programme and Workshops 2011-2012.
- w) PDNPA: Stone Planters in Little Hayfield.
- x) DCC: Application to site bench on Swallow House Lane.
- y) Anon: Nuisance dog on football field.
- z) PDNPA: ParkLife Community Newsletter.
- aa) HPBC: Notice of Election (Parish Councillors).
- bb) Speeditree: Christmas tree Installation and Lighting.
- cc) Dave Toft: Letter supporting Heritage Centre.
- dd) HPBC: Walks for Health April – June 2011.

Emails Received:

- 1) Sean Twyford: Stone Planters for Little Hayfield.
- 2) Hayfield Primary School Newsletter 21.
- 3) Amanda Brown: Confirmation of grant funding from LEADER.
- 4) Hayfield Primary School Newsletter 22.
- 5) John Hambrook: Salt bin siting in Little Hayfield.
- 6) Hilary Edgerton: Bank Vale trees.
- 7) Hayfield PTA Newsletter 2.
- 8) Hayfield Primary School Newsletter 23.
- 9) Ramblers Association: Funding available for maintenance of footpaths.
- 10) DCC : Review of Public Transport Subsidies.
- 11) Hayfield Primary School Newsletter 24.

13 DALC Circulars

- Circular 17/11: General information: Forests, elections and DCC ‘Bringing People Together.
- Circular 18/11: General Information: Pay, planning and DCC Training.
- Circular 19/11: Good Councillor Guide.
- Circular 20/11: General information: DCC Liaison Forum and snow clearing and Employer Workshops.
- Circular 21/11: Accounts and Audit Regulations.

14 Reports from Representatives on Outside Bodies:-

- a) Non-Ecclesiastical Charities
- b) Others

15 Items for Information

All information on file in the Council Office

16 Additional Items brought forward by permission of the Chairman

17 Finance Payments for approval at the Council Meeting 6th April 2011.

a) Invoices for Payment

Cheque No.	Payable To	Items	Amount
102577	Employee#1	March Wages	1152.90
102578	Employee#2	March Wages	617.57
102579	Employee#3	March Wages	725.57
102580	Employee#4	March Wages	442.02
102581	HMRC	Tax and NI	774.77
102582	High Peak CVS	Photocopying	129.60
102583	Ashton Weekly Newspapers	Job Advert	250.56
102584	St John’s Methodist Church	Room Hire	18.50
102585	St John’s Methodist Church	Room Hire	18.50
102586	Mrs D Parker	Cleaning	6.00
102588	DCTP	CiLCA Training	200.00

102589	DALC (deferred to next month)	Annual subscription to DALC	
102590	Severn Trent Water	Water Services Bill 2011/12	59.21
102591	LDW Tool & Equipment Hire	Garden Cutters	26.40
102592	Peak Park Parishes Forum	Annual Subscription	16.00
102593	Johnston Publishing	Job Advert *179.18 and 56.59	235.77
BAC	E-on	Street Lighting	16.30
102594	M Bagshaw	Work on Recreation Ground	430.00
102595	Viking Direct	Stationery Items	54.95
102596	HPBC	Playground Inspections	252.24
102597	DCTP	Power of Well Being Training	15.00
102598	E-on	Electricity Bill	369.99
102599	Viking Direct	Stationery Items	169.26
102600	HPBC	Rate Demand 2011/12	197.02
102601	Shaw and Sons LTD	Minutes Book	149.69
102602	High Peak CVS	Photocopying	100.80
102603	BT	Phone Bill	215.69
102604	Shane Goddard	Skip Hire (Allotments)	155.00
Total:			6799.31

* To be paid from Heritage Project funds.

b) Payments Received:

Cheque no.	Payee	Items	amount
	Santander	Interest	1.17
000891	Mr N I Craig No 2 account	BMX Fund	10.00
000974	Dark and White Challenge Events LTD	Use of Old School Field	150.00
167860	Royal Mail Group LTD	Refund	5.05
100046	Hayfield Development Trust	Underbridge Project	1780.00
000838	Mr PM Crompton	Orchard Trees	104.50
TOTAL			2050.72

18 PART II – CONFIDENTIAL INFORMATION

Clerk's Hours. Report to be tabled.