

Hayfield Parish Council

Council Offices, Dungeon Brow, Market Street, Hayfield, High Peak, Derbyshire, SK22 2EP
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27th January 2016

To: The Members of Hayfield Parish Council

Dear Councillor,

You are summoned to attend the meeting of Hayfield Parish Council to be held at **7.15pm** on

Wednesday 3rd February 2016 in The Village Hall, Hayfield.

B Smyth

Clerk to Hayfield Parish Council

Meetings open to the public may be recorded by representatives of the media or by members of the public. Any persons intending to record this meeting are requested not to film the public seating area and to respect the wishes of members of the public who have come to speak at a meeting but do not wish to be filmed; and are reminded that it is not permitted for oral commentary to be provided during a meeting.

The Chairman of the meeting may ask people to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA

1 To Receive Apologies for Absence.

2 Variation of Order of Business

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4 To receive and approve requests for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.

5 To determine which items if any from the Agenda should be taken with the public excluded.

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -

"That in view of the confidential nature of item ... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item."

6 Public Speaking – (10 Minutes)

(a) A period of not more than ten minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item).

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.

(c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.

- 7 **To Confirm the Minutes** of the Meeting of the Parish Council held on 5th January 2016 and the Finance Committee Meeting on 21st January 2016.

8 **PLANNING**

| | |
|----------------------|---|
| NEW APPLICATION | HPK/2015/0686 |
| APPLICANT'S NAME | Mr Ben and Thomas Hallam |
| LOCATION | Brook Field House, New Mills Rd, Hayfield |
| PROPOSED DEVELOPMENT | New driveway on existing land onto New Mills Rd |

To consider any recent applications.

- 9 **Chairman of Council's Announcements.**
- 10 **Clerk's Announcements.**
- 11 **Committee & Other Reports**
a) Little Hayfield Liaison Advisory Committee
b) Allotments Society
c) Traffic Management Sub Committee
- 12 **DALC Circulars**
To note the following circulars received from DALC which have been circulated to all members:-
Circular no - 01/2016
- 13 **Reports from Representatives on Outside Bodies:-**
a) Hayfield Educational Charity
b) Hayfield Community Sports Club
c) The Village Hall
d) Arden Quarry
e) Hayfield Quarry Liaison Group
- 14 **Correspondence**
Police Alert X1
High Peaks CVS Newsletter 15Jan, 22Jan
PDNPA, Planning Training, Award News.
HPBC, Removal of Recycling Sites, Queens Birthday Beacons
DCC, Arden Quarry Planning, Birch Vale Flooding Alert.
Various correspondence concerning the removal of the Recycling Site.
- 15 **Football Field**
Council to consider any updates.
- 16 **Finance**
Council to consider the recommendations of the Finance Committee and approve the January expenditure.(listed over)

17 **Finance, Full council to note and approve the following information from the finance committee,**

Finance Report, The following was noted and approved

- a) Income to 21/01/16 £80,555
 Expenditure to 21/01/16 £99,533
- b) Balance Sheet, showing a year end forecasted general reserve of
 £24,464
- c) Bank Reconciliation showing at;
 02/01/2016 Current Account £0
 02/01/2016 Deposit Account £103,789.14

e) **Accounts for payment**

It was **RESOLVED** to recommend to Full Council that the following accounts be paid in January 2016. (See over)

f) **To consider a current Asset Register**

The Clerk presented an Asset Register for the Councils consideration. The Parish Council **resolved** to approve the register as current and accurate.

g) **To consider a Financial Risk Assessment**

The clerk presented an updated Financial Risk Assessment. The Parish Council **resolved** to approve the updated FRA.

h) **To consider requests to use The Old School Field**

A request was received from the organisers of the Hayfield Fell Running Championship for the use of the Field on 5 dates throughout the year. The Parish Council **resolved** to allow the use of the field for these races. A further request had been received from the Kinder and High Peak Advisory Group and Kinder Visitor Centre Group for the use of the Field on the 23rd and 24th of April 2016. The Council **resolved** to allow the use of the field on the 23rd but as the 24th clashes with one of the Fell Races to ask the organisers to liaise with the organisers of the race to see if both groups can be accommodated.

i) **To consider a funding and consultation request for a Pump Park**

The Clerk had attended a meeting with members of the public concerning an update on the Pump Park. Previous resolutions of the Parish Council showed that groups independent of the Parish Council would be making Grant applications. The members of the Public now believe that the Parish Council would be better placed to make the application and they would like to be part of the application process. It was **resolved** to set up Pump Park Sub committee which would include the 2 members of the Public. This will be an advisory committee with all recommendations coming to Full Council for approval.

j) **To consider the use of a donation.**

Hayfield Education Trust have donated £3911 to Hayfield Parish Council for "Youth Equipment". It was **resolved** to ask HET if these monies could be used for the purpose of helping to fund the Pump Park.

k) **To consider expenditure for the Orchard Project**

Councillor Clarke presented a list of items that would be required to carry out works for the project. It was **resolved** to purchase these items with funds to be taken from "Ear marked" reserves.

- 19 Play Parks**
Council to consider any updates.
- 20 To consider the Co-opting process.**
- 21 To consider Grass Cutting tenders for the upcoming year.**
- 22 To consider the grass verge at Birch Vale.**
- 23 To consider an Orchard Project Sub Committee.**
- 24 To confirm the historic resolution on the location of the Pump Park and to grant the proposed Pump Park Sub-Committee permission to initiate grant applications.**

25 Exclusion of the Press and the Public

To move the following resolution – “That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of employees and details of the terms of contract for the supply of services, which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw.’

| Date Paid | Payee Name | Reference Amount Paid | | Transaction Detail |
|------------------|---------------------------|------------------------------|---------------|---------------------------|
| 05/01/2016 | Warren Noblett Building | 3484 | 6480.47 | Duncheon Brow works |
| 21/01/2016 | Senior Building Supplies | 3485 | 70.09 | hinges, repairs etc |
| 21/01/2016 | Wild About Gardens | 3486 | 280 | Contracted maintenance |
| 21/01/2016 | Carham Garden Maintenance | 3487 | 320.12 | Contracted maintenance |
| 21/01/2016 | Employees | 3489,90 | 1278.8 | net wages and expenses |
| 21/01/2016 | BT | 3488 | <u>166.09</u> | phone line etc |
| | | | 8595.57 | |